

**ALACHUA COUNTY COMMISSION
SPECIAL MEETING BUDGET**

**COUNTY ADMINISTRATION BUILDING
12 SOUTHEAST FIRST STREET
JACK DURRANCE AUDITORIUM**



MEETING AGENDA

May 5, 2009

1:30 PM

BOARD OF COUNTY COMMISSIONERS

**MIKE BYERLY, CHAIR
CYNTHIA MOORE CHESTNUT, VICE CHAIR
PAULA M. DELANEY
RODNEY J. LONG
LEE PINKOSON**

**ALACHUA COUNTY COMMISSION
SPECIAL MEETING**

May 5, 2009

1:30 PM

CALL TO ORDER

ADOPTION OF THE AGENDA

- 1. FY10 and FY11 Budget Development Overview and Update**
- 2. Judicial – Discussion on Court Technology Funding**
- 3. Board’s Departments – Budget Discussion**
 - a. Court Services**
 - b. Public Safety**

COMMISSION GENERAL AND INFORMAL DISCUSSION

CITIZEN COMMENTS

ADJOURN

Scheduled Budget Development Meetings:

~~March 31, 2009 at 1:30 pm~~

~~April 7, 2009 at 1:30 pm~~

~~April 21, 2009 at 1:30 pm~~

~~May 5, 2009 at 1:30 pm~~

**May 19, 2009 at 1:30 pm – Community Support Services,
Environmental Protection, and
Growth Management**

**June 16, 2009 at 1:30 pm – Legislative Update Budget Impacts,
Administrative Services, Information
& Telecom Services, and County
Manager's Office**

July 7, 2009 at 1:30 pm – Presentation of FY10 Tentative Budget

August 4, 2009 at 1:30 pm

August 13, 2009 at 1:30 pm

August 18, 2009 at 1:30 pm

August 27, 2009 at 1:30 pm

September 1, 2009 at 1:30 pm

September 8, 2009 at 1:30 pm – 1st Public Hearing

September 22, 2009 at 1:30 pm – 2nd Public Hearing

Alachua County Board of County Commissioners
Article V Technology Budget Since Inception
April 28, 2009

Florida Statute 29.008 (4)(a); in part:

"...shall compare county fiscal reports to determine if expenditures for the items specified in paragraphs (1)(a)-(h) and subsection (3) have increased by 1.5 percent over the prior county fiscal year. The initial review must compare county fiscal year 2005-2006 to county fiscal year 2004-2005..."

Article V

Court Related Technology Adopted Budget
 - Fund 076
 - General Fund 713 Activity Code

	Adopted Budget FY05	Adopted Budget FY06	Adopted Budget FY07	Adopted Budget FY08	Adopted Budget FY09
Court Administration	374,310	390,799	425,329	581,234	581,255
State Attorney	217,993	286,831	316,856	316,856	316,856
Public Defender	89,996	154,796	154,926	178,187	229,280
Total	682,299	832,426	897,111	1,076,277	1,127,391
% Increase		22.0%	7.8%	20.0%	4.7%

(Minus) CRF	-	(106,175)	(20,000)	(196,474)	(196,474)
Total	682,299	726,251	877,111	879,803	930,917

