

2020  
ALACHUA COUNTY  
VALUE ADJUSTMENT BOARD  
ORGANIZATIONAL MEETING via Zoom  
August 31, 2020 – 1:00 p.m.  
Gainesville, Florida

PRESENT: Commissioner Ken Cornell, Chair; Citizen Member Brent Hartman, Vice Chair  
Commissioner Mike Byerly, Citizen Member Kirk Smith and School Board  
Member Gunnar Paulson.

ALSO PRESENT: VAB Attorney Rinky Parwani, Property Appraiser Attorney John Dent,  
VAB Deputy Clerk Deanne Williams and Clerk of the Court Comptroller  
Todd Hutchison.

1. Mr. Hutchison called the meeting to order at 1:05 p.m.

2. VAB Attorney Contract

**Citizen member Smith moved** to approve the VAB Attorney contract. The motion carried 5-0.

3. Agenda

**Citizen Member Smith moved** to approve the agenda. The motion carried 5-0.

4. VAB members and staff – (contact information attached)

5. Approve the minutes of the VAB Meeting on May 22, 2020

**Commissioner Byerly moved** to approve the minutes. The motion carried 5-0.

6. Election of Chair and Vice Chair – Deputy Clerk  
(Chair must be a County Commissioner)

Mr. Hutchison asked for nominations for Chair and Vice Chair of the VAB for 2020 tax year.

**Commissioner Byerly moved** to nominate Commissioner Cornell as Chair and Citizen Member Brent Hartman as Vice Chair. The motion carried 5-0.

7. Sunshine Rules Overview

link: <http://www.myflsunshine.com/sun.nsf/sunmanual>

VAB Attorney Rinky Parwani presented the above item to the Board.

8. DOR Uniform Policies & Procedures Manual for VAB'S – VAB Attorney State - <https://www.flrules.org/gateway/ChapterHome.asp?Chapter=12D-10>  
<https://www.flrules.org/gateway/ChapterHome.asp?Chapter=12D-9>

VAB Attorney Rinky Parwani presented the above item to the Board.

9. Selection of 2020 Special Magistrates
  - a. Authorize the Clerk to negotiate contracts with the Special Magistrates and direct the Chair to execute the agreement subject to approval by the VAB Attorney.

VAB Attorney Rinky Parwani presented the above item to the Board.

**Commissioner Byerly moved** to authorize the Clerk to negotiate contracts with the Special Magistrates and direct the Chair to execute the agreements subject to approval by the VAB Attorney. The motion carried 5-0.

10. Selection of designee to make good cause decisions for late filed petitions (VAB Attorney) and for rescheduling of hearings (Deputy Clerk)

**Vice Chair Hartman moved** to select VAB attorney magistrate to make good cause decisions for late filed petitions and VAB Deputy Clerk to make good cause decisions for rescheduling of hearings. The motion carried 5-0.

11. Authorize Chair to sign Resolution ratifying the Clerk to charge fee of not more than \$15 or each parcel covered by the petition as allowed by FAC Rule 12D-9.015(7)

**Commissioner Byerly moved** to authorize the Chair to sign Resolution 20-01. The motion carried 5-0.

12. 2020 Calendar (Information only)

13. VAB Attorney comments

VAB Attorney Parwani discussed having an orientation for the Magistrates before the hearings.

**Citizen member Smith moved** to approve virtual orientations if needed for the Magistrates. The motion carried 5-0.

The meeting adjourned at 1:25 p.m.