



Adopted Budget
for Fiscal Year
2003-04

&

Adopted Budget
for Fiscal Year
2004-05



*Creating
Respect for
People and
Place*



Alachua County
Florida



FY 2003/04 ADOPTED

FY 2004/05 ADOPTED

**OPERATING
AND
CAPITAL IMPROVEMENT BUDGETS**



MIKE BYERLY
Chair

CYNTHIA MOORE CHESTNUT
Vice Chair

PENELOPE WHEAT
Commissioner

LEE PINKOSON
Commissioner

RODNEY J. LONG
Commissioner



Principal Officials

Alachua County Government



Board of County Commissioners

Mike Byerly
Chair

Cynthia Moore Chestnut
Vice Chair

Rodney J. Long
Commissioner

Lee Pinkoson
Commissioner

Penelope Wheat
Commissioner

Appointed Officials

Randall H. Reid, County Manager
David Wagner, County Attorney

Constitutional Officers

J.K. "Buddy" Irby
Clerk of Circuit Court

Von Fraser
Tax Collector

Beverly Hill
Supervisor of Elections

Ed Crapo
Property Appraiser

Stephen M. Oelrich
Sheriff

Judicial

Ted McFetridge
Court Administrator

Richard Parker
Public Defender

William Cervone
State Attorney

Alachua County Board of County Commissioners



Mike Byely
Chair



Cynthia Moore Chestnut
Vice Chair



Rodney J. Long
Commissioner



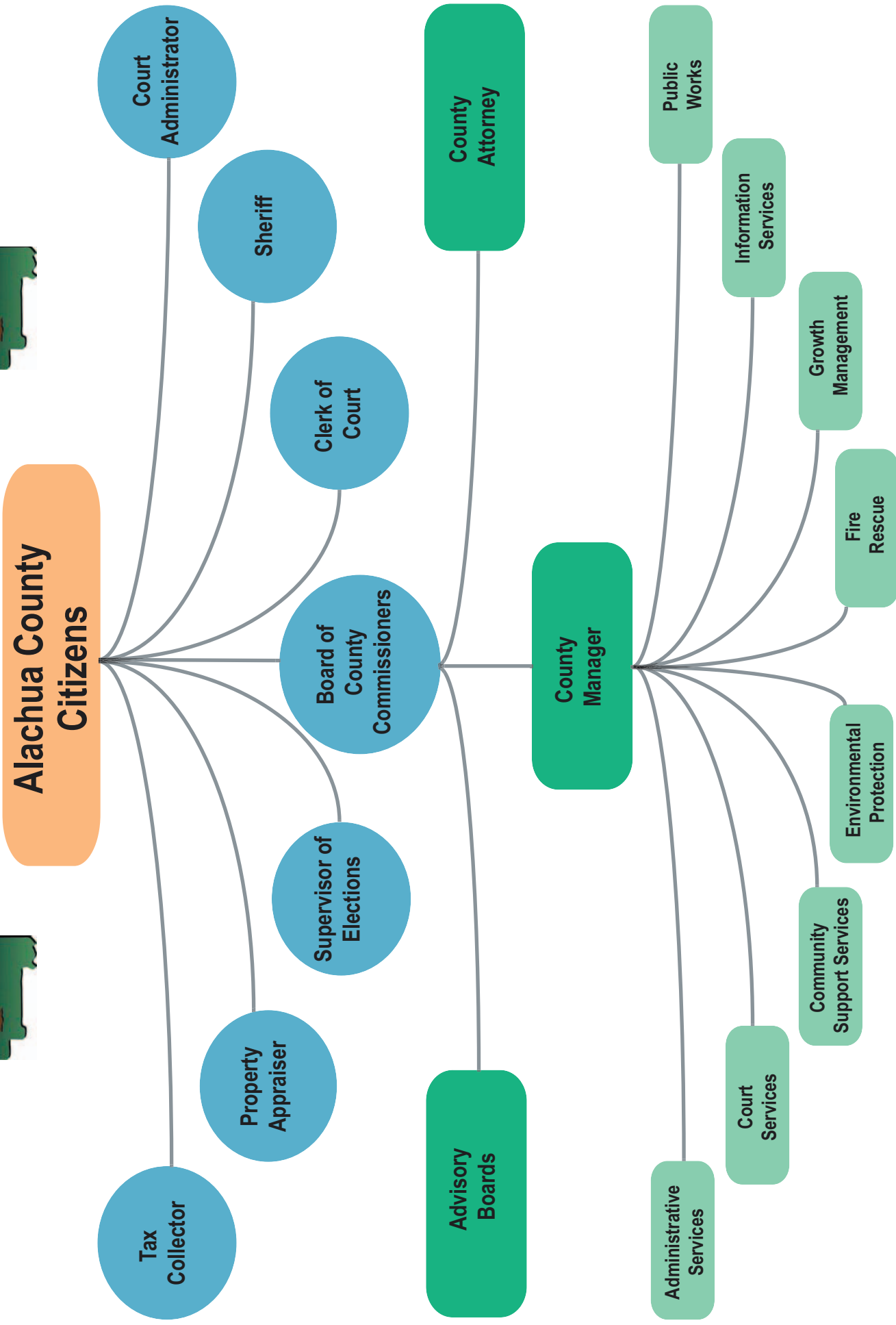
Lee Pinkoson
Commissioner



Penelope Wheat
Commissioner



Organizational Chart



PREPARED BY THE ALACHUA COUNTY BOARD OF COUNTY COMMISSIONERS

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FY 2003/04 and FY 2004/05 ADOPTED BUDGETS

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A very special thanks to all employees for their cooperation and dedication.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Alachua County Board of County Commissioners
Florida**

For the Biennium Beginning

October 1, 2003


President


Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented Distinguished Budget Presentation Award to Alachua County, Florida for its biennial budget for the biennium beginning October 1, 2003.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of two years only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

TABLE OF CONTENTS

PAGE NO.

SECTION 1: BUDGET MESSAGE

County Manager's Budget Message.....	1
Budget Overview.....	17

SECTION 2: INTRODUCTION

How to Use the Budget Document.....	1
Financial Policies Relating to FY 2005.....	3
FY 2005 Budget Process Calendar.....	17

SECTION 3: BUDGET SUMMARY INFORMATION

FY 2004 & FY 2005 Budget Sources and Uses.....	1
FY 2004 Revenues by Sources	2
FY 2005 Revenues by Sources	3
Major Revenue Sources.....	5
FY 2004 Uses by Category.....	6
FY 2005 Uses by Category.....	7
FY 2005 Department Budget Summary- All Funds.....	9
FY 2005 Department Budget Summary- All Funds by Category.....	10
Summary of Interfund Transfers.....	13
Full Time Position Summary by Department.....	15

SECTION 4: BUDGET BY DEPARTMENT

General Government

Summary Budget.....	1
Board of County Commissioners.....	3
County Attorney.....	5
County Manager Summary Budget.....	7
County Manager's Office.....	9
Communications Office.....	11
Economic Development.....	13
Office of Management and Budget.....	15
Tourist Development.....	17
Special Expense and Non-Departmental.....	19

Administrative Services

Summary Budget.....	21
Administrative Support.....	23
Equal Opportunity.....	25
Facilities Management.....	27
Human Resources.....	29
Purchasing.....	31
Risk Management.....	33
Organizational Development and Training.....	35

Community Support Services

Summary Budget.....	37
CHOICES.....	39
Cooperative Extension.....	41
Human Services.....	43
Medicaid.....	45
Outside Agency Funding.....	47
Poverty Reduction.....	49
Health Department.....	51
Senior Services.....	53

TABLE OF CONTENTS

	PAGE NO.
Sugarfoot Preservation and Enhancement District.....	55
Court Services	
Summary Budget.....	57
Aid and Assistance.....	59
Day Reporting Program.....	61
Drug Court.....	63
Metamorphosis.....	65
Pre-trial, Community, and Probation Services.....	67
Work Release.....	69
Environmental Protection	
Summary Budget.....	71
Administrative Support.....	73
Clean Air.....	75
Hazardous Waste.....	77
Hazardous Materials.....	79
Land Conservation.....	81
Natural Resources Protection.....	83
Petroleum Management.....	85
Water Quality.....	87
Fire Rescue	
Summary Budget.....	89
Administration and Administrative Support Services.....	91
Emergency Management.....	93
Enhanced 911.....	95
Operations.....	97
Special Recruitment and Training.....	99
Growth Management	
Summary Budget.....	101
Comprehensive Planning.....	103
Codes Enforcement.....	105
Information and Telecommunications Services	
Information and Telecommunications Services.....	107
Public Works	
Summary Budget.....	109
Animal Services.....	111
Fleet Management.....	113
Parks and Recreation.....	115
Sante Fe Hills Water Utility.....	117
Solid Waste.....	119
Transportation.....	121

TABLE OF CONTENTS

PAGE NO.

SECTION 5: CONSTITUTIONAL OFFICERS

Constitutional Officers Information.....	1
Alachua County Sheriff.....	3
Clerk of the Court.....	9
Property Appraiser.....	15
Supervisor of Elections.....	17

SECTION 6: JUDICIAL

Judicial Information.....	1
Court Administrator.....	3
Public Defender.....	5
State Attorney.....	7
Guardian Ad Litem.....	9
Court Related Activities.....	11

SECTION 7: BUDGET BY FUND

Alachua County Fund Structure.....	1
Budget Sources and Uses.....	3
Funds Detail.....	5
Superfunds Detail.....	35

SECTION 8: CAPITAL IMPROVEMENTS PROGRAM

Capital Improvement Program (CIP) Description and Information.....	1
Capital Improvements Program Prior Year In Progress.....	3
FY 2005 through FY 2009 Facilities Improvement Program.....	7
FY 2005 through FY 2009 Transportation Improvement Program.....	13

SECTION 9: DEBT SERVICE

Debt Service Summary and Budget Information.....	1
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SECTION 10: APPENDICES

Glossary.....	1
Fund Structure and Government Accounting.....	7

County Manager's Budget Message

July 8, 2004

To the Honorable Board of County Commissioners of Alachua County:



I am excited to present, for your review and consideration, the Fiscal Year 2004-2005 Tentative Budget. This document represents an opportunity to progressively address some critical issues facing our community as part of our transformation program that will fundamentally change the way Alachua County conducts public business.

Alachua County is one of the few county governments that utilize a two-year budget. Our biennial budget process is an innovative means of providing important and consistent policy direction, minimizing the annual replication of a labor-intensive budget preparation process while allowing critical issues to be re-addressed as necessary in the "off year" of this process.

This recommended budget represents a plan of work for the next year, October 1, 2004 through September 30, 2005, that reflects the vision of the Board of County Commissioners, meets all of the Board's fiscal policies and makes progress toward the strategic objectives outlined by the County Commission. Critically important in this year's budget is the one-time allocation of the Communication Services Tax adjustment and a strategy for using Article V savings. These funds are no longer required to subsidize the operation of the State Court System and are recommended for reallocation in FY 05 to other programs in county government as part of a long-term funding strategy.

Budget Executive Summary

Total County expenditures in this recommended budget are \$217.5 million for FY 05. For Fiscal Year 05, the General Fund total is \$96.1 million, the Unincorporated Services Municipal Services Taxing Unit total is \$14.4 million and the Law Enforcement MSTU total is \$12.9 million.

The FY 05 recommended budget reflects a net reduction of 33 positions due to successful Article V legislation as well as the addition of 27 new full-time positions above the staffing levels of FY 04. Thirteen of these positions are within the Fire Rescue Department with eight additional positions being upgraded for station management.

Millage rates in the tentative budget remain at 8.9887mills countywide, 1.7001 mills for the Unincorporated Services Municipal Services Taxing Unit and 1.7816 mills for the Law Enforcement Municipal Services Taxing Unit. The budget includes a .25 mill levy for the voter-approved Alachua County Forever Environmentally Sensitive Lands Program.

County Manager's Budget Message

Countywide preliminary taxable value increased to \$8.5 billion, representing an 8.8 percent growth. This results in a \$5.9 million increase in ad valorem General Fund revenue. The Municipal Services Taxing Unit preliminary taxable value increased to \$3.9 billion, representing 9.2 percent growth. This increases the Unincorporated Services Municipal Services Taxing Unit revenue by \$528,000 and the Law Enforcement Fund MSTU revenue by \$563,000.

This budget advances the Board's commitment to increase the reserve for contingency, putting it at 3.5 percent of operating revenues for Fiscal Year 05. It should be pointed out that our General Fund reserve for contingencies has increased by \$2 million since Fiscal Year 01, following my recommendation of a seven-year program to increase our insufficient fund balance.

This budget totals \$217.5 million. The final adopted budget will be higher as we make adjustments for final fund balance changes. The total budget amount can be somewhat deceiving since more than 13 percent of the budget each year reflects counting the movement of funds between accounts.

Alachua County Government Positions Under Tentative FY 05 Budget		
Division of Government	Number of Positions	Percent of Positions
Board of County Commissioners	830.8	44.5%
Sheriff	793.7	42.5%
Other Constitutional Officers	242.3	13.0%
TOTAL	1,866.30	100.0%

Building Upon the FY 04 Budget

The second year of each biennial budget builds upon the first. Our FY 04 budget concentrated on maintaining social service programs and enhancing emergency services during a year of major reductions in County operating expenditures. By instituting across the board reductions and eliminating 44 positions, the FY 04 budget prepared the County to weather this past difficult year. The theme of the FY 04 budget was the "Perfect Storm" due to the multiple negative issues that were impacting the County.

While balancing a budget is always challenging, this effort has been less difficult because of the hard work of the Fiscal Year 04 budget. Last fiscal year we faced three threats to our financial stability. The uncertainty of the economy and potential of wide-spread military conflict and terrorism, the selective responsibility of the state legislature in funding programs and the potential of a major impending annexation required us to make serious changes in our service delivery systems, service levels and workforce.

County Manager's Budget Message

This FY 05 recommended budget continues the commitment made last year to increase the level of emergency services by funding the second of two ambulances and crews. This continues our community's commitment to providing quality emergency services to a growing population.

Also provided in the Fiscal Year 04 adopted budget is \$75,000 for the remodeling of the Property Appraiser's Second Floor facilities to create a more open office environment. This is a portion of a more costly reconstruction being requested by the Property Appraiser in the Capital Improvements Program (CIP) to alleviate over-crowding and make more efficient use of existing space.

The Capital Improvement Plan of the FY 05 budget funds \$349,000 to add 60 dormitory beds at the jail, as projected in the FY 04 budget. This modification, which is needed to accommodate growth in the jail population, will help address overcrowding and the problems associated with it.

To continue the work of our pilot after-school program, which began in FY 04, \$50,000 is allocated for middle-school students. These dollars will be used in cooperation with Alachua County Schools and the City of Gainesville and for other recreation programming.

FY 04 saw the initial phase of operations for our new 118,000 square-foot Criminal Justice Center which was dedicated February 8, 2004. The facility was completed on time and within budget at a cost of \$27.9 million utilizing the one-cent optional sales tax. This addition to our civic infrastructure complies with a court order requiring us to alleviate safety and space problems in the current courthouse and beautifies the downtown skyline of the City of Gainesville. The FY 05 recommended budget fully funds the operation of this facility for the first time.

Benefit of Last Year's Reductions

As we prepared to offset projected budget shortfalls last fiscal year, we reviewed all County programs to seek 10 to 15 percent potential reductions from Fiscal Year 03. We focused on programmatic reductions with recurring savings versus across-the-board reductions for all departments, such as deferring purchases and maintenance and lowering service levels in principle core areas.

The reductions last year were extremely difficult because all of our programs exist to serve our citizens. Cuts from the Growth Management Department, Environmental Protection Department, County Manager and Commission Offices and Administrative Services Department made the Fiscal Year 04 budget manageable. The Constitutional Officers also participated in sharing the burden of these reductions.

County Manager's Budget Message

Historically, departments had received an automatic increase in their operating budgets. However, for the last three years that has not been the case and all increases to department budgets have been required to be specifically justified. While this was possible due to historic low levels of inflation, current forecasts of higher inflation rates may not allow us to continue this practice in future budgets.

With more than a million new jobs created this year and most economists predicting full recovery during FY 05, the County faces a significantly brighter economic forecast than at the outset of this two-year budget. Our interest earnings are anticipated to increase and interest rates remain relatively low.

FY 05 Budget – Focusing on Three Streams of Revenue

In preparation for FY 04's "Perfect Storm" we went to great lengths to make our fiscal ship sea worthy. Because of the discipline, hard work and arduous decisions made last year, we look at a much less difficult FY 05. We have approached the recommended budget in FY 05 by dealing with three streams of revenue remaining after "the Storm."

We have focused the FY 05 recommended budget message on reviewing the three streams of revenue that are available to the County Commission and how they are appropriated. First, is the stream of revenue resulting from the increase in Ad Valorem and other revenues in the General Fund and MSTU. Secondly, is the stream of revenue resulting from a one-time adjustment to the Communication Services Tax. Third, is the stream of additional savings generated from the settlement of Article V legislation which eliminated the long-term practice of subsidizing the State Court System.

The philosophy used in this recommended budget is based on diverting recurring streams of revenue toward long-term strategic goals and areas such as capital improvements that have been historically under-funded. Non-recurring revenue has been directed to one-time commitments to technology, energy conservation and economic development. These are long-term investments that do not expand the current operations, but focus on future capital needs. A small portion is also planned as a one-time start-up fund to hire staff that will implement Land Development Regulations and impact fee administration. New fees will be enacted to cover the costs of these programs and allow reimbursement to the General Fund for these costs.

Revenue Stream from a Growing Tax Base

Alachua County remains a desirable place to live and raise a family. This is shown by the rising value of property and growth in population. The effect of that growth in property value is an increase in the General Fund and MSTU revenues. This has allowed our combined millage rate to remain the same again this year.

County Manager's Budget Message

Alachua County is still at a relative disadvantage compared to other counties in the state with 46 percent of our property off the tax rolls.

The FY 05 budget channels General Fund revenues from this growth to fund a significant re-affirmation of our commitment to the Animal Services Division and our "no kill" policy, a limited number of departmental enhancements and for compensation and limited performance pay for our workforce.

Supporting a "No Kill" Policy in the Animal Services Division

The Animal Services Division will be the focus of a major \$390,000 investment in the FY 05 recommended budget which will be used for improving the overall shelter operations, patrol activities and proactive enforcement of dangerous animal complaints. During FY 04, a three-month administrative review examined the operations of this division. This enhancement, which will have a \$437,000 budget impact in future years, will improve the enforcement capacity of the Animal Services Division through increasing personnel, equipment and management control within the facility. We continue to base our plans upon our "no kill" Commission policy and work within the Maddie's Grant framework. In addition, the Facilities Management Division is beginning a process to design an expansion of the existing facility to include within a future CIP.

Other Department Enhancements

The FY 05 recommended budget provides the opportunity to direct some of the growth stream into our departments. These budget enhancements, including additional staff, collectively total just under \$560,000 which will enable departments to better serve the citizens of Alachua County. In summary, these enhancements reflect appropriations to the Information Services Department for a major Web enhancement emphasis and on-going computer license and maintenance costs; funding for Human Resources programs, training and tuition reimbursement; funding to expand alternative sentencing programs in Court Services; funding of interns in poverty reduction, communications and fire education; and closed captioning for Board meetings.

An Employer of Choice

The Alachua County government workforce is made up of dedicated, productive men and women who consistently provide a high level of service. We handled the right-sizing of our organization in FY 04 with the same concern for the vision and values, team-based management and transformation strategies that we have followed the past four years.

In order to be an employer of choice, we have strategically directed our transformation program toward those workplace improvements and rule changes that give employees more freedom and flexibility while maintaining accountability. Furthermore, we have been able to maintain an attractive and competitive benefit package for employees while remaining cost conscious.

County Manager's Budget Message

This budget reflects a three percent annual adjustment for all employees and a two percent increase to those employees eligible for performance pay. I must note that the adjustment in our pay plan is subject to negotiations with our employee unions that are not yet complete.

Communications Services Tax Recovery Adjustment Stream

The Communications Services Tax (CST) was created by the State Legislature in 2001 as a replacement for several local taxes and is levied on items, such as phones, cell phones and cable television. The collection of the tax became a state function, and since that takeover of collections, the County has seen a \$1.4 million lapse in collected revenues. State Statutes authorized the recovery of the \$1.4 million revenue shortfall by adjusting the rate for one year to compensate for the loss. These one-time, non-recurring funds in the FY 05 recommended budget are being used in the General Fund to finance immediate and long-term needs in technology and communications as well as economic development capital projects.

Technology Fund – “Enterprise Network” Improvements

One of the three principal strategies for transformation of our organization is the “implementation of technology that serves the organization.” Alachua County has made important strides in technology related to information management and communications. However, we lag behind comparable jurisdictions throughout the State of Florida. The County will continue to fall short on serving the needs of the public until a stream of revenue, dedicated to technology improvement, is established. This information infrastructure is essential to improve the quality of our work, the ability to communicate, engage the public and create seamless systems to serve as a backbone for service provision. Such backbone systems within the “enterprise network” include a development review process, agenda process, financial systems, community service inquiry tracking and geographic information systems which will integrate departmental databases and display them on parcel base maps.

The Technology Fund was established in FY 02 with an initial infusion of \$750,000 which will be depleted in FY 05. The FY 05 recommended budget replenishes the Technology Fund with an additional \$500,000. While substantial, I should point out that technology improvements are expensive when one considers cost of hardware, software, licensing and training. We have historically implemented technology incrementally and sporadically due to lack of dedicated funding. Few information systems actually integrate our operating systems and databases, and governments are rapidly moving towards geographic information systems that analyze information on a property parcel basis. In addition, a greater focus on business continuity planning is necessary to provide system wide security to the County's network.

County Manager's Budget Message

Departmental (Vocational) Software and Computer Capital Outlay

In the FY 05 budget \$250,000 is set aside for Board of County Commission departments for one-time technology capital and software acquisition. Such items include an applicant tracking system for Human Resources, a client tracking and benefit system for Community Support Services to automate fiscal and statistical information, Share Point integrated work management system and other computer purchases and software program upgrades that have been neglected for several years.

Video Production

As part of Alachua County's efforts to keep citizens engaged and informed, \$60,000 is ear-marked for video production equipment at the Health Department to create a larger venue for televised public meetings. The numerous meetings held at this facility will be easily broadcast on Government Access Channel 12 and will provide a third facility for televised meetings. This also creates a more concrete record of events and allows citizens to further participate and monitor local government activities.

Energy Conservation Improvements

More than \$100,000 of this budget will be used for technology-based energy conservation improvements. These funds will utilize the latest technology to keep Alachua County's buildings and facilities as energy efficient as possible. This furthers our efforts to reduce energy consumption by one-third within a five-year period as requested by the County Commission.

Economic Development Capital Fund

The \$250,000 allocation for economic development focuses on the need to invest in economic development within Alachua County in order to expand and diversify our tax base which funds public services and programs. This economic development allocation would be expended for capital projects selected by the Board of County Commissioners based on recommendations from the Economic Development Advisory Committee.