Mandated 1.5% Increase	682,299	692,533	702,921	713,465	724,167
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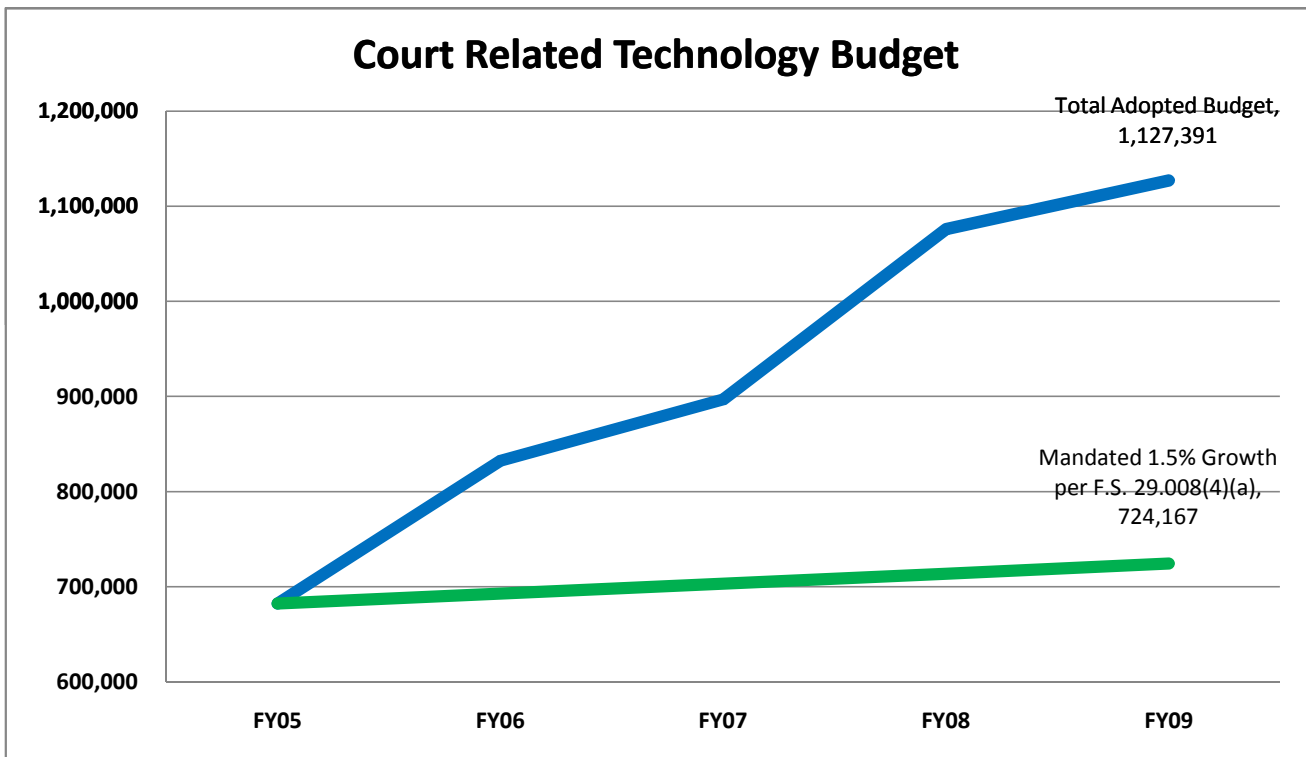
Conclusion:

If the County strictly enforced Florida Statute 29.008 (4)(a) and utilized the first full fiscal year after Article V Funding's inception (as it pertains to the County's court funding mandate) as the "reasonable and necessary" base, then the County is only mandated to budget \$724,167 in FY09 and, by extension, \$735,029 in FY10.

