
ALACHUA COUNTY PUBLIC WORKS OPERATING PROCEDURE

DIVISION: **Transportation & Development**

SECTION: **Development Review**

PROCEDURE #: **EDR-9**

SUBJECT: **Traffic Mitigation Funding**

DATE: **12/15/01** **REVISION #:**

PREPARED BY: **Michael J. Fay**

APPROVED BY: **Matthew Dominy, P.E., Director Of Public Works**

POLICY: **To establish a uniform means of acquiring and determining proper expenditure of funds provided by development interests for the purposes of traffic impact mitigation.**

When a project is proceeding through the Development Review Process and it has been determined that the most appropriate traffic mitigation solution is for the developer to make a monetary contribution to the traffic mitigation pool for traffic mitigation projects, the following steps are taken:

1. The Development Review Office, in consultation with the Concurrency Management Officer, in cases where other off-site traffic mitigation projects cannot be determined, establishes the proper amount of funding required and advises the developer's agent of the amount of funding that would be required.
2. The developer agrees to contribute the monetary amount established.
3. The Development Review or Transportation Office provides the information to the County Attorney's Office so that the County Attorney's Office can draw up a developer's agreement in accordance with established procedures. If it is intended by the developer, and agreed to by the County, that the project funding should go towards a certain project, it should be so stated in the agreement.
4. Funds are remitted to the Public Works Department.
5. Funds are transmitted to Finance and Accounting with a copy of the executed and recorded developer's agreement, which is then included in a separate fund account.
6. As projects are developed, they are reviewed to determine if they are transportation capacity enhancements that might qualify for use of traffic mitigation funding. To be eligible they must:

- Be considered as a regular Transportation System Management of Transportation Demand Management Strategy such as public transportation enhancements, bicycle paths, sidewalk installations or intersection capacity modifications improvements.
 - Be in the same general area as the projects for which traffic mitigation funding has been provided.
7. Expenditures for eligible projects with a value of less than \$1,000.00 may be approved by the Public Works Director and processed through normal Purchasing Procedures. The Board of County Commissioners must authorize expenditures for projects with a value greater than \$1,000.00.