As discussed by the County Commission the Economic Development Capital Fund could be used for such things as infrastructure enhancement, industrial park development, speculative building or payment of impact fee offsets as incentive for development. This is intended to be for sustainable investments in the community that benefit and remain in Alachua County. I recommend a fiscal policy that would restrict the use of these funds to capital improvements and fixed assets. Cash incentives or funding of solitary organizations within the community would not be eligible for funding from this source.

General Fund revenues remain budgeted and available for continuation funding of Qualified Targeted Industries and existing groups as approved by the Board of

County Manager's Budget Message

County Commissioners. It should be pointed out that Occupational License revenues used for these purposes are reduced with each annexation.

Implementing Impact Fees and Land Development Regulations

It is anticipated that upon adoption of impact fees and Land Development Regulations, additional operating expenses will be incurred to assure sufficient inspectors, plans reviewers and specialist positions are available to implement the new policies for a portion of the new fiscal year. An appropriation of \$150,000 has been placed in this FY 05 recommended budget as a funding source for these new personnel expenditures or costs associated with these programs. Fees and charges will be adopted in FY 05 to cover the operating costs of implementing the Land Development Regulations in future years, and impact fees operating costs will be covered by a three percent administrative charge.

Entrepreneurial Charter School Partnership

In FY 04 the County Commission adopted the strategic objective of the creation of an entrepreneurial charter school, and over four years \$100,000 should be allocated for this community project. The FY 05 recommended budget appropriates \$50,000 for one-half of this commitment to establish a charter school entrepreneurial program trust fund.

Affordable Housing Impact Fee Assistance Fund

In the event impact fees are approved, I am recommending the establishment of an Affordable Housing Impact Fee Assistance Fund to provide an incentive for those affordable housing projects which the Board feels appropriate for payment or subsidy of impact fees. It should be pointed out that a major complaint against impact fees is the perception that it would discourage affordable housing projects. This fund would offer an alternative to direct collection of impact fees for projects benefiting the community by providing affordable housing, such as Habitat for Humanity projects. It is important to note that impact fees, if enacted, would also be paid by the County for unincorporated area construction projects and will have to be included in the County's cost estimates of future projects and transferred into the appropriate impact fee accounts.

Recurring Revenue Streams from Article V Savings

The next stream of revenue is generated by the implementation of Revision 7 to Article V of Florida's Constitution. In November 1998, a citizen initiative, Revision 7 to Article V of Florida's Constitution was approved by the voters in an effort to shift more of the court system costs to the State. Revision 7 was implemented by House Bill 113A, passed during the 2003 Special Session of the Florida Legislature and a subsequent glitch bill, Senate Bill 2962, passed during the 2004 Regular Session of the Florida Legislature.

It was initially feared that the implementation of Revision 7 would adversely affect the County, i.e., the amount of the revenue shifted to the State would exceed the

County Manager's Budget Message

amount of the expenditures shifted to the State. However, fiscal analysis based on the implementing legislation indicates that the County will realize a net savings in the General Fund of approximately \$3.9 million. The savings in the General Fund are the result of the County no longer subsidizing the court system and include a reduction of the approximately 33 employees.

This is a rare opportunity to redirect a stream of revenue into severely under-funded program areas without tax increases. This historic event and the associated savings provide the County with an opportunity to reallocate funding from the court system to other priorities. A fundamental principle in this reallocation is not to inflate existing programs but to create multi-year streams of revenue to address unfunded or under-funded strategic needs for technology, infrastructure and other capital improvements.

A portion of the net available savings is the result of new fees and charges that the State has authorized and the Board has approved. The Board of County Commissioners has approved the addition of a \$65 court fee and a \$15 addition on traffic citations at the request of the Chief Judge to fund court programs and facility enhancements, respectively. An additional mandatory \$2.50 court cost has also been provided for the funding of law enforcement training programs.

Juvenile Detention: An Unfunded Mandate

Although the County fared favorably in the Florida Legislature related to Article V, counties were left with the unfunded mandate of funding juvenile detention centers. This will cost the General Fund of Alachua County approximately \$1.2 million in FY 05.

This is clearly an unfunded mandate, and the Florida Association of Counties is taking legal action to prohibit the implementation of this legislation. As County Manager, I believe this is an inappropriate action of state government to mandate significant expenditures on local government in violation of the Florida Constitution and encourage our participation in any legal action taken to prevent this from impacting our citizens. However, we have designated General Fund reserves in the FY 05 recommended budget for this potential cost shift.

Technology Funding: Creating a Long-Term Commitment

To continue our goal of future technology funding, it is recommended that we allocate \$250,000 of Article V savings annually into the previously discussed Technology Fund. This will create a total of \$750,000 in this fund in FY 05 and return the fund to its FY 02 appropriation level. I recommend that this strategic budget decision in FY 05 establish a precedent for future Commissions by incorporating this action into a fiscal policy. This would encourage the investment of this amount on a recurring basis to fund long-term technology implementation and create a bondable revenue stream.

County Manager's Budget Message

Expenditures from this fund should be managed through a fiscal policy that requires a multi-year expenditure program coordinated by Information Services be approved each year, as we do for our CIP.

Article V Discretionary Programs

A number of expenditures in the FY 04 budget are no longer required to be funded by the Board of County Commissioners, but have been requested to be budgeted by Constitutional Officers. These include such items as the information desk in the lobby of the courthouse, court analyst position and self-help court assistance. It should be pointed out that the Board may consider not funding these positions, but because they are existing employees they are included in this recommended budget. As provided for in the Florida Statutes, the Chief Judge has requested that the Board fund these positions and services in FY 05. The Florida Association of Counties has encouraged county managers and county commissioners to be cautious and not repeat the mistakes of the past by voluntarily funding programs of the court system that should remain the responsibility of the state. I recommend adopting a fiscal policy that discourages the assumption of court programs and costs through a fiscal impact statement included in the annual budget including the cumulative total subsidization of the State Court System.

Capital Improvements Program

The FY 05 budget recommends providing an ongoing stream of revenue to address the historic under-funding of the capital improvements program. In recent years, funding from the General Fund to the CIP has been maintained at a level of approximately \$1 million a year. This recurring revenue stream of \$500,000 is recommended to be used to address our long-term space needs. The County is preparing to recommend the issuing of bonds for a \$12.8 million Court Support Services Building at the South Main Street Judicial Complex and will begin construction in FY 05.

The 95,000-square-foot building will consolidate the offices of the Public Defender, State Attorney, Court Services and the Guardian Ad Litem program in one location providing our citizens centralized convenient access to our judicial support system. The construction of this building will allow the County to reduce leased space, lower maintenance costs and organize offices more efficiently and effectively in County-owned buildings. It will enable a subsequent step in combining growth management and permitting activities from all departments to a one-stop center downtown in the present State Attorney's Office. It is important to recognize and clarify for the public that these facilities are not planned to be built from sales tax, but from bonded indebtedness from these dedicated streams of revenue.

Transportation Trust Fund

The FY 05 Recommended Budget establishes a Transportation Trust Fund utilizing \$1 million of Article V related savings. This will be done by transferring

County Manager's Budget Message

\$1 million from the General Fund to the trust fund. While \$1 million is not enough to build a new road, it will be a dedicated stream for capital transportation related projects eligible under fuel tax funding, such as roads or multi-modal improvements and maintenance. This strategy has the advantage of beginning to address the "four legged stool" model of transportation funding which would include fuel tax, impact fees, sales tax and state and federal funds. It will also dedicate \$1 million from General Fund revenues directly to transportation capital projects and will not be available for operating expenditures.

Solid Waste

With the improvement of the economy in FY 04, \$1.125 million of General Fund reserves were used to repay a portion of the \$2.25 million transfer made in the summer of 2002. The FY 05 budget recommends allocating \$250,000 to continue repayment of the Solid Waste transfer.

Classification and Compensation Implementation

The County continues its efforts to address our classification and compensation system with a study funded in FY 04. This study will present justification and a strategy to help the County to be competitive in the job market and retain quality staff by offering just compensation for their skills. The study will also address the issue of living wage increases and its impact on County payroll. The FY 05 budget contains \$250,000 to begin implementation of the results of the initial phase of the study's recommendation which should be issued in December 2004. This study may require a multi-year commitment of County funds and again could be extended into the future.

Economic Development Capital Improvement Fund

As indicated earlier, the one-time allocation of \$250,000 of the CST monies for a capital economic development project may be enhanced by the continuation funding that would recur in the future. The FY 05 recommended budget includes an ongoing commitment of \$100,000 to this CIP. These funds would again be bondable from the stream of revenue and could assist in significant capital projects encouraging economic development under the restrictions adopted by policies of the Board.

Outside Agency Funding

While Alachua County can take pride in its efforts to fund outside agencies that benefit targeted social and welfare goals of the County Commission, the Article V savings create an opportunity to expand this funding. An additional \$100,000 is recommended to be set aside for allocation by the Outside Agency Advisory Committee. This would make a total commitment in FY 05 of \$656,660. Eligible organizations would utilize the proposed Request for Application process and must meet a need in one or more of the County Commission's four priorities of social services, health, recreation and environment and the arts.

Encouraging Revenue Enhancement Through Grants

County Manager's Budget Message

One of the success stories of our transformation efforts has been the impetus to foster regional cooperation and leverage local government dollars through the provision of the eCivis Grant Locator Program to local governments and not-for-profit organizations. The FY 05 recommended budget recommends \$58,173 be provided for the hiring of an in-house grant writer and an upgrade to the eCivis program. The grant writer would assist and facilitate the grant application process for the County as well as those participants and partners in the eCivis program. This new effort when combined with our legislative program and efforts of our County Lobbyist, Rick Mills, provides a great service to our smaller municipalities and nonprofits.

Other Issues

Jail Alternatives Review Task Force Request (JART)

The most significant item which is unfunded in the FY 05 recommended budget is the strategy and costs associated with reducing jail population. The ongoing review by JART of alternatives to incarceration has suggested the County Commission consider a five-part expansion of ongoing Court Services programs. These recommendations include the expansion of the electronic monitoring program for \$67,350, day reporting expansion at a cost of \$86,878, work release treatment component and expansion for \$151,494, the post adjudicated drug court costing \$306,058 and the community service work crew expansion with a cost of \$28,069. When fully implemented, these programs will total \$639,849 with a potential offset of \$103,000 from revenues. These programs have been suggested by Judge Turner and the task force as potential alternatives to reduce or delay construction of a new jail pod. The CIP currently has a new pod anticipated for \$9.1 million in the unfunded portion of our five-year program and would have an annual operating expense in excess of the cost of these programs.

A portion or all of these programs could be funded from the three streams of revenue presented in this FY 05 recommended budget. However, based on past discussions with the County Commission, and specifically at the request of Chair Byerly, this program is presented unfunded for the purpose of discussing if these preventative program costs should be borne from current allocations to law enforcement. This reflects the ongoing discussions of focusing on preventative programs and alternatives to incarceration rather than arresting and jailing non-violent offenders. Obviously, social science research might indicate that other efforts within the County budget such as recreation, poverty reduction efforts and after-school programs also fall in this broad category of "preventative programs."

Waste Management Issues

We are currently negotiating with Waste Management Inc. in order to rectify and make fiscally whole the Alachua County Solid Waste Fund due to the company's sudden transfer of solid waste from the Leveda Brown Solid Waste Transfer Station. The solid waste is currently being hauled to the company's managed

County Manager's Budget Message

Trail Ridge landfill to settle a claim with the City of Jacksonville. This issue will be brought before the Board and is likely to impact anticipated revenues and expenditures within the Solid Waste Fund and may force the lowering of tipping fees and the reduction of expenses at our transfer station.

Impact Fees

On July 13, the Board will be considering the imposition of impact fees within Alachua County. These fees would address funding the areas of transportation, recreation, public buildings, fire services and emergency medical services. Should these impact fees be enacted by the Board, the collection of additional revenues would commence early in FY 05 and would be included in the final budget. An additional position will be requested to administer these fees and their collection under the Board of County Commissioners. The costs associated with this position will be offset by a three percent administration fee generated from collections.

Sales Tax Referendums

The Board of County Commissioners has authorized three referendums dealing with optional sales tax. The CHOICES referendum will utilize the indigent care sales tax at .25 percent for a seven-year period and if enacted by the voters on August 31 will provide additional revenues beginning January 1, 2005, for the implementation of this health care initiative for the working poor. If passed, we will recommend an increase in budgeted revenues and expenditures for the initiation of the program, including the authorization of staffing and development procedures to be included in final adopted budget. A potential General Fund cost shift of \$700,000 exists if the CHOICES program is implemented primarily due to our current funding of a prescription drug program. In lieu of considering a reduction in the millage rate of approximately .1250 mills to offset, it is my recommendation that we continue to commit these funds to prescription drug assistance as a priority.

The Board of County Commissioners has authorized two half-cent optional sales surtax referendums for the purposes of transportation and recreation capital funding. These referendums implement plans developed by the Transportation Coordinating Committee and the Recreation Coordinating Committee representing all county municipalities. These referendums will be held in November and, if successful, a budget amendment will be necessary to account for revenue and expenditures that would begin January 1, 2005. No additional employees are anticipated as a result of the passage of this in FY 05 for the Board of County Commissioners.

Focus on Performance

The Office of Organizational Effectiveness is proceeding with the planning of a management performance system, which will include the integration of strategic objectives, departmental performance objectives and individual performance evaluations to focus more on the results and outcomes of our efforts.

County Manager's Budget Message

In FY 05 we will work to implement the final two stages of Alachua Excels by incorporating performance and measurements into the budget process and into the performance evaluation system. Our goal is to establish for each department a management plan outlining long-term service delivery strategies, legislative initiatives and facilities requirements within a fiscal context. Similarly, the two percent performance increases will be based on a new evaluation system for individuals focusing on performance criteria beginning with department heads in FY 05 and followed by other employee groups as negotiated.

Costs of Employee Benefits

The County's increase in health care costs in Fiscal Year 05 was projected to be 14 percent. This has been reduced to an eight percent increase which has been accomplished by increasing deductibles and employee contributions. During the upcoming year the Self-Insurance Committee will be comprehensively reviewing our benefit plan to bring it in line with prevailing standards in the area.

Florida Retirement System employer contributions have increased but have remained within projections made in FY 04. The County will continue to monitor the rates established by the Florida Legislature for changes which may impact future budgets.

Impact of Annexation

For the first time in two years there are no new negative impacts on the recommended budget from large annexations, though future annexations could impact the streams of on-going revenue discussed in this budget. Assistant County Manager Mark Hill is leading a team of County employees in meetings with City staff to develop a Master Annexation Transition Plan as requested by the Board of County Commission in order to minimize and plan for the impact of annexations on County government.

Fire Master Plan

The Fire Master Plan funded in Fiscal Year 04 and will address the level of service and examine two tiers of service—urban and rural. The master plan, which will be completed before the end of the fiscal year, will provide a solid framework for considering the future of emergency services countywide, including station locations.

Countywide Visioning Process

The countywide visioning process will begin holding countywide meetings in FY 05 to develop a consensus and vision for the future of Alachua County. No additional funding is included for this project, but there is a minimal amount of carry-over from last year's allocation. This nine-party agreement is unique in the State of Florida as is the Alachua County Boundary Adjustment Act. County government is investing far more resources to this effort being coordinated by Assistant County Manager Mark Hill than any other partner.

County Manager's Budget Message

MSTU Rising Costs

While this budget does not recommend increases in the MSTU millage, serious consideration should be given to the rising cost of services provided with MSTU funds. The costs of providing services from the Law Enforcement and Fire Rescue have risen sharply over the last few years. If the upward trend of increasing costs in these areas continues, the Board of County Commissioners will need to consider raising millage rates, seeking additional funding sources or a gradual reduction in unincorporated service levels.

Millage Rate Remains Constant

The FY 05 recommended budget contains no ad valorem millage rate reduction in either the General Fund or MSTU. In the General Fund each .25 mil of ad valorem produces \$2,016,807. In the MSTU each .25 mil represents \$916,186. However, if during the budget workshops, the Commission desires to reduce the millage, it could alter the streams from the Article V savings by reducing expenditures. Proposed changes to homestead exemptions would make millage rate reductions risky.

Potential Statewide Referendum to Increase the Homestead Exemption

A petition drive is in progress that, if completed by early August, could place a referendum on the November ballot in which Florida voters could approve a doubling of the \$25,000 homestead exemption. We have obtained details from the Property Appraiser's Office on the impact of such action on County revenues. Based on the current millage rates and current assessed values, the implication of the proposed change would be a net loss of \$10 million in current General Fund revenue, a net loss of \$995,000 in current MSTU-Unincorporated, and \$1 million in current MSTU-Law Enforcement revenue. While the referendum has no potential impact on FY 05, the prospect of the ballot issue being approved is a factor that should be considered seriously in recommending a budget in FY 05. If the referendum passes, the reductions shown here would more than offset all of the increase in taxable value resulting from updated assessments and new construction in a year. That means we could face lower property tax revenue in FY 06 than we will in FY 05.

Conclusion

The FY 05 recommended budget can only, by law, be an annual plan of revenue and expenditures and cannot commit future Commissions. However, due to the historic opportunity resulting from Article V savings, I have attempted to present a plan for addressing long-term fiscal needs and am doing so by outlining a strategy to commit streams of revenue in future years to neglected areas of our operations. Alachua County continues to be fiscally prudent, and at the present time, several ongoing processes will provide additional financial guidance. One of these is the anticipated report of the Blue Ribbon Committee on County Finances which is expected sometime after September 2004. The work of this committee, staffed by Deputy County Manager Richelle Sucara, will not be

County Manager's Budget Message

completed in time to consider for inclusion by the County Commission in the FY 05 adopted budget but recommendations could be implemented during the next fiscal year.

In summary, the recommended budget for next year is balanced and ready for Board review. In preparing this update to the Planned FY 05 budget that the Board approved in September 2003, I have considered your diverse values, as reflected in my recommendations to commit non-recurring sources to such needs as technology enhancement, energy conservation, growth management and economic development. While this budget cannot fully correct all under-funded needs, it will make great strides and lay a foundation for continued efforts in addressing these needs.

The public and the County Commission should be proud of the role County government is playing in the convening, staffing and facilitating efforts to work with municipalities in solving problems. Multi-community consensus building efforts are a time consuming function and resource commitment. However, it results in better planning and engagement of citizens and municipal leaders in solving countywide problems.

Through a series of budget workshops and public hearings over the next few months, the Board will have an opportunity to allow the public to address their concerns and priorities before final decisions are made. Public participation in the workshop process is not required by Florida Statutes, but consistent with our Alachua County values, the Board has instituted the public workshops each year as a unique community participation component of our budget process.

I would like to thank the Constitutional Officers, the Office of Management and Budget, the Finance Team and the many County employees who worked diligently to prepare this budget and make suggestions on short-term and long-term realignment strategies.

You can take great pride in the fact that Alachua County is financially sound and this recommended budget is an opportunity to impact future quality of life in our County. I look forward to assisting you in the next few months as you undertake your review of the budget presented here today.

Sincerely,

Randall H. Reid
County Manager

Overview
Adopted Alachua County Budget for Fiscal Year 2004—\$215.2 million
And Adopted Budget for Fiscal Year 2005—\$237.3 million

Fiscal Year 2004 Adopted

- General Fund total—\$93 million
- Unincorporated Services Municipal Services Taxing Unit total—\$13.8 million
- Law Enforcement MSTU total—\$12.8 million
- Millage rates
 - 8.9887 mills Countywide—Unchanged
 - 1.7001 mills for Unincorporated Services MSTU—Unchanged
 - 1.7816 mills for Law Enforcement MSTU—Unchanged
 - .25 mill levy for Alachua County Forever—New
- Countywide preliminary taxable value increased to \$7.8 billion—9% growth
- MSTU preliminary taxable value increased to \$3.5 billion—10% growth
- 3% annual salary adjustment for employees

Fiscal Year 2005 Adopted

- General Fund total—\$96 million
- Unincorporated Services Municipal Services Taxing Unit total—\$14.4 million
- Law Enforcement MSTU total—\$13 million
- Millage rates
 - 8.9887 mills Countywide—Unchanged
 - 1.7001 mills for Unincorporated Services MSTU—Unchanged
 - 1.7816 mills for Law Enforcement MSTU—Unchanged
 - .25 mill levy for Alachua County Forever—Unchanged
- Countywide preliminary taxable value increased to \$8.5 billion—8.8% growth
- MSTU preliminary taxable value increased to \$3.9 billion—9.2% growth
- 3% annual salary adjustment for employees
- 2% performance pay increase for eligible employees

Impact from Article V – Shifting of Court Costs

- Net reduction in staff of 33 positions
- Net savings in General Fund of \$3.9 million
- Designate \$1.2 million of savings for Juvenile Justice unfunded mandate (pending final liability determination)
- Transfer \$1 million into Transportation Trust Fund for capital projects

Additions

- Additional ambulance and crew funded at \$400,000
- \$100,000 increase in annual funding to outside agencies
- Establish Economic Development Capital Improvement Fund

Quality of Life—Additional revenue options

- Indigent Care Surtax—.25 percent approved on August 2004 ballot

HOW TO USE THE BUDGET DOCUMENT

This section assists readers in understanding how the budget document is organized and what information is presented. The Alachua County budget is divided into the following major sections:

Introduction

General information about the County and its budget philosophy and process, financial policies (which form the foundation of the County's budget development and financial management processes); and other general information.

Budget Summary Information

Quick reference to basic budget information; shows an overall picture of the County's budget.

Budget by Department

Includes the following information for each department: mission, function, objectives, two years prior year actual expenditures, adopted budget, FY 2003/04 and FY 2004/05 adopted budgets, and a summary of highlights.

Budget by Fund

Serves to assure the reader that the County's budget is balanced at the fund level, in accordance with Florida statutory requirements. It also provides a description of each fund's function, in addition to summary revenue and expenditure information by category.

Capital Improvements Program (CIP)

Documents the County's capital improvements program and provides an overview of capital needs and associated operating impacts for a five-year period.

Debt Service

Highlights the County's outstanding and anticipated bond issues.

Appendices

Contains general reference material: glossary, explanation of fund structure and governmental accounting, and sources of revenues used to balance the County's budget.

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Comprehensive Financial Policies

The following policies establish the framework for the County's overall financial planning and management. These policies show the citizens, credit rating industry and prospective investors (bond buyers) the County's commitment to sound financial management and fiscal integrity. These policies also improve the County's fiscal stability by helping County officials plan fiscal strategy in a consistent manner. Adherence to adopted financial policies promotes sound financial management.

General Financial Goals

General financial goals are:

- To maintain the financial viability of the County in order to ensure adequate levels of County services.
- To maintain financial flexibility in order to continually adapt to local and regional economic and demographic changes.
- To maintain and enhance public infrastructure in order to provide for the health, safety and welfare of the County's citizens.

Operating Budget Policy

The County will establish and maintain practices for the administration and amendment of the annual budget.

Budget Requests

The County shall establish a two-year budget process to:

1. Develop a proposed and planned budget covering a two-year period to include personal services, operating, capital outlay, and non-operating categories.
2. All Board Departments shall submit a two-year budget request in the manner and form prescribed by the Office of Management and Budget no later than the date set forth in the budget instruction manual.
3. All Constitutional Officers shall submit a two-year budget request in the manner and form prescribed by the Office of Management and Budget no later than May 1st in accordance with Florida Statutes, Chapter 129.03(2), as amended.