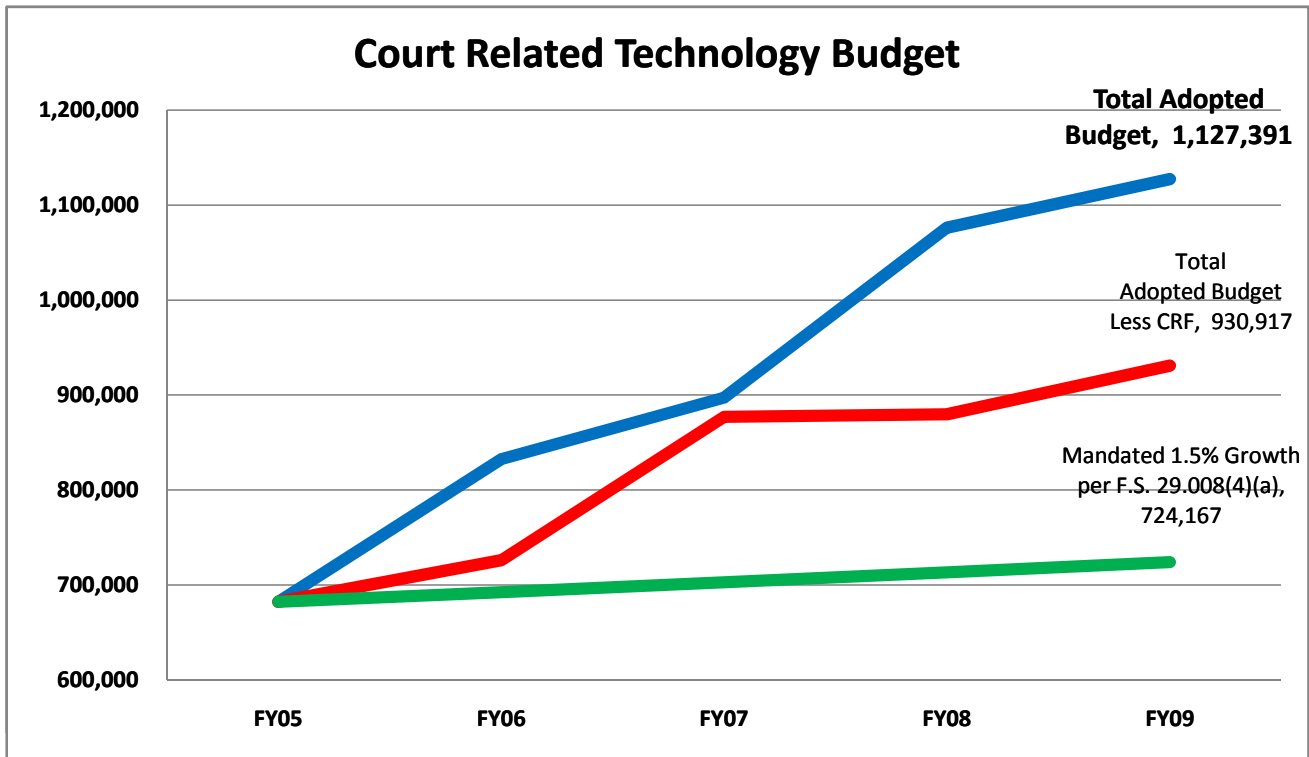
* CRF = Computer Replacement Fund

**Alachua County Board of County Commissioners
Article V Technology Budget Since Inception
April 28, 2009**

	Total Adopted Budget	Total Adopted Budget Less CRF	Mandated 1.5% Growth per F.S. 29.008(4)(a)
FY05	682,299	682,299	682,299
FY06	832,426	726,251	692,533
FY07	897,111	877,111	702,921
FY08	1,076,277	879,803	713,465
FY09	1,127,391	930,917	724,167



Alachua County Board of County Commissioners
Article V Technology Budget Since Inception
April 28, 2009



Alachua County Board of County Commissioners
Article V Technology Budget Since Inception
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	FY04		FY05	
	001	076	001	076
Court Administration	203,306	63,968	120,673	253,637
State Attorney	15,981	38,622	41,392	176,541
Public Defender	-	18,104	-	89,996
Minus CRF **	(2,499)			
Total	\$ 216,788	\$ 120,694	\$ 162,065	\$ 520,174
Percentage	64.24%	35.76%	23.75%	76.25%