Budget Amendments

Budgetary levels of authority are as follows:

1. Budget Transfer:
 - a. Transfers requested within a major expenditure category, between major expenditure categories, and/or between divisions within the same Department, or between activity codes within the same department require approval by the Director of the Office of Management and Budget.
 - b. Transfers within the same Department and Fund of a Constitutional Officers' budget require only the approval of the Constitutional Officer, except as prohibited in Chapter 129.06(5) F.S. for Officers who are not

- seeking reelection or have not been reelected.
- c. The Office of Management and Budget will provide the Board with a quarterly report of all budget transfers in excess of \$25,000 that are approved within this policy.
2. Budget Amendment:
- a. Appropriations related to prior year encumbrances and capital projects not completed will be submitted to the Board of County Commissioners as a budget amendment October each fiscal year. The total carry forward amounts will be reported in the prior year CAFR as reserves of fund balances.
 - b. Amendments between Departments or from the Reserve for Contingency require Board of County Commission approval, except for all capital project funds with multiple departments/divisions which require approval from the Director of the Office of Management and Budget.
 - c. Establishing a budget for revenues that were not anticipated during the annual budget process requires that the Board of County Commissioners adopt a resolution to recognize the revenue, appropriate the revenue, and establish a new fund if appropriate.
 - d. Upon completion of the prior fiscal year's Comprehensive Annual Financial Report, the operating budget may be adjusted to reflect actual beginning fund balances if deemed necessary by the Director of the Office of Management and Budget. Audited fund balances that are less than the budgeted amount will be adjusted during the mid-year process to prevent spending of resources not available. Amendments not specifically authorized in Chapter 129.06(2) (a-e) F.S. require the amendment be authorized by resolution or ordinance of the Board of County Commissioners and adopted following a public hearing. The public hearing must be advertised at least 2 days, but not more than 5 days, before the date of the hearing. The advertisement and adoption procedures are similar to those required for adoption of the annual budget.

Appropriation Policy

Budget appropriations will be made as follows:

1. Appropriations will be made at the major expenditure category: personal services, operating expense, capital outlay, debt service, grants and aids, and non-operating expenses.
2. The Office of Management and Budget will ensure that the application of the indirect charges, as determined by the County's consultant, do not adversely affect the provision of services of the fund receiving the indirect charge.
3. A fund for private, not-for-profit outside agencies shall be maintained with an annual appropriation. All agencies seeking funding from the Board should do so during the annual open application process through the Community Support Services Department and the Outside Agency Funding Advisory Board.
4. All requests to fund discretionary court programs shall be approved by the Board and will include a fiscal impact analysis prepared by the Office of Management and Budget. In addition, an analysis of the cumulative funding of discretionary court programs will be provided to the Board during the annual budget process.

Performance Measurement

The County will continue to integrate performance measures in the budget and monitor the progress toward meeting performance objectives.

Revenue Policy

1. Office of Management and Budget will estimate revenues as early as possible in the budget process in order to provide expenditure guidelines. The Board of County Commissioners will establish the County's budget priorities based upon the revenue estimates and expenditure guidelines.
2. The budget shall be balanced; the total estimated receipts (including balances brought forward) shall equal the total appropriations and reserves in accordance with Chapters 129 and 200 F.S.
3. In general, current operating revenue should be sufficient to support current operating expenditures, with adjustments made to budgeted fund balance or appropriations if necessary.
4. In recognition of the overall dependence on ad valorem taxes, the County will strive to develop a diversified and stable revenue system.
5. "Earmarking" of available revenues that would unnecessarily restrict the full range of potential uses of such revenues will be avoided. The use of various funds, however, will be consistent with generally accepted accounting principles and Chapter 129.02 F.S.
6. One-time revenues will be utilized to fund one-time expenditures wherever possible. If one-time revenues are assigned to pay for recurring expenditures then a three to five year plan for transferring the expenditure to a recurring revenue source will be adopted by the County as a part of the budget process in the initial year.
7. A fee schedule shall be adopted and amended by resolution each fiscal year. The County will, bi-annually on a rotating basis, recalculate the full cost of activities, including direct and indirect costs, currently supported by user fees and charges to identify the impact of inflation and other cost increases.

When new fees and/or charges are imposed, the rate proposal will be analyzed using the following criteria:

- Sufficiency - fees and/or charges should recover the full cost of the program/ service, administration, and enforcement while recognizing that adjustments may be necessary for the benefit of the public.
- Efficiency - fees and/or charges should be designed for easy, economical administration by the County and easy, economical compliance by the payee.
- Simplicity - fees/charges should be easily understood by both the payee and County officials and leave as small a margin as possible for subjective interpretation.

The above criteria will also be applied when existing fees and charges are

reviewed.

8. A Municipal Services Taxing Unit (MSTU) shall be established by ordinance to provide for unincorporated services. This fund shall be administered by the Board and follow the established reserve for contingency policy. Current policies for estimating revenues and appropriating expenditures shall be applied to this fund. Public and Communications Services Taxes shall be shared between both MSTU's. The MSTU for unincorporated services shall receive 50% of these estimated operating revenues. This allocation shall be reviewed on an annual basis.
9. A Municipal Services Taxing Unit (MSTU) for law enforcement services shall be established by ordinance. This fund shall be administered by the Board and appropriated for law enforcement activities. Current policies for estimating revenues and appropriating expenditures shall be applied to this fund. Public and Communications Services Taxes shall be shared between both MSTU's. The MSTU for unincorporated services shall receive 50% of these estimated operating revenues. This allocation shall be reviewed on an annual basis.

Expenditures Policy

1. Current operating expenditures should not exceed current operating revenues. When current operating expenditures exceed current operating revenues adjustments will be made in the subsequent years' budget.
2. The financial impact associated with new programs or program modifications will be analyzed and determined prior to adoption by the Board.
3. Internal Service Funds will be self-supporting whenever possible.
4. Grant applications to fund services/programs with state or federal funds will be reviewed by the Office of Management and Budget and the County Manager, with significant consideration given to:
 - a. the cost of administering the grant relative to the amount of the grant,
 - b. the availability of matching funds and,
 - c. the extent to which locally generated funds will be required to support the program when the grant funding is no longer available.A recommendation will be presented to the Board.
5. Travel reimbursement policies have been adopted in accordance with Chapter 112.06 (14) Florida Statutes.

Capital Management Policies

The Capital Improvement Program (CIP) shall consist of projects/equipment with a cost estimate of at least \$25,000 and an asset life of at least five (5) years. A CIP project, under this definition, is intended to include those projects that involve a new purchase of capital outlay, infrastructure and any new construction or renovation County infrastructure. The purchase of vehicles or equipment within an existing replacement fund or which are on a fleet replacement schedule, which must be submitted during the budget process, shall not constitute a CIP project.

1. Annually, a five-year Capital Improvement Program (CIP) will be developed. The CIP will be consistent with and implement the Capital Improvement Element (CIE) of the County's Comprehensive Plan. The CIE established Level of Service Standards for facilities required by law to address the impacts of development, level of service guidelines for other public facilities, and priorities for capital improvement projects. (See Chapter 163.3177(3) F.S. and capital improvement of Alachua County Comprehensive Plan adopted by Ordinance 91-17 as amended). Projects needed to maintain adopted Level of Service Standards shall be financially feasible, with identified funding sources based on current revenue projections for the five year period.
2. The first year of the five year Capital Improvement Program will be used as the basis for formal fiscal year appropriations during the annual budget process. Appropriations made in prior years for which expenditures have not been incurred nor projects completed, will be reevaluated and incorporated into appropriations for the new fiscal year.
3. Each Capital Improvement Program budget will include a reserve for contingency for each project, if appropriate. The reserve should be between 5% and 10% of the estimated project cost.
4. Capital improvement life cycle costs will be coordinated with the development of the Operating Budget. Future operating, maintenance, and replacement costs associated with the new capital improvements will be forecast, matched to available revenue sources, and included in future operating budgets. If the County is unable to provide for future operating costs the project will be delayed until the operating costs can be funded.
5. The County will maintain the replacement plan and the internal service funds that provide for the acquisition/replacement of fleet, computers, and designated equipment. The replacement plan and funds will be maintained in such a way as to minimize the impact on other funds. It is the intent of the funds to capitalize as many purchases as appropriate under the County's capitalization guidelines.
6. The county will utilize a combination of Debt and pay as you go financing for capital projects. The particular funding mechanism for each project will be determined and included in the CIP.
7. An annual appropriation to the Technology Fund shall be included in the CIP for enterprise capital projects. This investment in technology will be used to fund long-term needs and can serve as a revenue source for related debt service payments. Expenditures from this fund shall be coordinated by the Director of Information and Technological Services.
8. An Economic Development Capital Fund shall be maintained with an annual appropriation included in the CIP. Expenditures from this fund will be restricted to capital projects that benefit the community and will remain in Alachua County.
9. Capital expenditures for court-related facility needs should be funded first from revenue generated through the collection of a traffic citation surcharge as provided for by Chapter 318.18 (13) (a) F. S. and Section 123.20 of Alachua

County Code. Project priorities will be established through the annual CIP process and will be coordinated with the affected Constitutional Offices.

10. A Transportation Trust Fund shall be maintained with an annual transfer from the General Fund. This will be a dedicated revenue stream for capital transportation related projects eligible under fuel tax funding, such as roads or multi-modal improvements and maintenance.

Debt Management Policies

Debt management policies are intended to provide a comprehensive and viable debt management policy which recognizes the capital improvement needs of the County as well as the taxpayers' ability to pay while taking into account existing legal, economic, financial, and debt market considerations.

The County has a capital planning and financing system for use in preparing a multi-year capital improvement plan, which is adopted by the Board of County Commissioners as a part of the County's budget process. No County debt issued for the purpose of funding capital projects will be authorized by the Board of County Commissioners unless it has been included in the capital improvement plan or until the Board of County Commissioners have modified the plan.

Purposes of Debt Issuance

- The County will issue long-term debt only for the purposes of constructing or acquiring capital improvements (specifically, the approved schedule of capital improvements), for making major renovations to existing capital improvements, and for refunding outstanding debt when sufficient cost savings can be realized or it is advantageous to do so.
- The County may also enter into long-term leases for the acquisition of major equipment when it is cost justifiable to do so.
- Conduit debt shall be issued/sponsored for activities (such as economic development, housing, or health facilities) that have a general public purpose and are consistent with the County's overall service and policy objectives. All conduit financings must insulate the County completely from any credit risk or exposure and must be approved by the County's bond counsel and financial advisor before being submitted to the Board of County Commissioners for authorization and implementation.

1. Financing Requirements

- a. Capital improvements related to enterprise fund operations should be financed solely by debt to be repaid from user fees and charges and other legally available sources generated from the respective enterprise fund's operation.
- b. Capital improvements not related to enterprise fund operations shall be financed by debt to be repaid from legally available revenue sources pledgable for same.

- c. Cash surpluses, to the extent available and appropriable, will be used to finance scheduled capital improvements if it is deemed to be the best financing method for that particular improvement.
 - d. Revenue sources will be pledged for debt only when legally available and, in those situations where they have previously been used for operation and maintenance expenses/ general operating expenditures, they will be pledged for debt only when other sufficient revenue sources are available to replace same to meet operation and maintenance expenses/ general operating expenditures as deemed appropriate by the Board of County Commissioners.
 - e. Where possible, capital expenditures will be funded through pay-as-you-go programs, debt restructuring and alternative financing mechanisms, such as state loan programs or federal pilot projects.
2. Maturity Limitations
- a. All capital improvements financed through the issuance of debt will be financed for a period not to exceed the useful life of the improvements, but in no event to exceed 30 years.
 - b. All capital improvements financed through lease-purchase obligations will be financed for a period not to exceed the useful life of the improvements.
3. General Debt Limitations
- a. Rapid debt repayment is a goal of the County's debt management policies. Each borrowing will be structured to repay principal as rapidly as the amount of the pledged revenue source will allow. Adjustment in repayment time frames may be modified to reflect changes in the interest rate environment, which may argue for shorter or longer retirement plans.
 - b. The County will, at all times, manage its debt and sustain its financial position in order to seek and maintain the highest credit rating possible.
 - c. The County will strive to maintain debt ratios within the median range of benchmarks (based on Moody's Indicators for counties of similar size).
 - d. The County shall not construct or acquire a public facility if it is unable to adequately provide for the identifiable annual operation and maintenance costs of the facility, or it must be disclosed.
 - e. The County will consider coordinating with other local government entities, to the fullest extent possible, so as to minimize the overlapping debt burden to citizens.
 - f. The County will ensure that an adequate system of internal control exists so as to provide reasonable assurance as to compliance with applicable laws, rules, regulations, and covenants associated with outstanding debt.
4. Debt Issuance Restrictions
- a. The County will market its debt through the use of competitive bid whenever deemed feasible, cost effective, and advantageous to do so. However, it is recognized that, in some situations, certain complexities and intricacies of a particular debt issue are such that it may be advantageous to market the debt via negotiated sale.
 - b. The County shall use the services of outside finance professionals selected using competitive bid.
 - c. Credit enhancements (insurance, letters of credit, etc.) will be used only in those instances where the anticipated present value savings in terms of reduced interest expense exceeds the cost of the credit enhancement.

- d. In order to maintain a stable debt service burden, the County will attempt to issue debt that carries a fixed interest rate. However, it is recognized that certain circumstances may warrant the issuances of variable rate debt. In those instances, the County should attempt to stabilize debt service payments through the use of an appropriate stabilization arrangement.

5. Refunding

- a. The County will continually monitor its outstanding debt in relation to existing conditions in the debt market and will refund any outstanding debt when sufficient cost savings can be realized.
- b. Outstanding debt will be refunded as long as the net present value savings between the refunded bonds and the refunding bonds is equal to or greater than three percent without extending the maturity of the debt being refunded, unless extenuating circumstances would justify a smaller percentage savings (e.g., historically low interest rates).
- c. The County may also refund existing debt for the purpose of revising existing bond covenants to meet particular organizational and/or strategic needs of the County when it is advantageous to do so.

6. Disclosure Requirements

It is the policy of the County to endeavor to provide full and fair disclosure in connection with the initial sale and distribution of its publicly marketed debt instruments and to provide appropriate ongoing secondary market information, in compliance with the requirements of applicable federal and state securities laws, rules, and regulations, including Securities and Exchange Commission Rule 15c2-12.

7. Arbitrage Reporting

Finance and Accounting shall establish a system of record keeping and reporting (or procure the services of a company specializing in arbitrage) to meet the arbitrage rebate compliance requirements of the federal tax code. This includes tracking investment earnings on bond proceeds, calculating rebate payments in compliance with tax law, and remitting any rebatable earnings to the federal government in a timely manner in order to preserve the tax-exempt status of the County's outstanding and future debt issues.

8. Investment of Bond Proceeds

The investment of bond proceeds shall be governed by the County's Investment Policy and any applicable bond covenants. In the event of conflicting policies, the more restrictive policy shall be enforced.

9. Short-Term and Interim Financing

- a. Bond Anticipation Notes - Where their use is judged by the County/Clerk staff, County's bond counsel and financial advisor to be prudent and advantageous to the County, the County may choose to issue Bond Anticipation Notes as a source of interim construction financing. Before issuing such notes, takeout financing for such must be planned for and determined to be feasible by the Financial Advisor.

- b. Tax (Revenue) Anticipation Notes - Where their use is judged by the County/Clerk staff, County's bond counsel and financial advisor to be prudent and advantageous to the County, the County may choose to issue Tax or Revenue Anticipation Notes as a source of interim operating financing.
- c. Other - Where their use is judged by the County/Clerk staff, County's bond counsel and financial advisor to be prudent and advantageous to the County, the County may choose to use other short-term financing tools such as a line of credit or pooled commercial paper programs.

10. Debt Affordability Assessment

- a. The Florida Constitution requires that long-term debt pledged by the full faith and credit of the County can only be approved by voter referendum. For debt issues to be placed on the ballot, the Board must approve both the capital and financing proposals. There is no statutory limit on the amount of debt and corresponding tax levy the voters can approve. It is the County's own policy to manage debt within the guidelines identified in these policies.
- b. The County Manager has formed the Finance Team to implement debt management policies throughout all funds. The Team consists of members including the Director of Office Management and Budget, Finance Director, County Manager or designee, County Attorney or designee, and the County's Financial Advisor. The Team will be responsible for planning all debt issuance for the County including the use of short-term and long-term financing. The County will not enter into financing agreements without first having the alternatives reviewed by the Team and a recommendation forwarded to the County Manager.

The Finance Team will be responsible for determining reasonable debt levels for the County as part of the annual budget process and capital improvement plan. Each year, the Team will review the County's ability to absorb and pay for long-term obligations (including new bond issues). The review process will include recommendations on how much new debt can be afforded by the County. The Teams recommendations will be based on an analysis of the following measures:

- i. Total debt service on "Direct Debt" (debt payable from general revenues; including GO Bonds, capital leases, and notes payable) measured as a percent of current General Fund revenue. Debt service costs on "Direct Debt" will not exceed 5% of total General Fund revenue.
- ii. Total debt service on "Direct Debt" measured as a percent of General Fund operating expenditures. Debt service costs on "Direct Debt" will not exceed 10% of total General Fund operating expenditures.
- iii. Total debt (includes "Direct Debt" and "Revenue Debt" as a percent of assessed value. Total net direct indebtedness will not exceed 3% of the full valuation of taxable property in the County.
- iv. Total debt (includes "Direct Debt" and "Revenue Debt") per capita. Total net direct indebtedness will not exceed \$500 per capita.
- v. Per capita debt as a percentage of per capita income. Per capita debt will not exceed 5% of per capita income.

The terms "Direct Debt" and "Revenue Debt" used above are defined in GFOA's Recommended Practice for Debt Management Policies as follows:

Direct Debt – Debt payable from general revenues, including capital leases

Revenue Debt – Debt payable from a specific pledged revenue source

Inter-fund Loan Policy

Inter-fund Loan Policies are intended to provide parameters and guidance for the management of loans between funds. Inter-fund loans may be necessary to provide adequate cash flow for reimbursable grants and contractual obligations with deferred revenues.

1. Repayment of any loan shall not exceed one year without approval of the Board of County Commissioners. Loans outstanding at fiscal year end will be reported to the Board of County Commissioners.
2. Any fund may receive a total loan of up to \$25,000 with approval from the Clerk of the Courts, Finance Director, and the Director of the Office of Management and Budget or County Manager.
3. Any fund may receive a total loan in excess of \$25,000 with the approval from the Board of County Commissioners.
4. Due to the receipts of ad-valorem taxes not being sufficiently received until the end of November, the County may not have sufficient cash carry forward fund balances to maintain an adequate cash flow in the beginning of the fiscal year. Therefore upon the approval from the Clerk of the Courts, Finance Director, Director of the Office of Management and Budget, and the County Manager, the General Fund or MSTU Fund may borrow short-term from other appropriate funds until the receipts of ad-valorem tax revenue provide adequate cash flow. In no instance, without approval of the Board of County Commissioners, shall the loan remain unpaid past December 31 of the year the loan is made.

Contingency Reserves/Cash Carry Forward Balances

Contingency reserves are established to provide for the following:

- Funding for authorized mid-year increases that will provide for a level of service that was not anticipated during the budget process;
- Funding for unexpected increases in the cost of providing existing levels of service;
- Temporary and nonrecurring funding for unanticipated projects;
- Funding of a local match for public or private grants;
- Funding to off-set losses in revenue caused by actions of other governmental bodies and/or unanticipated economic downturns;
- Funding to accommodate unanticipated program mandates from other governmental bodies;
- Funding for emergencies, whether economic, natural disaster or act of war;

- Funding for market and economic fluctuations in enterprise and internal service funds;
- Funding for contamination remediation; and
- Funding for rate stabilization.

Budgeted Reserve for Contingency

1. Reserve for contingency requests must be approved by the Board of County Commissioners. The Board will use the procedures and evaluation criteria set forth in this policy. Such requests will be evaluated to insure consistency with other Board policy; the urgency of the request; the scope of services to be provided; the short and long-term fiscal impact of the request; a review of alternative methods of funding or providing the services; a review for duplication of services with other agencies; a review of efforts to secure non-County funding; a discussion of why funding was not sought during the normal budget cycle; and a review of the impact of not funding or delaying funding to the next fiscal year.
2. A reserve for contingency will be calculated and established by the Office of Management and Budget for each operating fund in an amount not greater than 10% of the total budget and in accordance with Chapter 129.01(2) (c) F.S.
3. The reserve for contingency will be maintained at a level not less than 5% of the General Fund or MSTU Fund operating revenues. Recognizing that the minimum of 5% target may not be accomplished immediately, the County initiated this policy in FY02 with a 2.0% reserve which increased .5% each fiscal moving toward the 5% level as follows:
 - FY05 a minimum of 3.5%
 - FY06 a minimum of 4.0%
 - FY07 a minimum of 4.5%
 - FY08 a minimum of 5.0%

If the reserve for contingency falls below 50% of the minimum level, the reserves will be reestablished over a three fiscal year period.

4. The reserve for contingency shall be separate from any cash carry forward fund balances.
5. The County's budget will be amended at such time as the Board of County Commissioners authorizes the use of contingency reserves. All requests for the use of any reserve for contingency shall be accompanied by information prepared by OMB showing the year-to-date activity of the reserve account as well as the current account balance and the net effect on the account balance.
6. A Vehicle/Fleet Replacement Reserve will be maintained to ensure adequate fund balance required for systemic replacement of fleet vehicles. Operating departments will be charged for fleet operating costs per vehicle and replacement costs spread out over the useful life of the vehicles.
7. Self-Insurance Reserves will be maintained at a level that, together with purchased insurance policies, will adequately indemnify the County's property and liability risks in accordance with Chapter 28 of the Alachua County Code. A

- qualified actuarial firm shall be retained on an annual basis in order to recommend appropriate funding levels.
8. The Self Insurance Program will be funded at a confidence level no less than 75% no later than FY 2005 based on an annual Cost of Risk Allocation Study and may include use of accumulated retained earnings to maintain this confidence level. The County shall implement a Financial Stability Plan to achieve seven hundred and fifty thousand dollars (\$750,000) in retained earnings no later than FY 2010. In the event that retained earnings fall below the seven hundred and fifty thousand dollar (\$750,000) level due to a catastrophic loss, a recommendation to replenish retained earnings will be prepared for Board approval.
 - a. The County shall implement a Financial Stability Plan to achieve one million five hundred thousand dollars (\$1,500,000) for a Reserve for Contingency/Catastrophic Loss no later than FY 2010 in the Self Insurance Fund. This amount shall be maintained at no less than one million five hundred thousand dollars (\$1,500,000). In the event that reserves fall below the one million five hundred thousand dollar (\$1,500,000) level due to a catastrophic loss, a recommendation to replenish reserves will be prepared for Board approval.
 - b. The amount of ending retained earnings for the Self Insurance Fund shall be compared to the Financial Stability Plan as part of the annual budget process. Any ending retained earnings in excess of seven hundred and fifty thousand dollars (\$750,000) shall be allocated in the following priority order:
 - i. To pay short-term liabilities and losses,
 - ii. to increase the Loss Reserves per Actuarial Report, t
 - iii. to increase the Reserve for Contingency/Catastrophic Loss and,
 - iv. To fund operating expenditures in the Self Insurance Fund.
 - c. The Self Insurance Fund Financial Stability Plan shall be analyzed as part of the annual budget process.
 9. A reserve for contingency (unrestricted operating reserves) in the Solid Waste Management Fund shall be maintained at a beginning balance of \$2,500,000. The balance shall be increased each year by 2.5% until reaching that level. Appropriations from the reserve account shall require County Commission approval. If the operating reserves are used during a fiscal year, a plan will be developed and presented to the Finance Team to replenish the reserve in its entirety the following year. If it is not feasible to replenish the reserve the following year, the Department will present a replacement plan to the Finance Team which will be forwarded to the Board of County Commissioners for their approval during the budget process.
 10. A Rolling Stock Reserve shall be maintained in the Solid Waste Management Fund to ensure adequate resources are available for the systematic replacement of rolling stock and fleet vehicles. Annual contributions will be based upon the replacement schedules developed and maintained by the Department of Fleet Management. Appropriations from the reserve shall not require County Commission approval unless the appropriation is inconsistent with the replacement schedules.
 11. A Facility Replacement Reserve shall be maintained in the Solid Waste

Management Fund to ensure adequate resources are available for the replacement and /or upgrade of transformation facilities. Appropriations from the reserve account shall require County Commission approval.