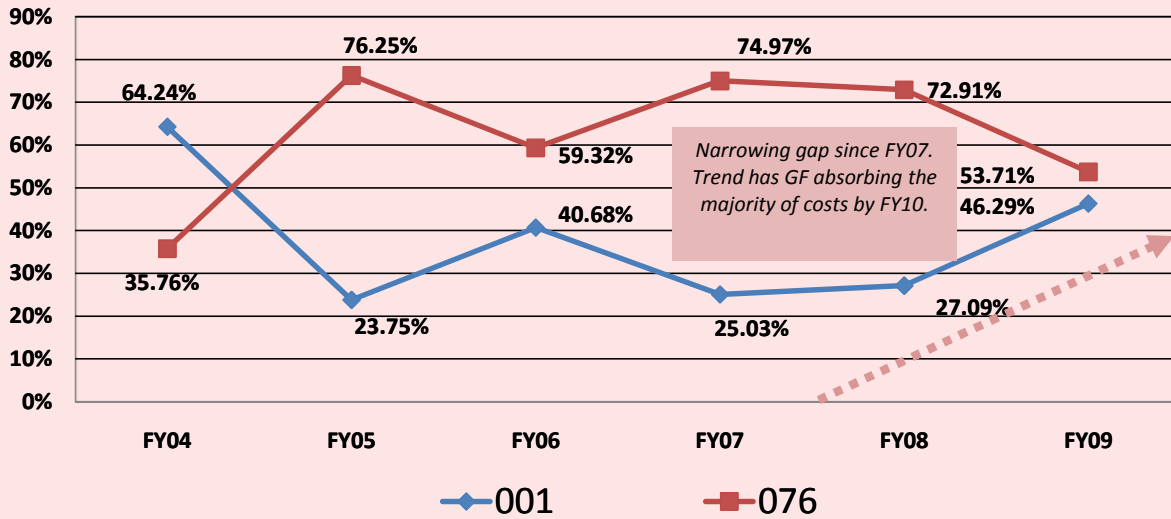
	FY06		FY07	
	001	076	001	076
Court Administration	139,118	251,681	150,516	274,813
State Attorney	130,716	156,115	50,743	266,113
Public Defender	81,772	73,024	18,245	136,681
Minus CRF **	(56,175)	(50,000)		(20,000)
Total	\$ 295,431	\$ 430,820	\$ 219,504	\$ 657,607
Percentage	40.68%	59.32%	25.03%	74.97%

	FY08		FY09 *	
	001	076	001	076
Court Administration	169,028	412,206	334,882	246,373
State Attorney	50,743	266,113	165,250	151,606
Public Defender	18,571	159,616	127,259	102,021
Minus CRF **	-	(196,474)	(196,474)	-
Total	\$ 238,342	\$ 641,461	\$ 430,917	\$ 500,000
Percentage	27.09%	72.91%	46.29%	53.71%

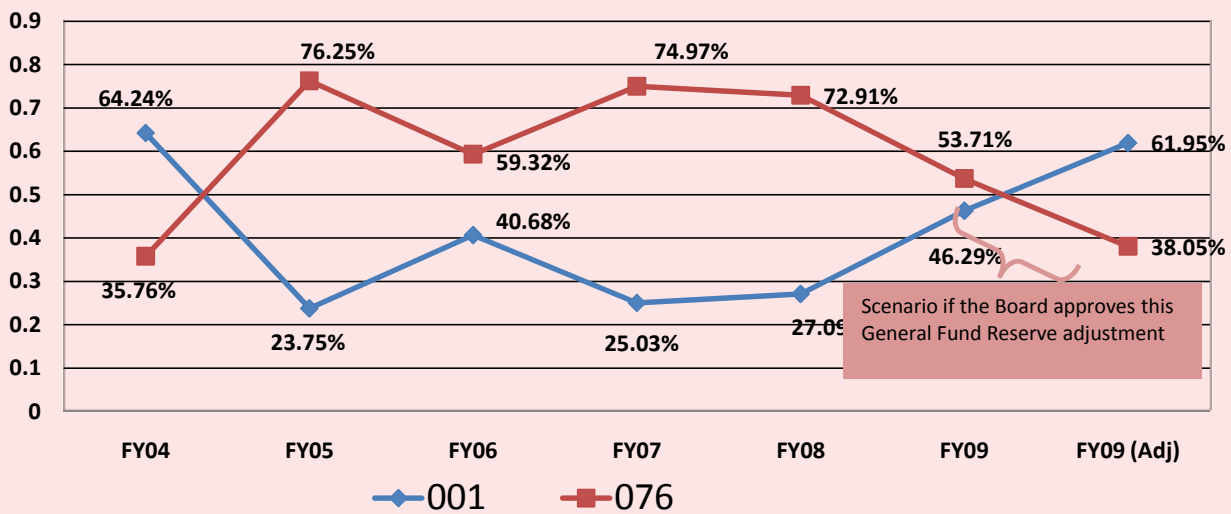
	FY09 If Amended	
	001	076
Court Administration	334,882	246,373
State Attorney	165,250	151,606
Public Defender	127,259	102,021
Minus CRF **	(196,474)	-
Total	\$ 520,917	\$ 320,000
Percentage	61.95%	38.05%