Cash Reserve Carry Forwards – All Operating Funds

1. The County will maintain an annual unappropriated or cash carry forward fund balance at a level sufficient to maintain adequate cash flow and to eliminate the need for short-term borrowing. The unappropriated fund balance shall be separate from the reserve for contingency.
2. The amount of cash carry forward to be budgeted shall be analyzed and determined during the annual budget process; the Director of the Office of Management and Budget and the Director of Finance will jointly agree upon the carry forward balances.

Financial and Budgetary Reporting, Audits and Analysis

1. Balanced revenue and expenditure forecasts will be prepared to examine the County's ability to absorb operating costs due to changes in the economy, service demands, and capital improvements. The forecast will encompass five years and will be updated annually.
2. The County's accounting and financial reporting systems will be maintained in conformance with all state, federal and local laws, generally accepted accounting principles as required in Chapters 129 and 200 F.S.
3. An annual audit will be performed by an independent public accounting firm, as required by Florida Statute. The results of the audit will be reported to the Board of County Commissioners and the audit opinion included in the County's Comprehensive Annual Financial Report (CAFR).
4. The Clerk's Office will be asked to submit the CAFR to the Government Finance Officers (GFOA)'s Certificate of Achievement for Excellence in Financial Reporting Program.
5. The Office of Management and Budget will submit the County's Budget to the GFOA's Distinguished Budget Presentation Program.
6. Financial information including the CAFR and the Budget will be published on the County and Clerk's websites.
7. The Clerks Office will be asked to publish the Citizens Report annually, in order to better communicate the County's financial information to the citizens. The report will also be submitted to the GFOA Popular Annual Financial Reporting Award Program.
8. Secondary market disclosures will be included in the CAFR.
9. The Office of Management and Budget will perform quarterly reviews to determine if the budgetary plan is being followed and if budgetary expectations

are being achieved. Any problems discovered in this process will be corrected at the appropriate level of budgetary control.

10. The County will report upon the progress of the Capital Improvement Program on a quarterly basis to the Board. Capital improvement needs related to the County's Comprehensive Plan will be assessed annually as part of the Annual Concurrency Status Review pursuant to Section 36.13 of the County's Unified Land Development Code.

11. Annexation Impact Analysis

The Office of Management and Budget (OMB) will be responsible for providing to the County's Annexation Team a fiscal analysis of the impact related to proposed annexations. The analysis will be performed, upon receiving a request from the Annexation Team, using the following criteria:

- Unincorporated area population reduction between 1% and 5% - base analysis
- Unincorporated area taxable property value reduction between 1% and 5% - base analysis
- Unincorporated area population reduction greater than 5% - countywide analysis
- Unincorporated area taxable property value reduction greater than 5% - countywide analysis

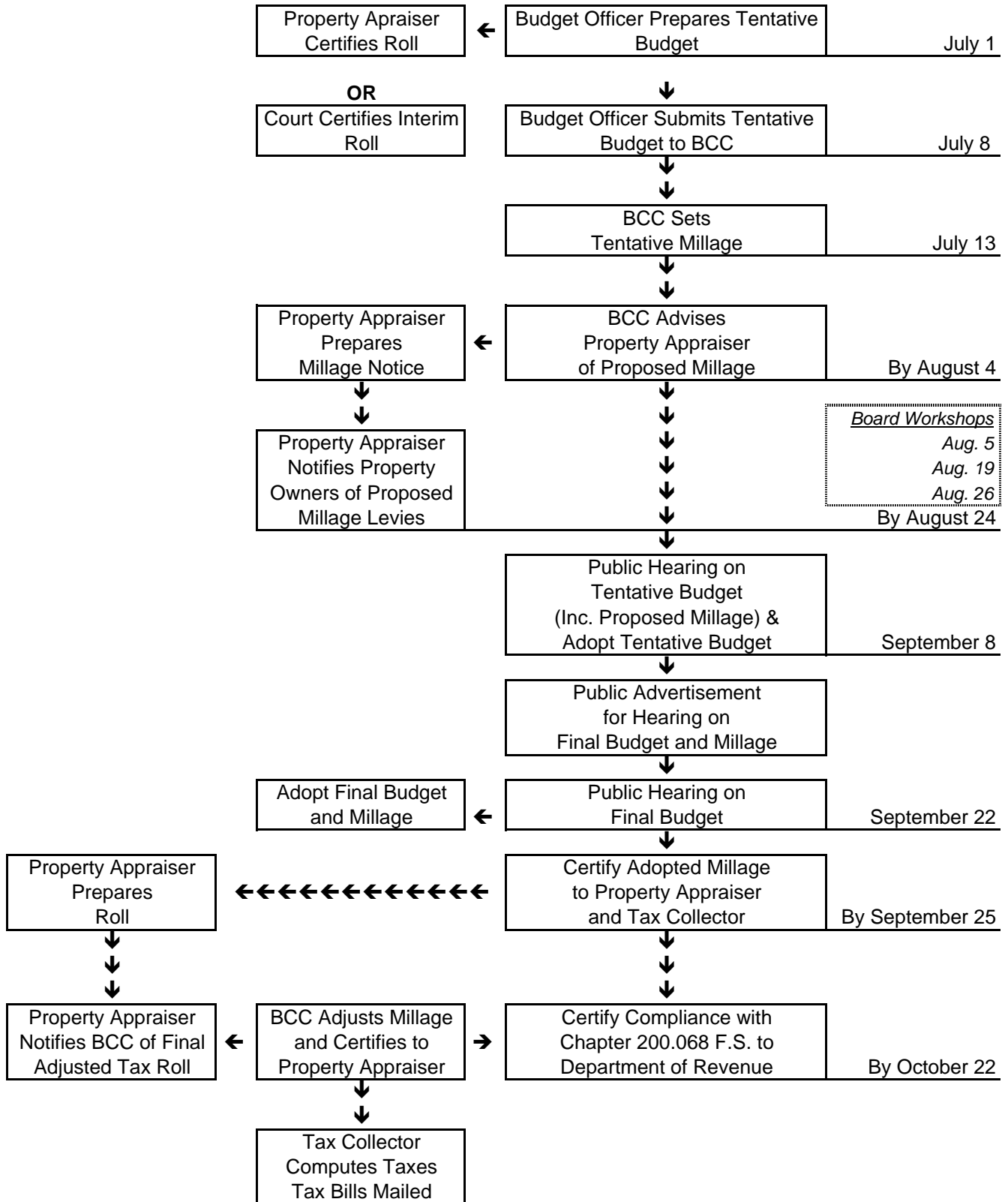
A base analysis will include projections for all major revenues and expenditures that are impacted by unincorporated area population changes. A report on the base analysis will be sent to the Annexation Team within 5 business days of the request.

A countywide analysis will include a base analysis as well as a review by all departments of service delivery impacts in the area being annexed. A report on the countywide analysis will be sent to the Annexation Team within 30 days of the receipt of the request. The OMB will send a review checklist to all departments to be completed and returned within 14 days. OMB will also analyze the fiscal impact of annexations related to Constitutional Offices.

The Annexation Team will also have the discretion of requesting an analysis from OMB for annexations that do not meet the criteria listed above. Such requests may be used to address annexations that fall below the 1% thresholds or to address the cumulative impact of annexations over a certain time period.

FY 2005 BUDGET PROCESS CALENDAR

(per Chapter 129 of Florida Statute)



Budget Sources and Uses

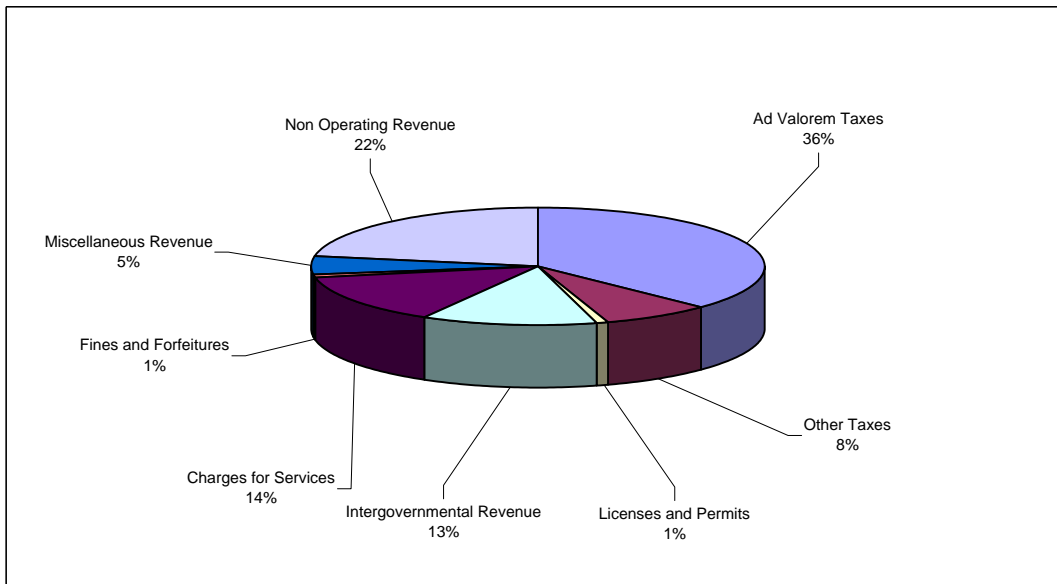
Alachua County
 FY 2003/04
 FY 2004/05

	FY 2002 Expenditures	Actual FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget
SOURCES					
Ad Valorem Taxes	68,420,389	72,594,142	80,119,255	10.4%	87,512,274
Other Taxes	34,190,604	24,831,150	16,824,516	-32.2%	23,636,508
Licenses and Permits	2,223,474	1,907,577	1,839,037	-3.6%	1,962,200
Intergovernmental Revenue	26,832,735	29,080,287	26,965,351	-7.3%	25,353,844
Charges for Services	24,134,226	28,356,059	29,215,625	3.0%	40,595,142
Fines and Forfeitures	1,772,678	1,925,718	1,612,710	-16.3%	674,230
Miscellaneous Revenue	10,822,694	10,922,458	10,969,581	0.4%	10,315,984
Total Operating Revenue	168,396,800	169,617,391	167,546,075	-1.2%	190,050,182
NON-OPERATING REVENUE					
Operating Transfers In	40,346,694	29,488,795	28,558,561	-3.2%	30,860,593
Debt Proceeds	1,000,000	17,200,000	685,250	100.0%	-
Transfer in From Constitutional Offices	1,664,904	2,238,610	1,703,800	-23.9%	1,394,300
Use of Fund Balance	-	-	19,812,760	100.0%	14,945,673
Other Non-Operating Revenues	-	-	(3,154,221)	0.0%	-
Total Non-operating Revenues	43,011,598	48,927,405	47,606,150	-2.7%	47,200,566
TOTAL REVENUES SOURCES	211,408,398	218,544,796	215,152,225	-1.6%	237,250,748
USES					
Personal Services	36,474,373	39,908,154	44,112,280	10.5%	45,987,115
Operating Expenditures	54,053,170	53,355,853	54,928,663	2.9%	77,333,527
Capital Equipment	4,879,370	3,018,901	7,427,666	146.0%	3,126,130
Capital Projects	10,311,968	16,181,641	3,707,472	-77.1%	4,127,989
Debt Services	9,488,729	8,754,578	6,068,981	-30.7%	6,574,760
Total Operating Expenditures	115,207,610	121,219,127	116,245,062	-4.1%	137,149,521
NON-OPERATING EXPENDITURES					
Grants and Aids	1,538,372	1,846,069	2,209,046	19.7%	2,770,322
Transfer to Clerk of Court	3,986,392	8,726,986	8,729,515	0.0%	2,116,576
Transfer to Property Appraiser	3,485,291	3,415,345	3,770,916	10.4%	3,922,122
Transfer to Sheriff	49,713,505	50,660,588	53,405,463	5.4%	55,880,774
Transfer to Supervisor of Election	1,308,623	1,312,763	1,117,233	-14.9%	1,018,668
Other Transfers Out	36,667,854	25,691,933	24,654,437	-4.0%	27,459,264
Reserve for Contingencies	-	-	7,577,586	0.0%	8,449,907
Refunds	2,365	1,559	3,000	92.4%	3,000
Other Non-Operating	(2,324,428)	(2,467,345)	(2,560,033)	3.8%	(1,519,406)
Total Non-Operating Expenditures	94,377,974	89,187,898	98,907,163	10.9%	100,101,227
TOTAL EXPENDITURES	209,585,584	210,407,025	215,152,225	2.3%	237,250,748

FY 2004 BUDGET REVENUES BY SOURCE

Ad Valorem Taxes	\$80,119,255
Other Taxes	16,824,516
Licenses and Permits	1,839,037
Intergovernmental Revenue	26,965,351
Charges for Services	29,215,625
Fines and Forfeitures	1,612,710
Miscellaneous Revenue	10,969,581
Non Operating Revenue	47,606,150

TOTAL SOURCES OF FUNDS \$215,152,225



Ad Valorem Taxes - Also known as "property taxes." This tax is levied per \$1,000 value of taxable real and tangible personal property based on a millage rate adopted annually by the Board of County Commissioners. Ad Valorem taxes are the greatest source of revenue for the County. Currently approximately 47% of the property in Alachua County is exempt from this tax.

Other Taxes - Includes taxes collected on retail sales, gas, utilities, telecommunication, cable, electric and water.

License and Permits - Includes fees collected for items such as building permits, occupational, alcohol and mobile home licenses.

Intergovernmental Revenues - Revenue from other governments in the form of grants, entitlements, shared revenues or payments in lieu of taxes. This includes the half-cent sales tax.

Charges for Services - Revenues collected for services provided by the departments of the County.

Fines and Forfeitures - Revenues collected for ordinance or code violations as well as sale of property seized by the County.

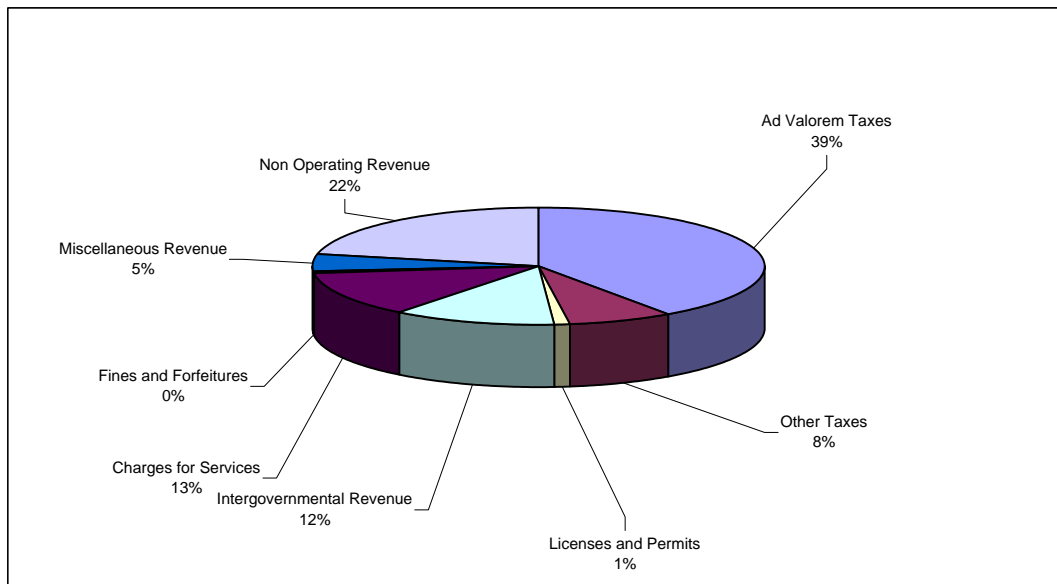
Miscellaneous Revenue - All other revenues collected for items such as court fees, copies, filing fees, garbage collection, program participation fees, etc.

Non-Operating Revenue - Revenues received by a government not directly attributable to providing a service.

FY 2005 BUDGET REVENUES BY SOURCE

Ad Valorem Taxes	\$87,512,274
Other Taxes	23,636,508
Licenses and Permits	1,962,200
Intergovernmental Revenue	25,353,844
Charges for Services	40,595,142
Fines and Forfeitures	674,230
Miscellaneous Revenue	10,315,984
Non Operating Revenue	47,200,566

TOTAL SOURCES OF FUNDS \$237,250,748



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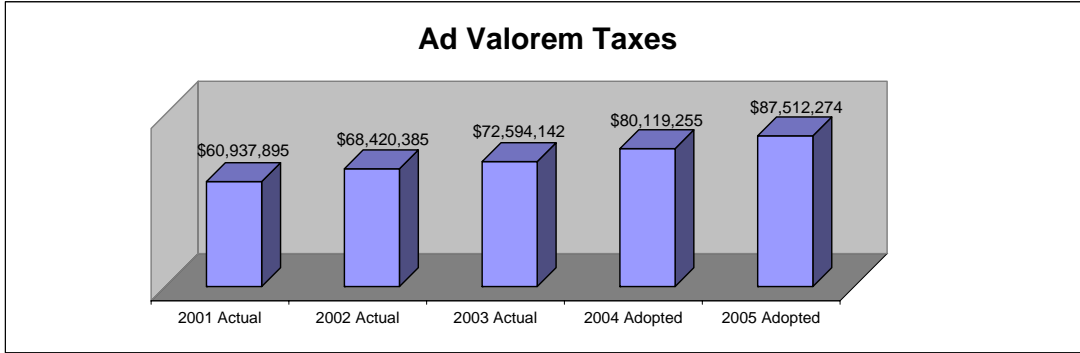
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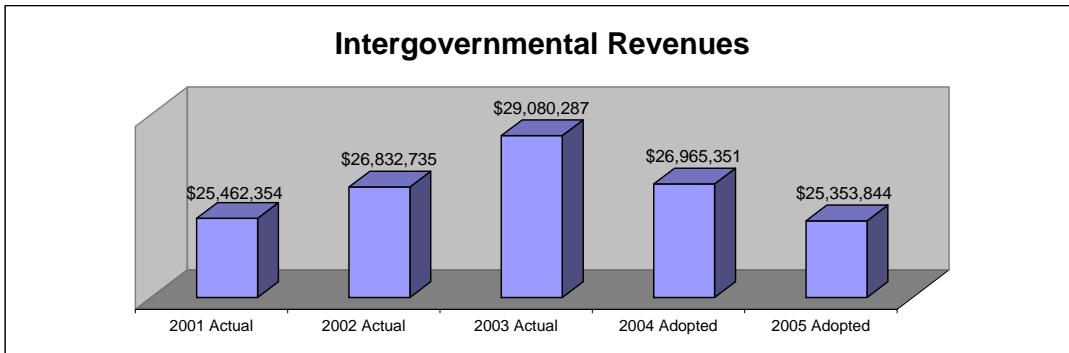
Non-Operating Revenue - Revenues received by a government not directly attributable to providing a service.

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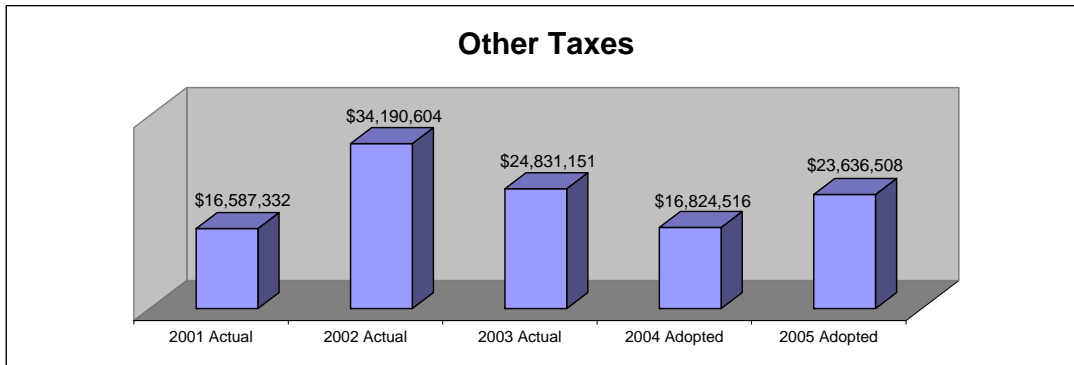
MAJOR REVENUE SOURCES
 Estimated revenues are budgeted at 95% of anticipated collections.



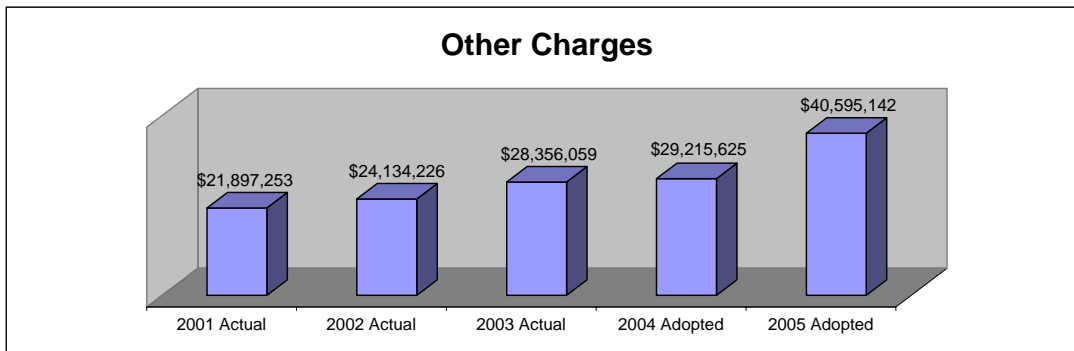
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Intergovernmental Revenues - Revenue from other governments in the form of grants, entitlements, shared revenue, etc. This includes the half-cent sales tax.



Other Taxes - Includes taxes collected on gas, utilities, telecommunication, cable, electric and water.

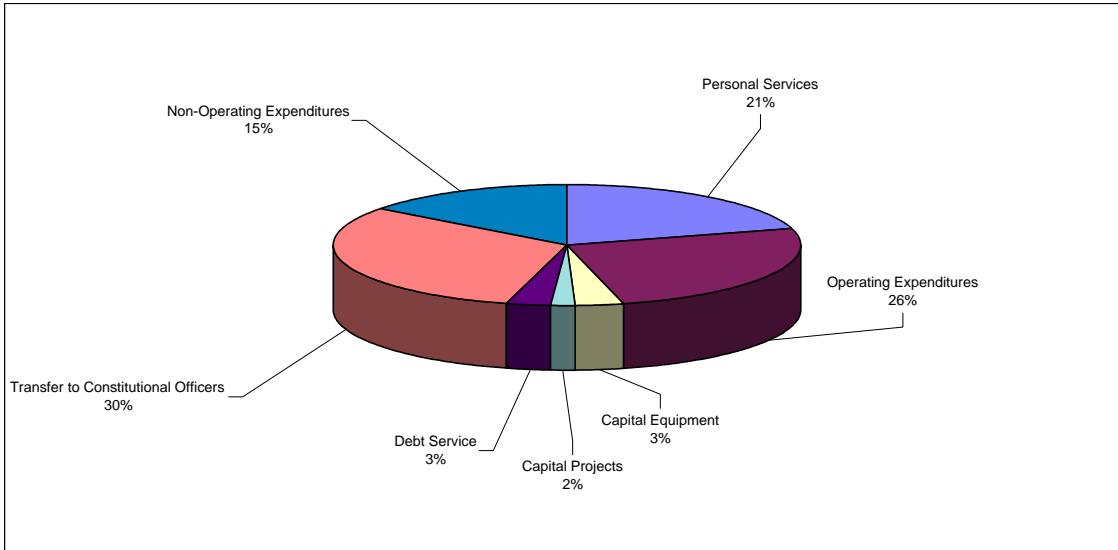


Charges for Services - Revenues collected for services provided by the departments of the County.

FY 2004 BUDGET USES BY CATEGORY

Personal Services	\$44,112,280
Operating Expenditures	54,928,663
Capital Equipment	7,427,666
Capital Projects	3,707,472
Debt Service	6,068,981
Transfer to Constitutional Officers	67,023,127
Non-Operating Expenditures	31,884,036

TOTAL NON-OPERATING EXPENDITURES \$215,152,225



Personal Services - Includes salaries, insurance and retirement.

Operating Expenditures - Expenditures used for daily operations of the County offices.

Capital Equipment - Equipment with a cost greater than \$750 and a service life greater than 1 year.

Capital Projects - Physical assets constructed or purchased that have a value greater than \$25,000 and a service life of 10 years or greater. These may include buildings, roads, parks, wastewater structures etc.

Debt Service - Payment of principal and interest obligations resulting from issuance of bonds.

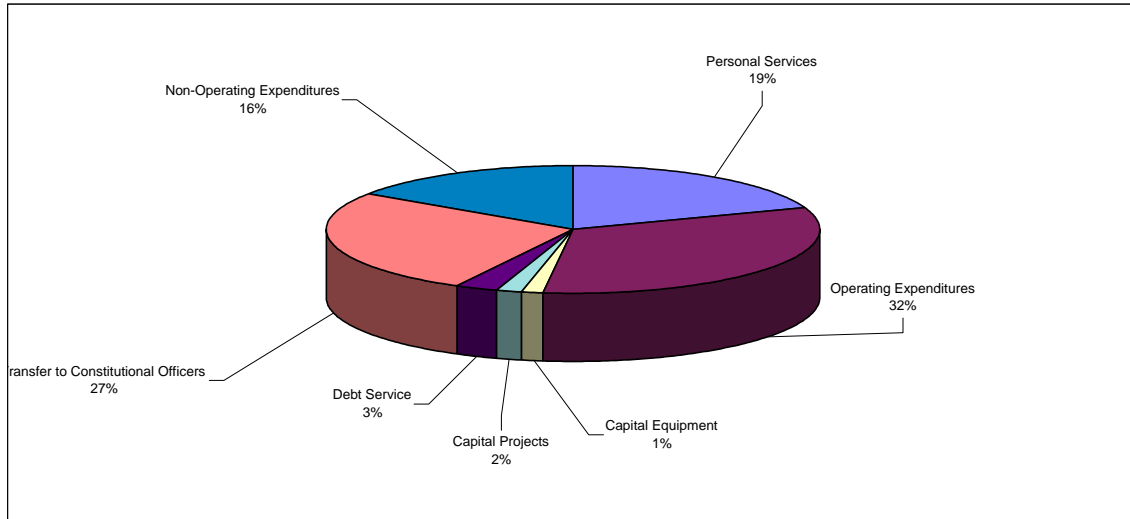
Transfer to Constitutional Officers - The amount of budget appropriated to elected officials to fund their operations.

Non-Operating Expenditures - Costs of government services that are not directly attributable to a specific County program or operation.

FY 2005 BUDGET USES BY CATEGORY

Personal Services	\$45,987,115
Operating Expenditures	77,333,527
Capital Equipment	3,126,130
Capital Projects	4,127,989
Debt Service	6,574,760
Transfer to Constitutional Officers	62,938,140
Non-Operating Expenditures	37,163,087

TOTAL NON-OPERATING EXPENDITURES \$237,250,748



Personal Services - Includes salaries, insurance and retirement.

Operating Expenditures - Expenditures used for daily operations of the County offices.

Capital Equipment - Equipment with a cost greater than \$750 and a service life greater than 1 year.

Capital Projects - Physical assets constructed or purchased that have a value greater than \$25,000 and a service life of 10 years or greater. These may include buildings, roads, parks, wastewater structures etc.

Debt Service - Payment of principal and interest obligations resulting from issuance of bonds.

Transfer to Constitutional Officers - The amount of budget appropriated to elected officials to fund their operations.

Non-Operating Expenditures - Costs of government services that are not directly attributable to a specific County program or operation.

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DEPARTMENT BUDGET SUMMARY-ALL FUNDS

	FY 2002 Actual	FY 2003 Actual	FY 2004 Adopted	FY 2005 Adopted
Board of County Commissioners	421,636	450,906	464,694	466,976
County Attorney	681,904	750,904	942,481	1,045,005
County Manager	3,580,807	3,207,699	3,816,363	3,712,780
Administrative Services	11,224,415	7,635,341	9,383,678	10,794,521
Community Support Services	8,740,882	8,975,060	9,826,134	17,232,557
Court Services	4,067,269	4,376,748	4,939,061	5,396,989
Environmental Protection	2,861,382	2,677,237	3,518,252	3,749,757
Fire Rescue Services	27,812,212	28,173,217	31,784,949	35,194,130
Growth Management	3,944,487	4,732,932	7,152,161	6,312,743
Information Services	3,517,233	3,664,338	3,970,665	4,515,821
Public Works	30,201,673	25,649,501	34,082,674	32,502,284
Court Administrator	3,848,106	4,458,205	5,949,333	1,371,133
Court Related Facilities	0	0	0	336,672
Guardian Ad Litem	0	0	0	88,472
Elected Officials				
Clerk of the Circuit/County Court	4,085,981	8,834,022	8,729,515	2,116,576
Property Appraiser	3,485,289	3,415,345	3,770,916	3,922,122
Public Defender	254,387	259,287	260,595	115,346
Sheriff	49,751,235	51,508,793	54,089,344	56,745,666
State Attorney	206,139	226,130	404,839	331,569
Supervisor of Elections	2,374,246	2,423,029	2,347,566	2,150,436
Non-Departmental Capital Projects	27,048,750 21,473,701	28,167,213 20,819,866	25,761,533 3,957,472	45,007,591 4,141,602
Total Board of County Commissioners and Constitutional Officers	209,581,734	210,405,773	215,152,225	237,250,748

FY 2004/05 DEPARTMENT BUDGET SUMMARY-ALL FUNDS

	Personal Services	Operating Expenses	Capital Outlay	Debt Service
Board of County Commissioners	\$ 409,473	\$ 57,503	\$ -	\$ -
County Attorney	\$ 710,514	\$ 334,491	\$ -	\$ -
County Manager	\$ 2,098,383	\$ 1,534,648	\$ 2,000	\$ -
Administrative Services	\$ 3,181,523	\$ 7,199,672	\$ 1,500	\$ -
Community Support Services	\$ 2,727,008	\$ 13,405,845	\$ 1,171	\$ -
Court Services	\$ 3,728,529	\$ 1,443,495	\$ -	\$ -
Environmental Protection	\$ 1,977,569	\$ 1,700,651	\$ 71,537	\$ -
Fire Rescue Services	\$ 13,897,364	\$ 6,601,473	\$ 172,820	\$ 66,960
Growth Management	\$ 3,144,306	\$ 2,857,192	\$ -	\$ -
Information Services	\$ 3,067,464	\$ 1,343,286	\$ -	\$ -
Public Works	\$ 9,008,357	\$ 19,474,684	\$ 2,057,000	\$ -
Court Administrator	\$ 785,221	\$ 585,912	\$ -	\$ -
Court Related	\$ -	\$ -	\$ -	\$ -
Guardian Ad Litem	\$ 75,472	\$ 13,000	\$ -	\$ -
Elected Officials				
Clerk of the Circuit/County Court	\$ -	\$ -	\$ -	\$ -
Property Appraiser	\$ -	\$ -	\$ -	\$ -
Public Defender	\$ -	\$ 115,346	\$ -	\$ -
Sheriff	\$ -	\$ 8,000	\$ 35,000	\$ -
State Attorney	\$ -	\$ 311,809	\$ 19,760	\$ -
Supervisor of Elections	\$ 791,737	\$ 340,031	\$ -	\$ -
Capital Projects	\$ -	\$ 13,613	\$ 4,127,989	\$ -
Non-Departmental	\$ 384,195	\$ 19,992,876	\$ 765,342	\$ 6,507,800
Total Board of County Commissioners and Constitutional Officers	\$ 45,987,115	\$ 77,333,527	\$ 7,254,119	\$ 6,574,760

BUDGET COMPARISONS

Subtotal Operating	Grants and Aids	Transfers Out	Other Non-Operating	Subtotal Non-Operating	Adopted FY 2004/05
\$ 466,976	\$ -	\$ -	\$ -	\$ -	\$ 466,976
\$ 1,045,005	\$ -	\$ -	\$ -	\$ -	\$ 1,045,005
\$ 3,635,031	\$ 77,749	\$ -	\$ -	\$ 77,749	\$ 3,712,780
\$ 10,382,695	\$ -	\$ -	\$ 411,826	\$ 411,826	\$ 10,794,521
\$ 16,134,024	\$ 895,283	\$ -	\$ 203,250	\$ 1,098,533	\$ 17,232,557
\$ 5,172,024	\$ -	\$ -	\$ 224,965	\$ 224,965	\$ 5,396,989
\$ 3,749,757	\$ -	\$ -	\$ -	\$ -	\$ 3,749,757
\$ 20,738,617	\$ 10,200	\$ -	\$ 14,445,313	\$ 14,455,513	\$ 35,194,130
\$ 6,001,498	\$ 20,000	\$ -	\$ 291,245	\$ 311,245	\$ 6,312,743
\$ 4,410,750	\$ -	\$ -	\$ 105,071	\$ 105,071	\$ 4,515,821
\$ 30,540,041	\$ -	\$ -	\$ 1,962,243	\$ 1,962,243	\$ 32,502,284
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 1,371,133	\$ -	\$ -	\$ -	\$ -	\$ 1,371,133
\$ -	\$ 25,942	\$ -	\$ 310,730	\$ 336,672	\$ 336,672
\$ 88,472	\$ -	\$ -	\$ -	\$ -	\$ 88,472
\$ -	\$ -	\$ 2,116,576	\$ -	\$ 2,116,576	\$ 2,116,576
\$ -	\$ -	\$ 3,922,122	\$ -	\$ 3,922,122	\$ 3,922,122
\$ 115,346	\$ -	\$ -	\$ -	\$ -	\$ 115,346
\$ 43,000	\$ 108,224	\$ 53,112,383	\$ 3,482,059	\$ 56,702,666	\$ 56,745,666
\$ 331,569	\$ -	\$ -	\$ -	\$ -	\$ 331,569
\$ 1,131,768	\$ -	\$ -	\$ 1,018,668	\$ 1,018,668	\$ 2,150,436
\$ 4,141,602	\$ -	\$ -	\$ -	\$ -	\$ 4,141,602
\$ 27,650,213	\$ 1,632,924	\$ -	\$ 15,724,454	\$ 17,357,378	\$ 45,007,591
\$ 137,149,521	\$ 2,770,322	\$ 59,151,081	\$ 38,179,824	\$ 100,101,227	\$ 237,250,748

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SUMMARY OF INTERFUND TRANSFERS FISCAL YEAR 2004/05

<u>TRANSFERS OUT</u>		<u>AMOUNT</u>	<u>TRANSFERS IN</u>		<u>AMOUNT</u>
001	GENERAL FUND	\$ 52,959,169	089	EMERGENCY MANAGEMENT	\$ 37,014
			091	FIRE RESCUE OPERATIONS	3,582,876
			144	COMBINED COMM. CTR	1,650,788
			149	GAS TAX-ROAD AND BRIDGE	1,000,000
			171	SUPERVISOR OF ELECTIONS	1,018,668
			181	FDLE VOCA FY: 05	27,671
			212	METAMORPHOSIS 7/04-6/05	92,856
			215	METAMORPHOSIS 7/05-6/06	132,109
			220	FOSTER GRANDPARENTS FY: 05	96,884
			227	RSVP FY: 05	76,293
			300	CAPITAL PROJECTS	2,338,450
			327	TECHNOLOGY PLAN	1,000,000
			400	SOLID WASTE SYSTEM	100,000
			500	COMPUTER REPLACEMENT	60,442
			506	VEHICLE REPLACEMENT FUND	241,000
			NA	CLERK OF THE COURT	2,116,576
			NA	PROPERTY APPRAISER	3,892,122
			NA	SHERIFF	35,495,420
008	MSTU-UNINCORPORATED	9,665,310	091	FIRE RESCUE OPERATIONS	9,340,182
			144	COMBINED COMM. CTR	202,728
			300	CAPITAL PROJECTS	73,400
			500	COMPUTER REPLACEMENT	3,000
			506	VEHICLE REPLACEMENT	46,000
009	MSTU-LAW ENFORCEMENT	12,104,350	144	COMBINED COMM. CTR	1,042,603
			NA	SHERIFF MSTU	11,061,747
067	DCA-ANTIDRUG	25,918	NA	SHERIFF	25,918
068	OPERATION STUDENT	65,000	NA	SHERIFF	65,000
069	JUV INTENSIVE SUPV	30,000	NA	SHERIFF	30,000
072	INTGOV RADIO COMMUNC PROG	298,000	292	POOLED COMM PAPER PROG.	298,000
073	TEEN COURT	102,279	NA	SHERIFF	102,279
091	FIRE RESCUE OPERATIONS	170,908	001	GENERAL FUND	138,291
			008	MSTU-UNINCORPORATED	32,617
096	EMS TRUST FY: 05	80,000	506	VEHICLE REPLACEMENT	80,000
144	COMBINED COMM. CTR	6,052,766	NA	SHERIFF	6,052,766
148	MSBU-REFUSE COLLECTION	30,000	NA	PROPERTY APPRAISER	30,000
159	LAW ENFORCEMENT TRAINING	381,532	NA	SHERIFF	381,532
161	LAW ENFORCEMENT TRUST	75,000	NA	SHERIFF	75,000
164	FEMA DISASTER RELIEF	98,481	506	VEHICLE REPLACEMENT	98,481
174	E-911 RECURR & NONRECURR	100,000	144	COMBINED COMM. CTR	100,000
257	CRIME PREVENTION	208,451	NA	SHERIFF	208,451
290	1995 PUB IMPR REFUND BOND	7,527,447	001	GENERAL FUND	5,442,735
			008	MSTU-UNINCORPORATED	500,000
			009	MSTU-LAW ENFORCEMENT	500,000
			294	DEBT SERVICE LONG	1,084,712
400	SOLID WASTE SYSTEM	5,208	405	WASTE MANAGEMENT	5,208
403	COLLECTION CENTERS	41,423	405	WASTE MANAGEMENT	41,423
405	WASTE MANAGEMENT	375,262	403	COLLECTION CENTERS	375,262
501	SELF INSURANCE	900	500	COMPUTER REPLACEMENT	900
TOTAL TRANSFERS		<u>\$ 90,397,404</u>			<u>\$ 90,397,404</u>

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Full Time Position Summary by Department

Alachua County
FY 2003/04
FY 2004/05

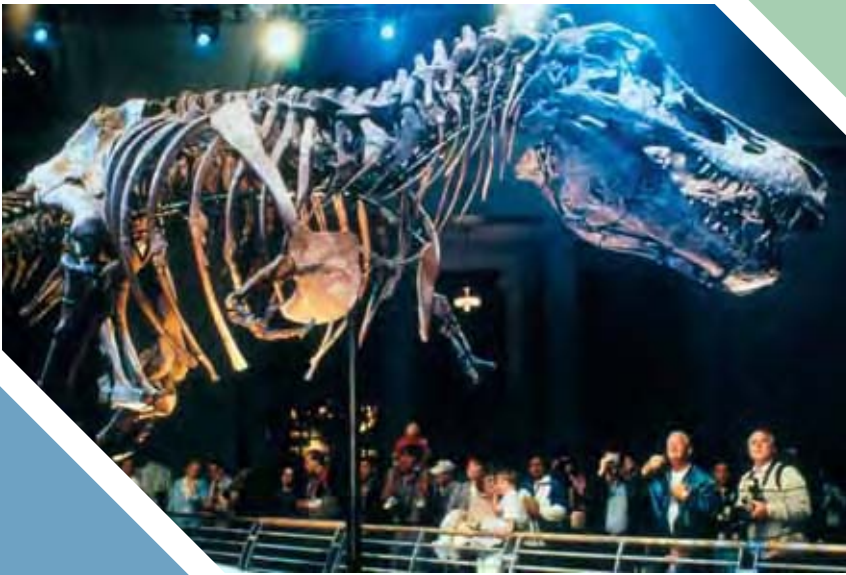
	FY 2001	FY 2002	FY 2003	FY 2004 Adopted Budget	FY 2005 Adopted Budget
Board of County Commissioners					
Administrative Services (1) (5)	112.3	67.3	67.3	67.3	69.3
County Attorney	9.0	10.0	10.0	9.0	9.0
County Commission	5.0	5.0	5.0	5.0	5.0
County Manager (6) (8)	32.0	31.0	31.0	28.0	31.0
Community Support (2) (12)	76.7	54.0	55.0	53.0	55.0
Court Services (11)	76.2	78.9	79.5	76.6	84.4
Environmental Protection	34.8	35.8	37.3	33.6	33.6
Fire Rescue (3) (9)	176.0	191.5	196.0	213.0	231.0
Growth Management (13)	57.0	57.0	59.0	59.0	57.0
Information Telecommunication (1) (15)	-	49.0	49.0	47.0	49.0
Public Works (2) (7) (14)	161.5	196.5	199.5	204.0	212.0
Guardian Ad Litem (12)	-	-	-	-	2.0
Total Board of County Commissioners	740.4	776.0	788.6	795.5	838.3
Clerk of Court	76.4	78.4	170.3	168.3	169.3
Court Administrator (10)	38.2	41.7	41.7	45.7	6.0
Property Appraiser	55.0	55.0	56.0	56.0	56.0
Sheriff (4)	690.5	781.8	799.8	787.3	793.7
Supervisor of Elections	10.5	11.0	11.0	11.0	11.0
Total Countywide FTE's	1,611.0	1,743.9	1,867.4	1,863.8	1,874.3

Explanation of significant changes:

- (1) In FY 2002, Information Services Division moved from Administrative Services Department to become separate department.
- (2) In FY 2002, Animal Services Division (26 FTE) moved from Community Support Services to Public Works.
- (3) In FY 2004, BCC approved 22 additional FTE for Fire Protection and Emergency Medical Services.
- (4) In FY 2002, County and City merged Combined Communications Center adding 89 positions.
In FY 2003, Sheriff added 18 FTE for bailiffs to staff new Criminal Justice Center.
- (5) In FY 2004, Administrative Services increased by 2 FTE for Human Resources and Facilities.
- (6) In FY 2004, County Manager Office reduced two administrative positions.
- (7) In FY 2004, the Public Works' capital project to improve and enlarge capacity at transfer station was completed requiring the increase of 5.5 FTE to operate expanded facilities.
- (8) In mid FY2004, staff assistant 1.0 FTE was added.
- (9) In FY 2004, 22 FTE's were approved to adjust staffing patterns to reduce overtime and staff a new ambulance. Five positions were eliminated.
In FY 2005, 20 new FTE's were approved as follows: 7FTE's were approved to take over operations of the Archer Fire Station, 7 FTE'S to staff a new ambulance, 3 Lieutenants to match industry staffing ratios and provide additional supervision, and 3 FTEs for fire inspections. A reallocation of the prior year's approved FTE's resulted in 2 FTEs eliminated. Net increase of 18 FTE.
- (10) In mid FY2004, Article V transferred 33.1 FTE to the State.
- (11) In FY 2005, JART enhancements approved by Board included 6.5 additional FTE. Other enhancements included increase from .75 to 1.0 (Comm. Srv. Coordinator) and new Probation Officer.
- (12) In mid FY 2004, 2.0 FTE were added for new grants.
- (13) In FY 2005, reorganization in the Mapping area resulted in the elimination of 2.0 FTE.
In FY 2005, enhancement to improve public services within Animal Services added 8.0 FTE.
- (15) In FY 2005, 2.0 FTE added to improve internet services.