**Alachua County Board of County Commissioners
Article V Technology Budget Since Inception
April 28, 2009**

**Contribution Percent Trend For Article V Technology
(w/o CRF)**



**Contribution Percent Trend For Article V Technology
(w/o CRF)**



**ALACHUA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

AGENDA SECTION:	Consent/ (select One) SSG		ITEM #:
MEETING DATE:	DATE COMPLETED:		TIME CERTAIN:
3/24/2009	3/2/2009		NO
ITEM DESCRIPTION:	Increase the Judicial Department's General Fund Budget to Address Revenue Shortfall in the Court Technology Fund		
REQUESTED BY:	ORIGINATING DEPARTMENT:	PREPARED BY:	E. John Brower
S. Gable	OMB	PREPARER'S PHONE #:	337-6167
DOCUMENT(S) REQUIRING ACTION:	General Fund Reserve Spreadsheet Budget Amendment		AMOUNT: \$90,000 \$180,000.00

EXECUTIVE SUMMARY: The State Attorney, Public Defender, and Court Administration Offices have a State Court Technology Fund to assist in helping to fund technology expenditures as mandated by Article V of the State Constitution. The revenue used to pay for these expenses has drastically reduced to a point that the cash balance can not support the existing budget. ~~Action needs to be taken by the Board to address this shortfall.~~

BACKGROUND: In FY04, Article V of Florida's Constitution implemented new funding responsibilities for the State and Counties in relation to State Court related expenditures as they pertain to the State Attorney, Public Defender, and Court Administrator. One of the areas the State mandated that counties pay for is reasonable and necessary technology expenses for these offices. A funding tool the State offered the Counties in order to assist in paying for Article V mandates was the availability of half the \$4 document recording fee the County Clerk receives from various businesses and citizens. The Board chose to utilize this funding tool and instead of administrating the fund internally, agreed to allow the Court Administrator, State Attorney, and Public Defender to determine their own technology needs and the way the revenues were to be divided. This agreement has worked, however the drastic drop in revenue in the last two years makes the requested budget for the Judicial Offices more reliant on the General Fund. The \$2 gets deposited in a "Court Technology" Fund to pay for the Board defined "reasonable and necessary" technology expenditures. The total requested technology budget grew from \$339,981 in FY04 to \$1,127,391 in FY09 (Computer Replacement Fund ~~not~~ included). The Court Technology Fund's revenue grew as well, but not to the point that it met the Judicial Office's needs by itself thereby necessitating supplemental support by the General Fund. Among the expenditures within this fund are partial salaries of 5 FTEs (2/3 of the total salaries and benefits totaling \$215,864 per fiscal year) in Court Administration which now need to be 100% funded by the General Fund. The portion of the total court technology budget in the General Fund was at its lowest point in FY05 (at 23.75%) and has increased dramatically since (FY09 Adopted budget has the percentage at 46.29%, but with this agenda item will increase to **61.95%** (not including Computer Replacement Fund)) due to increased expenditures and decreased revenues in the Court Technology Fund. As an aside, the FY08 and FY09 budgets for the Judicial Departments were roughly the same sans a small increase in Personal Services and the Board approved budget enhancements for the Public Defender. Until now (FY09), existing fund balance was able to be used to cover revenue shortfalls, however the shortfalls in FY08 and thus far in FY09 have surpassed this capability. Specifically, FY08 revenues were 49.72% lower than expected and FY09 revenues are projected to be **32.11%** less than the final FY08 number. In FY09, we drastically reduced the budgeted revenue amount, but the budget was adopted prior to the unprecedented economic issues that are prevalent today. The end result is a fund with an adopted budget that exceeds its cash balance. Action needs to be taken by the Board to either fund the shortfall by using General Fund Reserves or inform the Offices that other areas of their budget must absorb the revenue shortfall. More specifically, the request is to move **\$90,000** from General Fund Reserves into the General Fund budgets of Court Administration (**\$45,000**), the State Attorney (**\$27,000**), and the Public Defender (**\$18,000**). Of course, a lesser amount can be transferred if the Board deems it appropriate.