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General Government

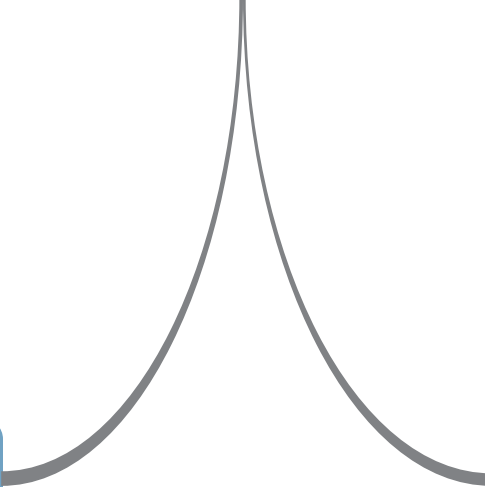




**Board of
County
Commissioners**

**County
Manager**

**County
Attorney**



Department: General Government

Alachua County

Summary Budget

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	2,391,699	2,644,399	2,927,580	11%	3,602,565	23%
Operating Expenditures	8,276,528	8,159,558	6,050,027	-26%	21,919,518	262%
Capital Outlay	865,921	1,119,044	650,000	-42%	767,342	18%
Debt Service	9,421,766	5,462,615	6,002,021	10%	6,507,800	8%
Grants and Aid	949,326	1,235,916	1,494,534	21%	1,710,673	14%
Reserves and Transfers	9,827,857	13,843,794	13,860,909	0%	15,724,454	13%
TOTAL EXPENDITURES	31,733,097	32,465,326	30,985,071	-5%	50,232,352	62%
FUNDING SOURCE(S)						
General Fund	7,544,784	8,831,018	10,265,226	16%	16,971,423	65%
MSTU - Unincorporated	-	3,569,330	3,970,219	11%	2,741,566	-31%
Debt Service Funds	16,323,915	15,988,503	13,398,547	-16%	14,035,247	5%
Enterprise Funds	-	-	-	-	-	-
Internal Service Funds	926,636	979,144	1,019,000	4%	14,503,345	1323%
Special Revenue Funds	6,937,762	3,097,331	2,332,079	-25%	1,980,771	-15%
TOTAL FUNDING SOURCES	31,733,097	32,465,326	30,985,071	-5%	50,232,352	62%

Full Time Positions	46.0	46.0	42.0		45.0	
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General Highlights:

The net increase to the Non-Departmental budget was \$20 million, primarily due to the newly created Health Insurance Fund of \$12.9 million plus increases to the other non-departmental funds including Fleet Maintenance, Vehicle Replacement, Computer Replacement and Self Insurance.

BOARD OF COUNTY COMMISSIONERS

Mission

Alachua County is a Charter County of the State of Florida, governed by an elected Board of County Commissioners. There are five Commissioners, elected by the citizens, who serve four year terms. The terms are staggered to allow election of at least two Commissioners every other year. The Board of County Commissioners serves as the legislative and policy-making body for Alachua County.

The Board of County Commissioners establishes policies that include:

- Setting millage rates necessary to fund county operations.
- Setting the County's budget.
- Enacting new laws.
- Ruling on rezoning applications and other land-use cases.
- Appointing the County Manager and the County Attorney.

The Board of County Commissioners provides direction for countywide services that include Emergency Management, Animal Services, the Crisis Center, the Cooperative Extension Service, and Victim Services.

The Board of County Commissioners provides direction for urban services; urban services are those that cities provide in the unincorporated part of the county, which is the area that is not part of a city, as well as some cities in Alachua County. These services include Fire Rescue, Solid Waste, Parks and Recreation, and Road and Bridge.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Board of County Commissioners

**Alachua County
FY 2003/04
FY 2004/05**

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	371,677	390,456	410,466	5%	409,473	0%
Operating Expenditures	49,959	60,450	54,228	-10%	57,503	6%
Capital Outlay	-	-	-	0%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	-	-	-	0%	-	0%
TOTAL EXPENDITURES	421,636	450,906	464,694	3%	466,976	0%
FUNDING SOURCE(S)						
General Fund	421,636	450,906	464,694	3%	466,976	0%
MSTU - Unincorporated	-	-	-	0%	-	0%
Debt Service Funds	-	-	-	0%	-	0%
Enterprise Funds	-	-	-	0%	-	0%
Internal Service Funds	-	-	-	0%	-	0%
Special Revenue Funds	-	-	-	0%	-	0%
TOTAL FUNDING SOURCES	421,636	450,906	464,694	3%	466,976	0%

Full Time Positions	5.0	5.0	5.0		5.0	
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Highlights for Fiscal Year 2003/04

Highlights for Fiscal Year 2004/05

The first Board of Commissioners retreat is scheduled in mid-December, 2004, to establish priorities and set policy-direction for the FY06 budgeting process.

COUNTY ATTORNEY

Mission

To provide legal representation and advice to the Board of County Commissioners, the Constitutional Officers, County departments, the Code Enforcement Board, the Planning Commission, the Board of Adjustment, the Development Review Committee, the Metropolitan Transportation Planning Organization, the Alachua County Library District, the Alachua County Housing Finance Authority, the Value Adjustment Board, the Canvassing Board, the Tourist Development Council and other County boards and advisory committees.

Business Strategy

Represents the County in diverse areas of litigation including cases relating to land use, general liability, employment, eminent domain contracts, collections, and code violations; attends meetings as attorney to the County Commission; represents the self-insurance fund in all matters except workers' compensation; responds to requests for legal advice and opinions; prepares and reviews contracts, leases, agreements, ordinances, and resolutions; assists staff in acquiring land through the Alachua County Forever Program; advises staff on issues pertaining to the disposal and collection of solid waste; coordinates the issuance of public tax exempt bonds; reviews bond forfeiture remissions; and provides other legal services as necessary.

Objectives

- Provides legal representation in litigation filed against the County and by the County.
- Reviews and/or prepares contracts.
- Provides advice and support for County Boards and meetings.
- Provides advice and memoranda on questions from the Board of County Commissioners, County Manager, Constitutional Officers and County departments.
- Prepares ordinances, resolutions and other legal documents.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: County Attorney

**Alachua County
FY 2003/04
FY 2004/05**

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	544,441	611,247	667,873	9%	710,514	6%
Operating Expenditures	137,463	139,657	274,608	97%	334,491	22%
Capital Outlay	-	-	-	0%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	-	-	-	0%	-	0%
TOTAL EXPENDITURES	681,904	750,904	942,481	26%	1,045,005	11%
FUNDING SOURCE(S)						
General Fund	681,904	750,904	942,481	26%	1,045,005	11%
MSTU - Unincorporated	-	-	-	0%	-	0%
Debt Service Funds	-	-	-	0%	-	0%
Enterprise Funds	-	-	-	0%	-	0%
Internal Service Funds	-	-	-	0%	-	0%
Special Revenue Funds	-	-	-	0%	-	0%
TOTAL FUNDING SOURCES	681,904	750,904	942,481	26%	1,045,005	11%

Full Time Positions	9.0	10.0	9.0		9.0	
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Highlights for Fiscal Year 2003/04

The Legal Council contract (\$41,000), previously budgeted in Human Resources, has been transferred in. Professional services has been reduced and one vacant position has been eliminated.

Highlights for Fiscal Year 2004/05

The County Attorney's budget was increased for litigation expenses.

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COUNTY MANAGER

Alachua County

SUMMARY BUDGET

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	1,389,447	1,554,979	1,755,941	13%	2,098,383	20%
Operating Expenditures	1,975,784	1,528,663	1,980,673	30%	1,534,648	-23%
Capital Outlay	94,610	4,712	2,000	-58%	2,000	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	10,966	119,345	77,749	100%	77,749	0%
Reserves and Transfers	110,000	-	-	0%	-	0%
TOTAL EXPENDITURES	3,580,807	3,207,699	3,816,363	19%	3,712,780	-3%
FUNDING SOURCE(S)						
General Fund	1,309,299	1,510,113	1,750,435	16%	2,108,391	20%
MSTU - Unincorporated	-	52,455	52,455	0%	-	-100%
Debt Service Funds	-	-	-	0%	-	0%
Enterprise Funds	-	-	-	0%	-	0%
Internal Service Funds	-	-	-	0%	-	0%
Special Revenue Funds	2,271,508	1,645,131	2,013,473	22%	1,604,389	-20%
TOTAL FUNDING SOURCES	3,580,807	3,207,699	3,816,363	19%	3,712,780	-3%

Full Time Positions	31.0	31.0	28.0		31.0	
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General Highlights:

COUNTY MANAGER

Mission

To provide leadership, encourage and stimulate excellence throughout the organization to ensure the efficient and effective delivery of public services to Alachua County residents in accordance with the overall policy of the Board of County Commissioners.

Business Strategy

The County Manager's Office serves as the chief liaison between the Board of County Commissioners, the citizens and County staff. The Manager's Office is primarily responsible for general county government as well as the facilitation of the directives and policies established by the Board of County Commissioners and State Statute.

Objectives

- Coordinate and oversee all operations and services of Alachua County Government.
- Develop the annual strategic plan with the Board of County Commissioners.
- Provide quarterly updates of the strategic plan to communicate the progress made towards meeting identified objectives.
- Continue to explore the development of regional service relationships with other agencies to promote partnerships and cooperation.
- Provide for the development of legislative issues and the annual legislative packet no later than October of each year.
- Administer the Board of County Commissioners rules and procedures as adopted and provide revisions as needed.
- Deliver excellent customer service to all individuals contacting the County Manager's Office. Foster and promote a standard of excellent customer service throughout Alachua County Government.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: General Government

Alachua County

County Manager

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	647,825	732,723	783,975	7%	938,681	20%
Operating Expenditures	88,198	154,898	158,065	2%	105,270	-33%
Capital Outlay	-	-	-	0%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	-	-	-	0%	-	0%
TOTAL EXPENDITURES	736,023	887,621	942,040	6%	1,043,951	11%
Full Time Positions	11.0	11.0	10.0		11.0	

Highlights for Fiscal Year 2003/04

Elimination of one administrative position and transfer of one position from the Office of Management and Budget to the County Manager Office.

Highlights for Fiscal Year 2004/05

An executive staff assistant was hired to assist with the increased workload.

COUNTY MANAGER

Communications Office

Mission

To perform a variety of functions, including solving citizen problems, providing information about County government to the public and the media, televising County meetings, developing video programming for the government access channel, and coordinating the advisory board process.

Business Strategy

Carry out its mission by collaborating with departments, teams, and employees. Develop strategies to engage citizens in a dialogue with the County and to foster community partnerships to enhance the County's quality of life.

Objectives

- Publish the Services Guide.
- Publish the County Line and the Community Update newsletters.
- Broadcast County meetings and workshops on cable television.
- Expand video programming highlighting County programs.
- Coordinate consensus-building meetings about enhancing the quality of life.
- Assist the media in providing information about the County.
- Collaborate with the departments on the County's Web presence.
- Improve reporting of advisory boards.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: County Manager

Alachua County

Division: Communications Office

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	144,206	152,900	177,284	16%	240,041	35%
Operating Expenditures	30,053	59,577	59,276	-1%	73,872	25%
Capital Outlay	6,474	3,068	-	0%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	-	-	-	0%	-	0%
TOTAL EXPENDITURES	180,733	215,545	236,560	10%	313,913	33%
Full Time Positions	4.0	4.0	4.0		5.0	

Highlights for Fiscal Year 2003/04

Additional funding for Channel 12 professional services are included.

Highlights for Fiscal Year 2004/05

A full-time Production Technician position was created to assist in the operation, production and technical aspects of Channel 12. Also, computer upgrades have been made to increase the editing capabilities of Channel 12, as well as the installation of video and audio equipment at the Health Department for broadcasting meetings that will be conducted at the site.

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Department: County Manager

Alachua County

Division: Economic Development

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	62,568	54,229	-	-100%	-	0%
Operating Expenditures	142,897	50,678	-	-100%	-	0%
Capital Outlay	-	-	-	0%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	84,324	-	0%	-	0%
Reserves and Transfers	-	-	-	0%	-	0%
TOTAL EXPENDITURES	205,465	189,231	-	-100%	-	0%
Full Time Positions	1.0	1.0	-		-	

Highlights for Fiscal Year 2003/04

Economic Development funds are now included as part of special expense as a result of decreasing revenues from the occupational licenses.

Highlights for Fiscal Year 2004/05

Not applicable

COUNTY MANAGER

Office of Management & Budget

Mission

To provide sound financial management and promote a fiscally responsible environment ensuring current and future responsibilities of the County can be realized. In addition, the Office of Management and Budget provides contract and grant management services to the County.

Business Strategy

Responsible for developing and maintaining a balanced budget, monitoring and analyzing ongoing fiscal activity, and producing documents and reports to assist management in financial planning and maximizing the allocation of resources. Ensures the budget process adheres to the mandates set forth within all applicable state and local regulations and ordinances. Also reviews and processes all grant and contract related documents assuring compliance with relevant rules and regulations.

Objectives

- Prepare, implement, monitor, and maintain the County's annual budget.
- Develop reports and documents that clearly and effectively communicate the County's programs and related costs such as the adopted budget book, expenditure and revenue reports, and fee schedules.
- Provide reliable revenue estimates based on historical review, composition analysis, and changes in legislation.
- Coordinate development of financial feasibility for the five-year Capital Improvements Program.
- Ensure that grants and contracts forwarded by County staff will be coordinated for full review prior to placement on Board of County Commissioners' agenda.
- Review requests for proposals and bid documents which result in contracts to evaluate compliance with County guidelines prior to advertising.
- Report monthly all contracts, grants, and grant applications signed by the County Manager or County staff to the Board of County Commissioners.
- Administer Grant-Opportunity Tools Program, including eCivis Grant Locator, and provide grant related tools to other public agencies and community based organizations.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: County Manager

Alachua County

Division: Office of Management and Budget

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	319,112	381,451	546,996	43%	622,973	14%
Operating Expenditures	73,431	77,951	77,294	-1%	127,554	65%
Capital Outlay	-	-	-	0%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	-	-	-	0%	-	0%
TOTAL EXPENDITURES	392,543	459,402	624,290	36%	750,527	20%
Full Time Positions	10.0	10.0	9.0		10.0	

Highlights for Fiscal Year 2003/04

Changes in personal services include the transfer of one position to the County Manager office. Overall operating costs are also reduced.

Highlights for Fiscal Year 2004/05

Expanding grant services provided to Board, municipalities and community organizations required the addition of an in-house Grants Writer. The second year of eCivis Grants Locator program will be expanded and utilized by the County, Library District, Public Health Unit, municipalities and community based organizations. The associated operating expenditures have been moved to the Office of Management and Budget operating expense from Special Expense.

COUNTY MANAGER

Tourist Development

Mission

To develop, promote, and sustain a high degree of visibility for Alachua County as a year round destination with an emphasis on the amenities offered for tourists, visitors, and conventioners. Maximize the economic impact of the visitor industry.

Business Strategy

Develop and implement a sustainable strategic tourism plan that promotes and sustains a high degree of visibility for Alachua County as a year-round quality destination with an emphasis on the amenities offered for tourists, visitors, and conventioners. To maximize the economic impact of the visitor industry on Alachua County and to utilize research as a measure of the program's success.

Objectives

- Attract first time visitors, increase length and frequency of stay, and increase per diem spending.
- Attract conferences, seminars, sports, and other business groups.
- Continue to attract the business of motorcoach operators.
- Attract and educate potential visitors with in-state, regional, national, and international advertising and other printed materials.
- Effectively and efficiently promote specific events.
- Promote hotels, motels, and bed and breakfast inns.
- Promote Alachua County through outreach/trade shows, internet and Visit Florida's Welcome Centers.

- Assist the Eco/Heritage and Nature Groups in their tourism efforts to attract outdoor/heritage travelers.

- Assist in bringing film, TV, and other productions to the area.
- Support the City of Gainesville in their "New Program Element".
- Provide a forum for cooperation among all tourism industry partners and serve as the "voice" of the local hospitality industry.
- Partner with tourism representatives throughout the region and state to promote the area as a travel destination.
- Host familiarization tours for travel professionals, sellers of travel, travel writers, and others connected to the promotion of travel.
- Effectively use conventional marketing techniques as well as telemarketing to sell buyers of travel on the value of Alachua County as a destination.

Performance Measures

FY 2002
Actual

FY 2003
Actual

FY 2004
Estimated

FY 2005
Projected

Department: County Manager

Alachua County

Division: Tourist Development

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	215,736	233,676	247,686	6%	296,688	20%
Operating Expenditures	1,641,205	1,185,559	1,686,038	42%	1,227,952	-27%
Capital Outlay	88,136	1,644	2,000	22%	2,000	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	10,966	35,021	77,749	100%	77,749	0%
Reserves and Transfers	110,000	-	-	0%	-	0%
TOTAL EXPENDITURES	2,066,043	1,455,900	2,013,473	38%	1,604,389	-20%
Full Time Positions	6.0	6.0	5.0		5.0	

Highlights for Fiscal Year 2003/04

Operating budget increased for additional special events. Increase in Grants and Aids due to additional grants to other tourism-oriented organizations to more effectively utilize various media and resources.

Highlights for Fiscal Year 2004/05

A 10% increase in the Bed-Tax collections over the previous best year was not common to most of the state. The \$25,000 County-wide grant fund will be used to draw conferences that use multiple hotels and meeting venues across the County. The "Wild Alachua" video was created which will be used to promote the area during FY05. The Kanapaha Children's Garden, for able and disabled children in the County, will be created. Operating expenses were decreased in alignment with prior years actual expenditures for special events.

SPECIAL EXPENSE AND NON-DEPARTMENTAL

SPECIAL EXPENSE

Description

The Special Expense budget accounts for expenditures which are non-departmental in nature. This budget is administered by the Office of Management and Budget. This includes such programs as the Team Incentive Program and Employee Bus Pass Program. Expenses include unemployment compensation for Board departments, the federal lobbyist, the external auditor, the Value Adjustment Board attorney, fees due to the Tax Collector, TRIM mailing, and Community Redevelopment District payments.

NON-DEPARTMENTAL

Description

This budget accounts for expenditures which are non-departmental in nature. This category includes debt-service, reserves, and non-departmental budget for all budget areas. Specific Board approval is required for the use of such funds. This budget is administered by the Office of Management and Budget.

Department: Special Expense and Non Departmental

Alachua County

FY 2003/04

Division: Special Expense and Non-Departmental

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	86,134	87,717	93,300	6%	384,195	312%
Operating Expenditures	6,113,322	6,430,788	3,740,518	-42%	19,992,876	434%
Capital Outlay	771,311	1,114,332	648,000	-42%	765,342	18%
Debt Service	9,421,766	5,462,615	6,002,021	10%	6,507,800	8%
Grants and Aid	938,360	1,116,571	1,416,785	27%	1,632,924	15%
Reserves and Transfers	9,717,857	13,843,794	13,860,909	0%	15,724,454	13%
TOTAL EXPENDITURES	27,048,750	28,055,817	25,761,533	-8%	45,007,591	75%
Full Time Positions	-	-	-		-	

Highlights for Fiscal Year 2003/04

This summary includes transfers between funds; long term debt service; computer replacement; vehicle replacement; and special expense. The Three Rivers Legal Program has been transferred to Court Services.

Highlights for Fiscal Year 2004/05

The Non-departmental budget increases, included in this summary, include \$12.9 million for the new newly created Health Insurance Fund, \$400,000 increase in the Vehicle Replacement fund and \$700,000 increase in the Self Insurance Fund. The first phase implementation of the Classification and Compensation Study, costs related to implementation of new land development regulations and impact fee program expenses are also included. Initial funding for an entrepreneurial charter school and for affordable housing impact fee assistance have been budgeted and may be transferred to a trust fund. The eCivis operating budget has been transferred to the Office of Management and Budget.

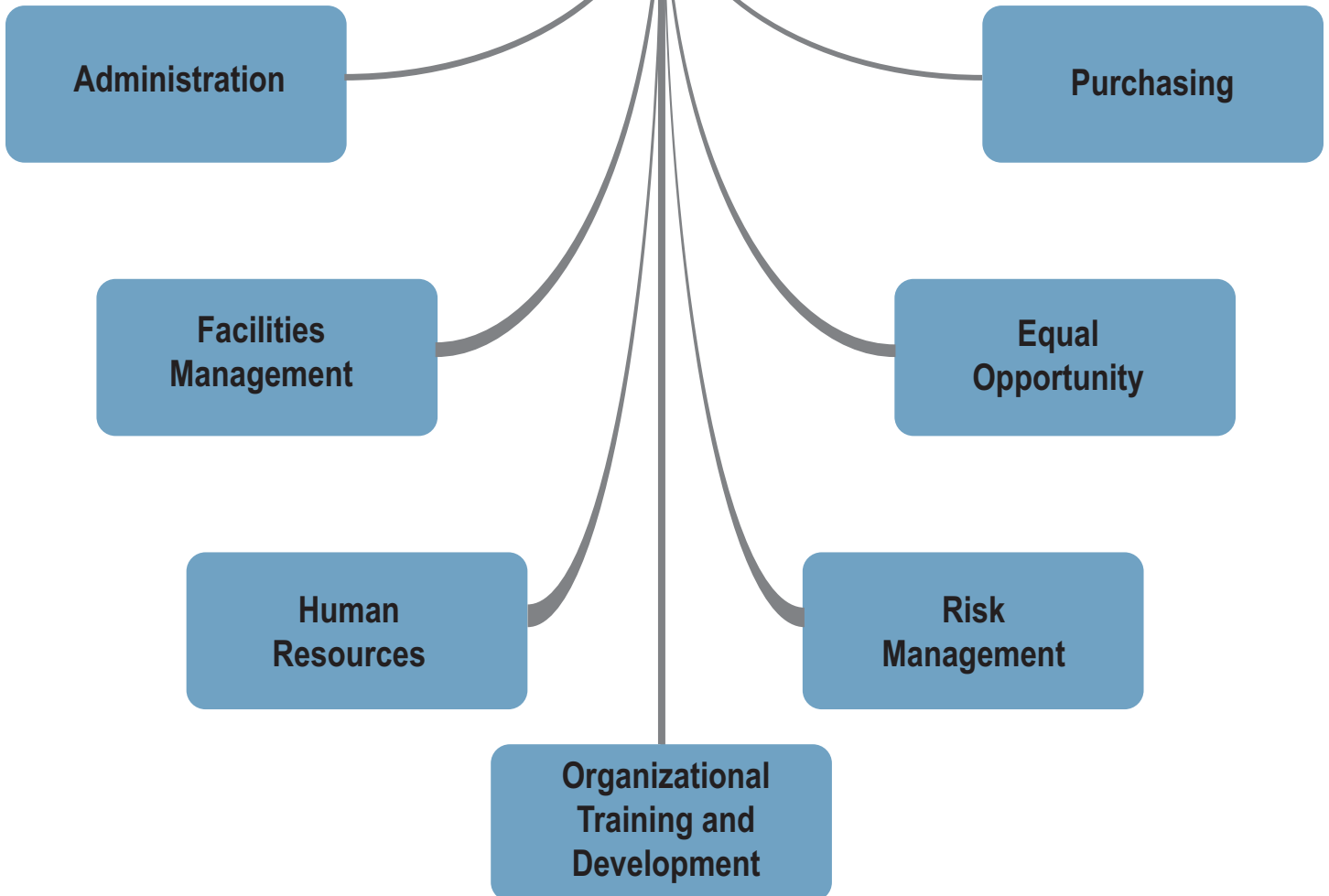
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Administrative Services





Administrative Services



Department: Administrative Services

Alachua County

Summary Budget

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	2,520,813	2,793,151	2,941,641	5%	3,181,523	8%
Operating Expenditures	6,442,382	4,829,431	6,442,037	33%	7,199,672	12%
Capital Outlay	11,220	12,759	-	-100%	1,500	100%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	2,250,000	-	-	0%	411,826	100%
TOTAL EXPENDITURES	11,224,415	7,635,341	9,383,678	23%	10,794,521	15%
FUNDING SOURCE(S)						
General Fund	5,030,825	5,375,922	6,443,559	20%	7,198,758	12%
MSTU - Unincorporated	-	-	2,500	100%	57,500	2200%
Debt Service Funds	-	-	-	0%	-	0%
Enterprise Funds	2,250,000	-	73,975	100%	74,180	0%
Internal Service Funds	3,936,214	2,257,250	2,676,884	19%	3,387,323	27%
Special Revenue Funds	7,376	2,169	186,760	8510%	76,760	-59%
TOTAL FUNDING SOURCES	11,224,415	7,635,341	9,383,678	23%	10,794,521	15%

Full Time Positions	67.3	67.3	67.3		69.3	
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General Highlights

There were two new FTE's in Administrative Services. A Human Resource Assistant was included and will be utilized to further develop the recruitment source information within the new database. Also a Building Mechanic was included in the Facilities budet to cover the maintenance operations and upkeep of the new Criminal Courthouse building as well as other repairs and fixtures.

ADMINISTRATIVE SERVICES

Administration

Mission

To provide quality service, specialized support and innovative solutions for the effective and efficient operation of County Government.

Business Strategy

Responsible for supporting all Board of County Commission agencies, which provide services to the public. Also, provide opportunities for individuals and businesses to benefit from our resources. Direct the day to day operations of Equal Opportunity, Facilities Management, Human Resources, Organizational Development & Training, Purchasing, and Risk Management by establishing priorities, objectives, policies and procedures in accordance with the Board of County Commissioner's strategic objectives. These areas directly serve the interest of Alachua County citizens. Responsibilities include recruit and train personnel; promote equal access to the County workforce; procure goods and services; oversee facilities and capital construction projects, lease and manage office space; improve the safety of work practices; reduce employee injuries; reduce liability associated with County work; and perform a variety of other services as needed (i.e., Library District, Alachua County Sheriff's Office, Supervisor of Elections, etc.).

Being a customer service organization, our team members continually look for ways to improve our work processes and final products by listening earnestly to customers, and empowering team members to make a positive difference.

Objectives

- Provide assistance and oversight to all County agencies by delivering programs that focus on quality customer service, accountability and efficiency.
- Define, develop and efficiently implement policies and procedures that meet the business objectives of the organization.
- Develop cost effective processes and implement new technologies to maximize County resources and increase County productivity.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Administrative Services

Alachua County

Division: Administration

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	116,844	161,789	162,835	1%	173,921	7%
Operating Expenditures	28,399	15,999	21,617	35%	22,950	6%
Capital Outlay	-	3,627	-	-100%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	-	-	-	0%	-	0%
TOTAL EXPENDITURES	145,243	181,415	184,452	2%	196,871	7%
Full Time Positions	2.0	2.0	2.0		2.0	

Highlights for Fiscal Year 2003/04

Highlights for Fiscal Year 2004/05

ADMINISTRATIVE SERVICES

Equal Opportunity

Mission

To provide a comprehensive equal opportunity and equal access program for employees and citizens of Alachua County.

Business Strategy

Administer a comprehensive equal opportunity program, which includes compliance assurance with non-discrimination laws and regulations governing County programs and services, employment, procurement, grant monies and Americans with Disabilities Act (ADA) accommodations. Also administer the County's anti-discrimination ordinance, which includes a comprehensive complaint investigation, a resolution process and technical assistance to citizens with non-jurisdictional complaints (framing complaints and processing paperwork to the appropriate state and federal agencies).

Objectives

- Administer a comprehensive complaint resolution process that includes counseling, mediation, conciliation, investigation and technical assistance.
- Close at least 50% of active complaints (internal and external) within the fiscal year.
- Conduct annual compliance training on equal opportunity laws, workplace harassment and the ADA for all new employees, managers, supervisors, and front-line employees.
- Review County-wide programs and services for compliance with the ADA.
- Review the Small and Minority Business Program.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Administrative Services

Alachua County

Division: Equal Opportunity

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	287,885	300,817	282,583	-6%	274,143	-3%
Operating Expenditures	79,790	56,780	109,855	93%	119,931	9%
Capital Outlay	1,036	-	-	0%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	-	-	-	0%	-	0%
TOTAL EXPENDITURES	368,711	357,597	392,438	10%	394,074	0%
Full Time Positions	7.0	7.0	5.0		5.0	

Highlights for Fiscal Year 2003/04

\$20,000 has been added to the operating budget to purchase an access device for the hearing-impaired population to facilitate participation in various County meetings including County Commission, City Council and School Board meetings. Internal reorganization of position duties has resulted in two positions eliminated. The interlocal agreement with City of Gainesville has been terminated.

Highlights for Fiscal Year 2004/05

Conduct on-going county wide training on the workplace harassment policy. Departments with critical concerns, including the Library District, have already been addressed in the training process. Research possible enhancements to the case-tracking system -- a database program for the office has been selected by ITS as a prototype for the planned transition to more web-based services.

As recommended by the ADA Review Team, funding is included to make Alachua County Commission meetings accessible to all segments of the community by providing closed caption for televised public meetings.

ADMINISTRATIVE SERVICES

Facilities Management

Mission

To provide a healthy, safe and functional working environment for employees and citizens of Alachua County to conduct daily business.

Business Strategy

Provide building repairs and maintenance, landscape maintenance, major and minor renovations, energy management and HVAC services for the County's 52+ structures (1,083,324 square feet). Also responsible for managing utility services, managing and supervising over 22 sub-contractors, managing space needs, managing leased properties and budget managing and construction of capital projects throughout the County.

Objectives

- Maintain and/or enhance levels of service by responding to routine calls within 24 hours and emergency calls within one hour using a new on-call program.
- Evaluate building condition assessment data and develop a three, five and ten year plan to establish facilities maintenance needs, priorities and costs.
- Use an updated work order and inventory computer system to track and monitor data, which will be applied to generating additional strategies for providing responsive and quality customer service.
- Manage 100% of capital projects ensuring that they are completed on time and within budget.
- Develop a program to provide individual and group cross-training, skills education, as well as certifications, licenses and career progression.
- Promote quality assurance program to ensure that work orders are completed in a timely and professional manner.
- Reduce energy consumption by 1/3 within a five-year period.
- Reduce operating costs by 15% starting with FY 2004.
- Develop a maintenance excellence program.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Administrative Services

Alachua County

Division: Facilities Management

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	1,197,717	1,310,169	1,409,748	8%	1,508,665	7%
Operating Expenditures	2,292,230	2,441,639	3,464,285	42%	4,007,581	16%
Capital Outlay	3,703	7,943	-	-100%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	-	-	-	0%	-	0%
TOTAL EXPENDITURES	3,493,650	3,759,751	4,874,033	30%	5,516,246	13%
Full Time Positions	35.3	35.3	36.3		37.3	

Highlights for Fiscal Year 2003/04

Move forward with satisfying the overall planning objectives associated with the Downtown Space Needs Master Plan. The newly completed Alachua County Criminal Courthouse is operational and criminal trials will be conducted the first week in January 2004. This will also be the County's first certified green - building under the Leadership in Energy & Environmental Design (LEEDS) program managed by the United States Green Building Council. Complete Phase II of the Downtown Master Plan. Budget includes transfers of \$1,245,175 from other departments in order to centralize utility budgeting. Savings due to increased account scrutiny, invoice analysis and payment processing are anticipated. This is in addition to the savings anticipated due to the Energy Reduction Program and policies associated with a decrease of \$76,100 in operating expense. Two new positions were created and one existing position has been eliminated.

Highlights for Fiscal Year 2004/05

During the construction phase of the Health Department, St. Johns River Water Management District has required the monitoring of the wetland and funds have been budgeted to do so on a quarterly basis. There is an increase in operating budget, which is associated with the new Criminal Justice Center costs. A new Building Mechanic has also been included to the Facilities budget to cover the maintenance operations and upkeep of the new Criminal Courthouse building as well as other repairs and fixtures.

ADMINISTRATIVE SERVICES

Human Resources

Mission

To provide professional Human Resources services to the citizens and employees of Alachua County through our commitment to personal and professional excellence.

Business Strategy

Provide assistance in attracting, retaining and developing employees in the departments under the Board of County Commissioners, the Supervisor of Elections and the Alachua County Library District and serving as a resource to other governmental agencies as requested.

Objectives

- Seek ways to provide benefits and recognition to employees to increase employee morale and retention.
- Provide effective recruitment and selection of qualified applicants for vacancies in County departments.
- Work with departments to resolve employee and organizational issues and concerns.
- Assist departments in complying with county, state and federal laws and acts.
- Maintain an equitable and competitive classification and compensation plan.
- Promote effective communication with employees at all levels to further the County's mission and goals.
- Maintain records in accordance with Florida law.
- Deal effectively with the certified bargaining units to maintain trust, mutual respect and open lines of communication.
- Seek out innovative and creative ways to fully realize and utilize employee potential.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Administrative Services

Alachua County

Division: Human Resources

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	448,109	430,655	473,601	10%	528,954	12%
Operating Expenditures	153,046	102,467	201,370	97%	141,043	-30%
Capital Outlay	2,438	1,189	-	-100%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	-	-	-	0%	-	0%
TOTAL EXPENDITURES	603,593	534,311	674,971	26%	669,997	-1%
Full Time Positions	11.0	10.0	10.0		11.0	

Highlights for Fiscal Year 2003/04

Twelve new employee orientation sessions for approximately 100 new employees are planned. Negotiate successor collective bargaining agreements (cba) with: Communications Workers of America for the Library District (current cba expires 9/30/04); Laborers' International Union of North America (current cba expires 9/30/04); International Association of FireFighters (management unit) (current cba expires 9/30/04). Complete Supervisor How-To Manual as a companion to new Employee Policy Manual. The process for HR staff to obtain Certified Public Manager certification will begin. The Labor Council contract (\$41,000) was transferred to County Attorney. The operating budget was reduced in the areas of vacancy advertising, drug testing, special mediator services, pre-employment physicals and special mediator services in the amount of \$39,700 in Operating Expense.

Highlights for Fiscal Year 2004/05

A Human Resources Assistant has been added to the budget and will be utilized to further develop the recruitment source information within the new database. There have been additional dollars for the educational reimbursement program and for legal services related to employee issues. The operating budget was reduced due to the elimination of the compensation study budget included in the FY04 request.

ADMINISTRATIVE SERVICES

Purchasing

Mission

To provide cost savings to our County citizens while ensuring integrity, quality and efficiency as we facilitate a proactive, competitive procurement process. Our teamwork is based on friendly cooperation with our departments and effective, creative solutions with service-oriented goals.

Business Strategy

Procurement of materials, goods, services, construction, and equipment for the Board of County Commissioners, the Library District, Constitutional Officers, the public and other governmental agencies as requested.

Objectives

- Provide for timely processing of annual bid requests to allow for an October 1st start-up date.
- Continue to conduct departmental training sessions for year-end procedures. The purpose is to help improve the year-end process for purchasing and all user departments.
- Continue to conduct departmental training sessions on policies and procedures or site visits to the departments on a quarterly basis and to provide for improved delivery of service.
- Continue to conduct an annual review of guidelines for blanket purchase order by May 1, 2005.
- Increase level of participation by certified Small and Minority Business Enterprises (SMBE's) with regard to the level of purchasing activity (dollars) awarded to certified small and minority vendors.
- Enhance customer service by increasing training, feedback, online services and communication.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Administrative Services

Alachua County

Division: Purchasing

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	289,899	338,966	352,069	4%	369,625	5%
Operating Expenditures	43,979	32,155	54,831	71%	57,054	4%
Capital Outlay	4,043	-	-	100%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	-	-	-	0%	-	0%
	-	-	-		-	
TOTAL EXPENDITURES	337,921	371,121	406,900	10%	426,679	5%
Full Time Positions	8	8	8		8	

Highlights for Fiscal Year 2003/04

In conjunction with the North Central Florida Purchasing Cooperative, a Reverse Trade Show will be conducted. This is an outreach effort to meet potential vendors in our community and to share with those vendors how they can do business with Alachua County and other Local Government agencies. A Small and Minority Business Workshop will be conducted in conjunction with the Equal Opportunity Department to train key County personnel on how to do business with small and minority vendors.

Highlights for Fiscal Year 2004/05

Review and revise purchasing policy to maximize cost savings to County. Continue to conduct training for end of year procedures. Increase level of participation by certified small and minority business enterprises (SMBE's) with regard to level of purchasing activity (dollars) awarded to certified small and minority vendors.

ADMINISTRATIVE SERVICES

Risk Management

Mission

To provide comprehensive risk management to protect the County and its employees from financial exposures and to provide a safe environment for employees and citizens.

Business Strategy

Administer property/liability and workers' compensation coverage, a loss prevention and safety program, comprehensive employee benefit programs and HIPAA compliance programs for the County, Constitutional Officers and Library District.

Objectives

- Monitor self-insurance funding to ensure legal compliance and fiscal management.
- Enhance customer service by increasing training, feedback, online services and communication.
- Maintain a case management program that identifies risks, evaluates losses and recommends procedures to control property/liability and workers' compensation losses.
- Develop and monitor safe operating procedures and establish safety training for employees and supervisors.
- Conduct and track facility inspections to analyze and correct hazards.
- Conduct annual Health Fair and Well Workplace initiatives for employee preventative health measures.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Administrative Services

Alachua County

Division: Risk Management

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	180,359	191,945	198,814	4%	261,132	31%
Operating Expenditures	3,844,938	2,158,059	2,561,302	19%	2,812,252	10%
Capital Outlay	-	-	-	0%	1,500	100%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	2,250,000	-	-	0%	411,826	100%
					-	
TOTAL EXPENDITURES	6,275,297	2,350,004	2,760,116	17%	3,486,710	26%
Full Time Positions	4.0	4.0	5.0		5.0	

Highlights for Fiscal Year 2003/04

One position (Staff Claims Adjuster) has been created as part of the Self-Insurance Stabilization Plan.

Highlights for Fiscal Year 2004/05

In accordance with fiscal policies, the Self Insurance Cost Allocation increased to a 75% confidence level, increasing expenditures. Additional funds were budgeted for the operating and space needs for the Claims Adjuster position. A feasibility study to review the possibility of self-insuring the health program has been implemented.

ADMINISTRATIVE SERVICES

Organizational Training and Development

Mission

To ensure an effective, innovative and productive work product from the County's Strategic and Organizational Issue Teams through the design and delivery of high-level, strategically-aligned teamwork programs, facilitation and learning opportunities.

Business Strategy

Administration of Strategic and Organizational Issue Team protocol and submission of Team Quarterly Reports. Provide facilitation, training and coaching in support of the team-based management process at Alachua County.

Objectives

- Design and deliver high-level, strategically-aligned organizational development programs for all levels of County employees, teams and team members.
- Provide leading-edge training solutions and learning opportunities that will support and enhance an organizational culture where teamwork is the foundation and where creativity and innovation are encouraged, supported and rewarded.
- Develop and maintain a database of Strategic and Organizational Issue teams to include, but not be limited to, team name, mission, objectives and status and to report to the Functional Group Leaders and the County Manager.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Administrative Services

Alachua County

Division: Organizational Training and Development

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	-	58,810	61,991	5%	65,083	5%
Operating Expenditures	-	22,332	28,777	29%	38,861	35%
Capital Outlay	-	-	-	0%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	-	-	-	0%	-	0%
TOTAL EXPENDITURES	-	81,142	90,768	12%	103,944	15%
Full Time Positions	-	1.0	1.0		1.0	

Highlights for Fiscal Year 2003/04

Implement the Certified Public Manager Series for approximately 30 employees. Continue oversight of County employee professional development programs to include leadership development, team-building, customer service, facilitation skills and presentation skills. Develop and implement "Alachua County 101", an educational series for Alachua County employees to increase awareness and understanding of departmental programs and services. Develop and implement online training delivery of Family Medical Leave Act information and Fair Labor Standards Act policies and regulations and continue oversight and expansion of Alachua County employee Reading Circles.

Highlights for Fiscal Year 2004/05

Funds are budgeted for training workshops for Alachua County employees in areas of professional development such as supervisory skills, leadership, customer service, team building, etc.

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Community Support Services





Community Support Services

Human Services

Cooperative Extension

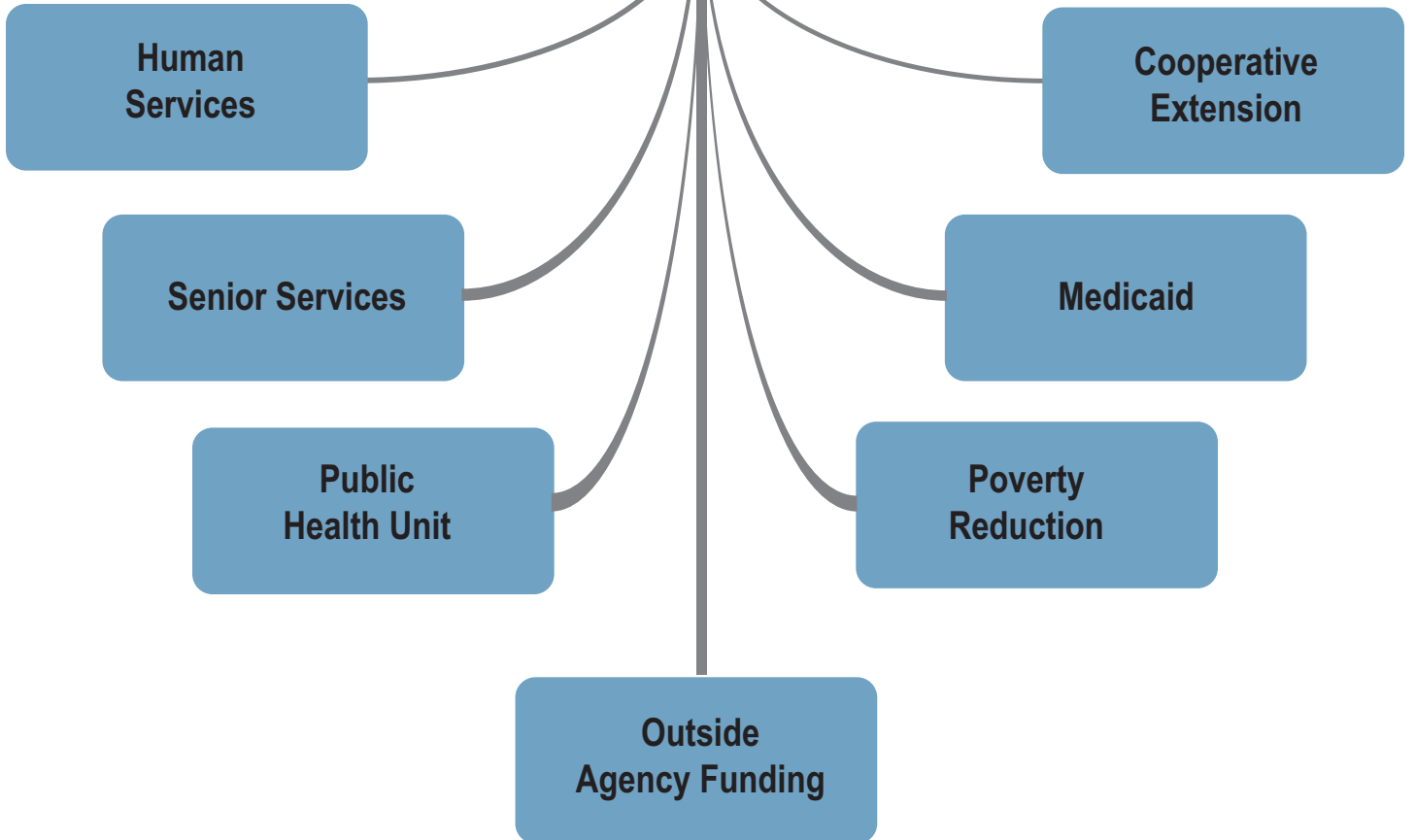
Senior Services

Medicaid

Public Health Unit

Poverty Reduction

Outside Agency Funding



Department: Community Support Services

Alachua County

Summary Budget

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	2,273,668	2,464,456	2,663,921	8%	2,727,008	2%
Operating Expenditures	5,627,876	5,818,823	6,405,120	10%	13,405,845	109%
Capital Outlay	-	6,845	3,198	-53%	1,171	-63%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	524,359	550,127	576,088	5%	895,283	55%
Reserves and Transfers	314,979	134,809	177,807	32%	203,250	14%
TOTAL EXPENDITURES	8,740,882	8,975,060	9,826,134	9%	17,232,557	75%
FUNDING SOURCE(S)						
General Fund	7,525,020	7,864,625	8,609,796	9%	8,966,738	4%
MSTU - Unincorporated	-	-	-	0%	-	0%
Debt Service Funds	190,100	-	-	0%	-	0%
Enterprise Funds	-	-	-	0%	-	0%
Internal Service Funds	-	-	-	0%	-	0%
Special Revenue Funds	1,025,762	1,110,435	1,216,338	10%	8,265,819	580%
TOTAL FUNDING SOURCES	8,740,882	8,975,060	9,826,134	9%	17,232,557	75%

Full Time Positions	54.0	54.0	53.0		55.0	
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General Highlights

Implement client case management within the Office of Social Services to provide a wholistic approach to meeting client needs.
 Through the use of the pharmacy benefit manager and cost-containment measures, the average prescription cost has been reduced by approximately 46% thus allowing an increased number of prescriptions to be filled for more clients.
 Establish Victim Services and Rape Crisis Center as an HIV/AIDS testing site.
 During FY04 2.0 FTE were added for two new grants.

COMMUNITY SUPPORT SERVICES CHOICES

Mission

To improve health care access for the working uninsured residents of Alachua County.

Business Strategy

The Community Health Offering Innovative Care and Education Services (CHOICES) Program will provide health care services to qualified uninsured Alachua County residents at existing clinics. The program will consist of direct healthcare services and a disease management and education component.

Objectives

- To provide an increase in access to health care services for Alachua County residents that are 150% of the federal poverty guidelines.
- To provide a continuum of services including, primary medical care for regular and chronic disease management, pharmaceuticals, limited hospital and dental care.
- To implement an eligibility process that verifies and ensures appropriate use of tax dollars.
- To focus on prevention and health education for the following chronic illnesses: diabetes, hypertension, asthma and congestive heart failure.
- To establish evaluation criteria for the CHOICES Program.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Community Support Services

Alachua County

Division: CHOICES

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Approved Budget	Percent Change in FY 2004 Approved Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	-	-	-	0%	-	0%
Operating Expenditures	-	-	-	0%	6,980,045	100%
Capital Outlay	-	-	-	0%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	-	-	-	0%	-	0%
TOTAL EXPENDITURES	-	-	-	0%	6,980,045	100%
Full Time Positions	-	-	-	0%	-	0%

Highlights for Fiscal Year 2003/04

Highlights for Fiscal Year 2004/05
 Approved by voter referendum August, 2004.
 Establish 1.0 FTE and hire CHOICES Health Services Director.

COMMUNITY SUPPORT SERVICES

Cooperative Extension

Mission

To provide scientifically based agricultural, human, and natural resources knowledge that citizens use in making decisions which contributes to an improved life.