**ALACHUA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

ISSUES: The issues are the current economic situation and the County's current and expected revenue situation. All Departments are facing budget reduction issues currently and in the short-term. This request will assist the Judicial Departments by increasing their General Fund budget **by slightly over half the amount** equal to the Technology Fund's shortfall. **The Judicial Departments have cut their budgets to make up the difference.** Also, this is not a one-time issue. In the short-term, the General Fund will have increased exposure until revenues increase in the Court Technology Fund which is not **projected to be the case until at least FY11.** Additionally, the Board is mandated by Article V of the Florida Constitution to fund certain expenses, court technology being one, however the Board does currently fund non-mandatory/**discretionary** expenses for the Judicial Offices. As is the case every budget season, the Board will receive a comprehensive report on its Article V responsibilities as they relate to requirements and discretionary spending.

ACTION

Recommendation: To approve a transfer from General Fund Reserves to the Judicial Department's individual General Fund budget to compensate for the reduced revenues within the Court Technology Fund

Alternative #1: Do not compensate and direct the Judicial Departments to adjust expenditures.

FISCAL IMPACT

Recommendation: Fund **\$90,000** of the difference between FY09 Court Technology Fund Adopted Budget and the projected revenue using a General Fund reserve transfer into the respective General Fund budgets of the Judicial Departments.

Alternative #1: Do not fund using reserves and require Judicial Departments to finish out the fiscal year using current cash supported budget only.

Funding Sources: General Fund Reserves

Account Code: 001-0440-590.99-20

ATTACHMENTS: General Fund Reserve Spreadsheet
Budget Amendment
Court Technology Fund Revenue Projection Spreadsheet
Article V Technology Budget and Spending History

SUGGESTED REFERENCE MATERIAL: FY09 Adopted Budget
Article V of the Florida State Constitution
Florida Statutes 28.24 and 29.008

DEPARTMENT DIRECTOR	OMB & CONTRACTS	AGENDA OFFICE	LEGAL	COUNTY MANAGER
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COMMISSION ACTION
APPROVED _____ **DENIED** _____
Additional Action: _____

REVISED: February 6, 2004

Alachua County Board of County Commissioners
Reserves: General Fund
FY09
001-0440-590.99-20

Item Description	Department/ Constitutional Office	Date Approved	Pending Approval	Amount	Reserve Balance
Budgeted Beginning Balance					\$ 6,004,333
Emergency Management Performance Grant Match	Public Safety	10/28/2008		\$ (13,966)	\$ 5,990,367
CAD Obligation for CCC - Carry Forward Public Hearing	Sheriff	10/28/2008		\$ (312,766)	\$ 5,677,601
Public Works Ready Room & Restroom Projects	Public Works	10/29/2008		\$ (95,750)	\$ 5,581,851
Florida Department of Children & Families	Community Support Services	11/25/2008		\$ (14,973)	\$ 5,566,878
Homelessness-partnership w/City and Housing Auth.	Community Support Services	11/25/2008		\$ (36,000)	\$ 5,530,878
Land Purchase - Purpura Property Adjacent to Sheriff HQ	Facilities	12/9/2008		\$ (180,000)	\$ 5,350,878
Debt Service - Jail Energy Conservation Project Phase II	Facilities	01/27/09		\$ (445,456)	\$ 4,905,422
Debt Service - Removing Phase I Budget in 281	Facilities	01/27/09		\$ 77,574	\$ 4,982,996
META grant reduction	Court Services	01/27/09		\$ (12,153)	\$ 4,970,843
META Grant returning portion of funds previously requested	Court Services	03/24/09		\$ 9,928	\$ 4,980,771
Adjustment for decreased sales tax revenue (Tx from 297)	OMB	03/24/09		\$ (642,211)	\$ 4,338,560
Mid-Year FTE Vacancy Adjust	County Manager	03/24/09		\$ 154,646	\$ 4,493,206
Summer Heatwave FY09	Public Works	04/14/09		\$ (60,000)	\$ 4,433,206
Energy Coordinator / Consultant	County Manager	04/28/09		\$ (63,883)	\$ 4,369,323
Absorb Court Tech Fund (076) revenue shortfall	Judicial Offices		05/05/09	\$ (90,000)	\$ 4,279,323

**ALACHUA COUNTY, BOARD OF COUNTY COMMISSIONERS
BUDGET AMENDMENT**

FOR OMB USE ONLY	
OMB REFERENCE #	_____
GROUP NUMBER	_____
PERIOD/DATE	_____

#	FUND NAME	DEPARTMENT NAME	ACCOUNT NAME	ACCOUNT NUMBER					REVENUES (+/-)	EXPENSES (+/-)
1	Court Technology 28.24	Court Administration	Charges For Services	076	- 3300	- 348	. 42	- 00	(180,000)	
2	Court Technology 28.24	Court Administration	Regular Salaries	076	- 3300	- 713	. 12	- 00		(90,000)
3	Court Technology 28.24	State Attorney	Operating Supplies	076	- 3400	- 713	. 52	- 00		(42,000)
4	Court Technology 28.24	State Attorney	Machinery & Equip > \$750	076	- 3400	- 713	. 64	- 30		(12,000)
5	Court Technology 28.24	Public Defender	Repair And Maintenance	076	- 3500	- 713	. 46	- 70		(36,000)
6										
7	General Fund	Non-Departmental	Other Uses	001	- 0440	- 590	. 99	- 20		(90,000)
8	General Fund	Court Administration	Regular Salaries	001	- 3300	- 713	. 12	- 00		45,000
9	General Fund	State Attorney	Office Materials & Suppli	001	- 3400	- 713	. 51	- 10		27,000
10	General Fund	Public Defender	Office Materials & Suppli	001	- 3500	- 713	. 51	- 10		18,000
11										
12										
13										
14										
15										
16										
17										
18										
19										
20										
21										
22										

USE WHOLE DOLLARS ONLY.

(180,000)	(180,000)
COMBINED TOTAL	
	(360,000)

PERFORMANCE RESULTS: Move part of the technology budget (fund 076) to the general fund due to drastically reduced revenues.
Judicial Departments agreed to cut half of the original request

John Brower
PREPARED BY:

JB
ANALYST

ELECTED OFFICIAL OR DEPARTMENT HEAD

DIRECTOR - OFFICE OF MANAGEMENT AND BUDGET

CHAIR OR COUNTY MANAGER

Alachua County Board of County Commissioners
Office of Management and Budget
Revenue Projection for fund 076 "Court Technology"*
076-3300-348.42-00
As Of April 28, 2009

<u>Revenue Stream YTD</u>	FY08		FY09
10/25/2007	16,464	10/31/2008	10,704
11/9/2007	19,796	11/14/2008	9,404
12/3/2007	16,312	11/26/2008	8,926
12/11/2007	12,304	12/10/2008	6,834
12/26/2007	15,214	12/19/2008	8,898
1/11/2008	17,906	1/9/2009	11,604
1/22/2008	10,138	1/30/2009	8,566
2/13/2008	17,408	2/9/2009	10,240
2/27/2008	14,776	2/25/2009	12,478
3/11/2008	14,276	3/12/2009	11,090
3/28/2008	15,824	3/24/2009	12,312
4/7/2008	17,043	4/7/2009	15,456
4/30/2008	21,403	4/24/2009	15,276
	<u>208,864</u>		<u>141,788</u>

Percent Difference -32.1145%

<u>FY07 Actual</u>	<u>FY09 Budgeted</u>	<u>FY09 Projection as of 04/28/09</u>
540,861	400,000	249,093

FY08 Actual
 366,931

*For discussion purposes only