Business Strategy

The County Extension Office is the outreach arm of the Institute of Food and Agricultural Sciences, University of Florida. Extension programs strengthen decision-making, knowledge application, economic security, and environmental care and leadership skills for all citizens. Issues addressed are identified through citizen, community, and university involvement in the subject areas of Commercial Agriculture, Home Horticulture, Family and Consumer Sciences, and 4-H Youth Development. These programs are supported by the

Objectives

Commercial Agriculture: To provide informal science based educational information relating to the production of commercial agricultural enterprises via workshops, demonstrations, field days, individual consultations, newsletters, etc.

- Agricultural agents to respond to 15,000 requests for information through the various delivery methods.
- To provide training and/or testing for 200 individuals desiring to be state certified as applicators of restricted use pesticides.

Home Horticulture: To provide informal science based educational information relating to home gardening and landscape maintenance via workshops, demonstrations, field days, individual consultations, etc.

- Home Horticulture agent and Master Gardener volunteers to respond to 15,000 requests for information through the various delivery methods.

Family and Consumer Sciences: To provide informal science based educational information relating to family and consumer sciences topics via seminars, workshops, individual consultation, newsletters, etc.

- Family and Consumer Sciences agent to respond to 8,000 requests for information through the various delivery methods.

4-H Youth Development Program: To recruit, train, and maintain a group of 4-H volunteers to serve as leaders and to conduct a 4-H program for the youth of Alachua County, ages 5-18 years, with project related educational programs.

- 4-H agent to maintain a group of 100 adult volunteer leaders that will reach an enrollment of 2,500 youth in the 4-H program.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Community Support Services

Alachua County

Division: Cooperative Extension

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	228,460	249,084	265,725	7%	276,369	4%
Operating Expenditures	79,772	70,952	64,638	-9%	65,974	2%
Capital Outlay	-	-	-	0%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	-	-	-	0%	-	0%
TOTAL EXPENDITURES	308,232	320,036	330,363	3%	342,343	4%
Full Time Positions	9.5	9.5	9.5		9.5	

Highlights for Fiscal Year 2003/04

Utility budget of \$24,660 transferred to Facilities Management.

Highlights for Fiscal Year 2004/05

The 4-H Youth Development Program is to have approximately 2000 youth enrolled in 4-H programs supported by 150 volunteers. The Family and Consumer Sciences Program is responsible for educational programs relating to consumer education, personal development, health, home energy conservation and recycling. This program targets schools that have 50% or more of the students approved for the National School Lunch Program. The Home Horticulture Program is to respond to 20,000 individuals requesting information through workshops, field days, and demonstrations. The Commercial Agriculture Program is to respond to 20,000 requests for information through workshops, field days, and individual consultations.

COMMUNITY SUPPORT SERVICES

Human Services

Mission

To help people improve the quality of their lives.

Business Strategy

The Human Services Division is responsible for providing the following services: suicide and crisis intervention, community revitalization, senior citizen volunteerism, medical and general assistance for low-income residents, assistance to veterans and their dependents, and intervention services for sexual assault and other victims of crime.

Objectives

- Offer on a 24-hour basis crisis intervention, short term psychotherapy, emergency mental health, information and referral, education and consultation services, through the Crisis Center.
- Stabilize, revitalize, and sustain targeted communities in Alachua County through Partners for a Productive Community (PPC).
- Provide assistance to non-profit organizations and health care facilities through the use of stipended and non-stipended senior volunteers and thereby enhancing the quality of the volunteers' lives through the Office of Senior Services.
- Provide social service programs that will enable individuals to return to or achieve self-sufficiency and medical and burial services required by Florida state statutes through the Office of Social Services.
- Assist the veteran community in securing entitlement benefits from the U.S. Department of Veteran Administration, Florida Department of Veteran's Affairs, and other veteran organizations and locally based community services through the Office of Veterans Services.
- Provide 24-hour intervention services for sexual assault victims, victims of personal injury crimes, domestic violence victims, and family members of homicide victims and DUI traffic deaths through the Office of Victim Services and Rape Crisis Center.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Community Support Services

Alachua County

Division: Human Services

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:	-	-	-		-	
Personal Services	1,614,570	1,736,844	1,909,576	10%	1,939,272	2%
Operating Expenditures	1,760,574	2,033,961	1,864,766	-8%	2,081,068	12%
Capital Outlay	-	6,845	3,198	-53%	1,171	-63%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	190,100	312	14,410	4519%	27,671	92%
TOTAL EXPENDITURES	3,565,244	3,777,962	3,791,950	0%	4,049,182	7%
Full Time Positions	38.5	38.5	37.5		39.5	

Highlights for Fiscal Year 2003/04

Utility budget of \$56,200 transferred to Facilities Management.
 Hire a half-time position and three intern positions in the FY 2004 Weed and Seed Continuation Grant.
 Provide Crisis Center Service for 24 hr/day phone crisis, suicide intervention counseling, face-to-face counseling to any distressed citizen in need of our services to all residents of Alachua County.
 Increase Office of Social Services budget by \$78,000 for primary/secondary healthcare program due to increased demand.
 Contract with a pharmacy benefit manager to enable the Office of Social Services to assist more citizens in obtaining medicine without an increase to the program's budget.
 Coordinate through the Office of Veteran's Services various ceremonies honoring the Alachua County Veteran Community.
 Expand Victim Services and Rape Crisis Center services into outlying law enforcement agencies.
 Implement protocol for Sexual Assault Response Teams, developed by the Eighth Judicial Circuit Office of the State Attorney and approved by the Florida Council Against Sexual Violence.

Highlights for Fiscal Year 2004/05

Expand services provided by the Office of Social Services to the outlying areas of the County.
 Purchase equipment for the Office of Social Services to establish remote data-base access for staff who are off-site.
 Coordinate through the Office of Veteran's Services various ceremonies honoring the Alachua County Veteran Community.
 Increased costs are associated with Medical Examiner mandated services.
 During mid-FY04 2.0 FTE were added for two new grants.

COMMUNITY SUPPORT SERVICES

Medicaid

Mission

To pay the County's share of the State's Medicaid costs for inpatient hospitalization and nursing home care for Medicaid recipients as mandated by Florida Statute.

Business Strategy

To review the monthly invoices for county residency and accurate billings based on correct hospital per diem rates and any other questionable costs.

Objectives

- Assure that Alachua County is paying the correct amount for these mandated costs.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Community Support Services

Alachua County

Division: Medicaid

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	-	-	-	0%	-	0%
Operating Expenditures	1,790,792	1,650,680	2,400,000	45%	2,133,250	-11%
Capital Outlay	-	-	-	0%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	-	-	-	0%	-	0%
TOTAL EXPENDITURES	1,790,792	1,650,680	2,400,000	45%	2,133,250	-11%
Full Time Positions	-	-	-		-	

Highlights for Fiscal Year 2003/04

Highlights for Fiscal Year 2004/05

COMMUNITY SUPPORT SERVICES

Outside Agency Funding

Mission

To screen, review, and prioritize private, not-for-profit outside agency funding requests and make recommendations to the Board of County Commissioners.

Business Strategy

To review the requests of agencies and recommend appropriate funding levels for each agency within the total pool of dollars established by the County and in accordance with the priorities established by the Board of County Commissioners.

Objectives

- To establish an annual budget allocation plan for outside agencies to present to the County during the County's budget process.
- To target funding toward health and social services agencies addressing specific needs and problems of persons affected by poverty.
- To screen out agencies whose requests are not consistent with the Board's priorities for funding.

Performance Measures

FY 2002
Actual

FY 2003
Actual

FY 2004
Estimated

FY 2005
Projected

Department: Community Support Services

Alachua County

Division: Outside Agency Funding

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	-	-	-	0%	-	0%
Operating Expenditures	778,100	817,100	817,100	0%	833,442	2%
Capital Outlay	-	-	-	0%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	524,359	550,127	576,088	5%	895,283	55%
Reserves and Transfers	-	-	-	0%	-	0%
TOTAL EXPENDITURES	1,302,459	1,367,227	1,393,188	2%	1,728,725	24%
Full Time Positions	-	-	-		-	

Highlights for Fiscal Year 2003/04

Increased 5% per fiscal policy.

Highlights for Fiscal Year 2004/05

Increased 5% per fiscal policy and recurring supplement to Outside Agency Funding..
 Implementation of a Request for Application process that will lead to a more definitive process funding projects consistent with the goals and initiatives of the Board of County Commissioners.
 Establish resolution for the outside agency funding process updating language that will better define the role of the funding review panel and the Board of County Commissioners.

COMMUNITY SUPPORT SERVICES

Poverty Reduction

Mission

To reduce poverty throughout Alachua County, with initial specific emphasis on selected geographic area(s) of the County. The current target area is the City of Archer and its surrounding area.

Business Strategy

The Poverty Reduction Program establishes locally designed, managed, and operated self-replicating wealth and opportunity enhancing projects to promote self sufficiency. The program's strategy is based on effective and efficient coordination of existing resources, along with pursuit of additional resources for use in the community.

Objectives

- Reduce need for public assistance and law enforcement interventions.
- Facilitate access to public assistance, employment services, and increase labor market participation among the unemployed and increase the earning potential among low income workers.
- Increase access to health care.
- Expand access to vocational education and literacy training.
- Improve access to employment via rural transit systems.
- Improve housing conditions and access to housing, and support neighborhood revitalization.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Community Support Services

Alachua County

Division: Poverty Reduction

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	33,834	53,587	54,090	1%	64,655	20%
Operating Expenditures	750	3,581	11,600	224%	12,776	10%
Capital Outlay	-	-	-	0%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	-	-	-	0%	-	0%
TOTAL EXPENDITURES	34,584	57,168	65,690	15%	77,431	18%
Full Time Positions	1	1	1		1	

Highlights for Fiscal Year 2003/04

Administer interlocal agreement with the City of Archer and Santa Fe Community College for literacy services.
 Administer interlocal agreement with the City of Archer and University of Florida College of Nursing for health care services.
 Continue to work with the City of Archer via interlocal agreement for Archer Transit and a Recreation/After School project.
 Report the Poverty Reduction Advisory Board recommendations to the Board of County Commissioners about new County initiatives addressing persistent high poverty in Alachua County.
 Budget moved from Economic Development Fund to General Fund.

Highlights for Fiscal Year 2004/05

Provide staff services to Poverty Reduction Advisory Board pursuant to their development of recommendations to the BOCC addressing barriers to employment.
 Support activities of the Alachua County Coalition for Homeless and Hungry and facilitate collaboration with City of Gainesville and other agencies to better address housing and homelessness issues.
 Facilitate implementation of Entrepreneurship School in collaboration with SBAC, SFCC, UF, Chamber of Commerce, local businesses and various other partners. Administer two interlocal agreements with City of Archer (transportation and recreation services.)
 Administer interlocal agreements with SFCC and UF College of Nursing for literacy training services and low income health care services respectively.
 Assist City of Archer establish 'mini-grants' for poverty reduction activities.
 Administer agreement with HUD for funding of all above.
 Increase in personal services budget for Poverty Reduction Program Intern.

COMMUNITY SUPPORT SERVICES

Public Health

Mission

To provide an array of public and personal health services using preventive medicine techniques to assure both a healthy individual and community.

Business Strategy

To provide services through three major functional areas: communicable disease, primary medical care, and environmental health.

Objectives

- Offer childhood immunizations to all children, regardless of income status and provide vaccination to high risk populations of the influenza vaccine and any other specialty vaccines as needed.
- Investigate all diseases of public health concern.
- Work with the medical community, social services, and the hospitals to provide a comprehensive medical program to adult and pediatric individuals under 100% of the Federal Poverty Level.
- Respond to community wide events of concern in concert with the Emergency Management System.
- Investigate, analyze, and assist in remediation of environmental contaminants.
- Provide birth and death record services.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Community Support Services

Alachua County

Division: Public Health

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	-	-	-	0%	-	0%
Operating Expenditures	1,086,384	1,098,072	1,040,479	-5%	1,090,493	5%
Capital Outlay	-	-	-	0%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	-	-	-	0%	-	0%
TOTAL EXPENDITURES	1,086,384	1,098,072	1,040,479	-5%	1,090,493	5%
Full Time Positions	-	-	-		-	

Highlights for Fiscal Year 2003/04

Provide services to 12,927 patients in the areas of communicable disease control and immunizations.
 Provide comprehensive primary care services to over 5,000 adults and children and over 18,000 visits.
 Provide family planning to 3,400 patients and perinatal care services to 950 women.
 Maintain the WeCare Volunteer Physician Network. In conjunction with the Alachua County Medical Society, this provides over \$1 million dollars of specialty care and \$2 million dollars of hospitalization to non-Medicaid patients seen by the Health Department and its contractors.
 Maintain and enforce the licensure of childcare facilities, including full centers as well as family day care homes.
 Work in conjunction with County environmental protection to ensure groundwater quality and preservation of the pristine river status of one of the Suwannee River tributaries.
 Environmental health services will touch 2,300 clients and over 7,800 services.

Highlights for Fiscal Year 2004/05

Provide services as the licensing agency for the County child care ordinance. This newly revised ordinance provides enforcement for the protection of our children.
 Provide a comprehensive medical care facility for over 15,000 of the county's neediest citizens. This includes maternity care, family planning, and chronic diseases. This includes coordination with the Medical Society and local hospitals. The WeCare program provides 3 million dollars of free care per year.
 Provide surveillance of public and private facilities for groundwater contamination due to petroleum products.
 Provide community wide services to 30,000 residents and visitors. Include are immunizations, sexually transmitted diseases, and HIV prevention and care. A new program targeting Hepatitis care will provide over 2,000 patients with services.

COMMUNITY SUPPORT SERVICES

Senior Services

Mission

To enrich the lives of seniors by providing volunteer opportunities, promoting the development of services and choices for seniors, and serving as a resource for senior-related information.

Business Strategy

To manage the Retired and Senior Volunteer Program Grant (RSVP) and the Foster Grandparent Grant (FGP) funded through the Corporation of National Service, Alachua County, and local community and business contributors, and to partner with the community to address the needs of seniors.

Objectives

- Provide opportunities to seniors through Volunteerism.
- Promote the development of services and choices for seniors.
- Serve as a resource to the community for senior-related information.
- Serve as an advocate for seniors.

Performance Measures

FY 2002 Actual

FY 2003
Actual

FY 2004
Estimated

FY 2005
Projected

Department: Community Support Services

Alachua County

Division: Senior Services

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	396,804	424,941	434,530	2%	446,712	3%
Operating Expenditures	131,504	144,477	163,737	13%	165,997	1%
Capital Outlay	-	-	-	0%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	124,879	134,497	160,995	20%	173,177	8%
TOTAL EXPENDITURES	653,187	703,915	759,262	8%	785,886	4%
Full Time Positions	5.0	5.0	5.0		5.0	

Highlights for Fiscal Year 2003/04

Highlights for Fiscal Year 2004/05

The Corporation of National Service has given permission for RSVP programs to receive time sheets electronically.
 Update and revise all program policies and procedure including that of the Advisory Council.
 Participate in more activities to increase community visibility of the Foster Grandparent program.
 Implement staff cross training.

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Department: Community Services

Alachua County

Division: Sugarfoot Preservation and Enhancement District

FY 2003/04

FY 2004/05

	FY 2002 Actual	FY 2003 Actual	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	-	-	-	0%	-	0%
Operating Expenditures	-	-	42,800	100%	42,800	0%
Capital Outlay	-	-	-	0%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	-	-	2,402	100%	2,402	0%
TOTAL EXPENDITURES	-	-	45,202	0%	45,202	0%
Full Time Positions	-	-	-		-	

Highlights for Fiscal Year 2003/04

The Sugarfoot Preservation and Enhancement District was established by voter referendum in June 23, 2003 and funded by a non-ad valorem assessment approved by the Board of County Commissioners August 26, 2003. The purpose of the District is to fund community revitalization through landscaping, landscape maintenance, litter control, lighting and signage. New community signage is being prepared with a completion date of August 30, 2004.

Highlights for Fiscal Year 2004/05

The Sugarfoot Oaks/Cedar Ridge Preservation and Enhancement District's non-ad valorem assessment collected \$45,286.80. The Community Council with the assistance of County staff through the county purchasing systems selected a vendor to provide community lawn maintenance and litter control on a bi-weekly basis.

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Court Services





Court Services

Drug Court

Metamorphosis

Pre-Trial Services

Work Release

Day Reporting

Aid and Assistance

Department: Court Services

Alachua County

Summary Budget

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	3,105,089	3,310,438	3,561,749	8%	3,728,529	5%
Operating Expenditures	766,399	893,734	1,170,075	31%	1,443,495	23%
Capital Outlay	17,630	172,576	-	-100%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	178,151	-	207,237	100%	224,965	9%
TOTAL EXPENDITURES	4,067,269	4,376,748	4,939,061	13%	5,396,989	9%
FUNDING SOURCE(S)						
General Fund	3,594,241	3,794,748	4,117,721	9%	4,526,572	10%
MSTU - Unincorporated	-	-	-	0%	-	0%
Debt Service Funds	-	-	-	0%	-	0%
Enterprise Funds	-	-	-	0%	-	0%
Internal Service Funds	-	-	-	0%	-	0%
Special Revenue Funds	473,028	582,000	821,340	41%	870,417	6%
TOTAL FUNDING SOURCES	4,067,269	4,376,748	4,939,061	13%	5,396,989	9%

Full Time Positions	78.9	79.0	76.6		84.4	
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General Highlights

Implement a urine testing lab to provide County with a therapeutic, rather than punitive, tool for use in supervision of pretrial and probation cases. The cost will be supported by collected fees. Due to jail overcrowding, the Jail Assessment and Recommendations Task Force (JART) has been formed to identify procedures and alternatives to incarceration to reduce jail population. In FY 2005, JART enhancements approved by Board included 6.5 additional FTE. Other enhancements included increase from .75 to 1.0 (Comm. Srv. Coordinator) and new Probation Officer (1.0 FTE).

COURT SERVICES

Aid and Assistance

Three Rivers Legal Services

Mission

To assist residents of Alachua County who meet the agency's income guidelines.

Business Strategy

The funding for this service will be determined by the outcome of Article V legislation. Reward funding is provided by Alachua County.

Objectives

- The agency fills a gap in service for residents who are unable to afford legal services on their own.
-

Dori Slosberg Driver Education Safety Program

Mission

To provide support for driver education.

Business Strategy

The School Board of Alachua County administers Dori Slosberg Driver Education Safety Program.

Objectives

- The program will use proceeds of a \$3 surcharge on each civil traffic violation to administer a driver education program.
-

Performance Measures

FY 2002 Actual

FY 2003
Actual

FY 2004
Estimated

FY 2005
Projected

Department: Court Services

Alachua County

Division: Aid and Assistance

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	-	-	-	0%	-	0%
Operating Expenditures	-	96,068	274,927	100%	306,376	11%
Capital Outlay	-	-	-	0%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	-	-	-	0%	-	0%
TOTAL EXPENDITURES	-	96,068	274,927	100%	306,376	11%
Full Time Positions	0.0	0.0	0.0		0.0	

Highlights for Fiscal Year 2003/04

Enacted in FY 2003, revenues from the Dori Slosberg Driver Education fees will be paid by contract to the Alachua County School District. This is unaffected by Article V. The Legal Aid Program has been moved from Special Expense to this division. As of July 1, 2004, due to Article V, an alternative revenue source will need to be authorized to fund the Legal Aid Program.

Highlights for Fiscal Year 2004/05

Due to passage of Article V and creation of a new revenue source for the Legal Aid program, the budgeted expenditures of the Legal Aid Program have increased.

COURT SERVICES

Day Reporting

Mission

To provide a unique, cost-effective option to incarceration, allowing participants to function within the community when they would otherwise be confined. A balanced approach combining structure and intensive service delivery increases participants' likelihood of successfully fulfilling court requirements. Core competencies are built through behavior modification providing opportunities for participants to again become productive members of the community.

Business Strategy

Day Reporting is an intensive supervision program for pretrial defendants and sentenced offenders who need daily supervision and multiple services in order to be released from jail. Individuals are required to participate in treatment and educational or rehabilitative activities according to a structured schedule during non-working hours.

Objectives

- Manage 60 participants daily who would otherwise be incarcerated.
- Require employable participants to obtain and maintain employment while in the Day Reporting Program.
- Attempt to improve the quality of life for participants and modify participants' behavior by requiring participation in services that meet their individual needs including substance abuse, life skills, Batterer's Intervention, Cognitive Restructuring, GED instruction, and the wellness curriculum.
- To have 60% of program participants successfully complete the conditions ordered by the court while they are in the Day Reporting Program.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Court Services

Alachua County

Division: Day Reporting

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	203,385	212,919	223,190	5%	236,281	6%
Operating Expenditures	107,808	119,210	142,002	19%	148,945	5%
Capital Outlay	-	-	-	0%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	-	-	-	0%	-	0%
TOTAL EXPENDITURES	311,193	332,129	365,192	10%	385,226	5%
Full Time Positions	5.5	5.5	5.5		6.5	

Highlights for Fiscal Year 2003/04

Fees to be collected in-house rather than by Finance, due to changes incurred by Article V. Utility budget of \$2,100 transferred to Facilities Management.

Highlights for Fiscal Year 2004/05

Funded JART enhancements include 1.0 FTE due to increase caseload.

COURT SERVICES

Drug Court

Mission

To provide accurate and timely information to the Court regarding the compliance of Drug Court participants, while providing supervision, treatment, and case management services to targeted drug offenders in a deferred prosecution program.

Business Strategy

Provides substance abusing offenders with case management services, individual and group counseling, support groups, drug testing, acupuncture, General Education Development exam, and life skills education.

Objectives

- Sign a deferred prosecution agreement on at least 60% of all clients entering the program.
- Graduate at least 60% of all clients who receive a deferred prosecution agreement.
- Graduate a minimum of 40 clients from the program.
- Maintain an average monthly case load of 115 clients.
- Ensure that 90% of graduating clients are employed, in school, receiving disability, or providing full time care for dependant family members.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Court Services

Alachua County

Division: Drug Court

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	234,305	245,360	244,003	-1%	281,181	15%
Operating Expenditures	209,434	240,604	273,050	13%	276,531	1%
Capital Outlay	-	-	-	0%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	-	-	-	0%	-	0%
TOTAL EXPENDITURES	443,739	485,964	517,053	6%	557,712	8%
Full Time Positions	16.9	16.9	15.0		17.0	

Highlights for Fiscal Year 2003/04

Fees to be collected in-house rather than by Finance, due to changes incurred by Article V.

Highlights for Fiscal Year 2004/05

Funded JART enhancement includes 2.0 FTE to supervise and treat 100 drug offenders not eligible for diversion.

COURT SERVICES

Metamorphosis

Mission

To provide long term, residential, and aftercare substance abuse treatment to adult citizens of Alachua County and the Florida Department of Children and Families (DCF) District 3.

Business Strategy

Metamorphosis provides intensive group and individual counseling to individuals who are chronically substance dependent. The program utilizes the Modified Therapeutic Community as well as Rational Emotive Behavior Therapy as the primary modalities of treatment.

Objectives

- Maintain an average daily census of 17.
- Meet all 13 DCF contract performance standards.
- To have 55% of clients completing the intervention phase entering the treatment phase.
- Increase the number of clients participating in the Aftercare Program and increase Aftercare hours.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Court Services

Alachua County

Division: Metamorphosis

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	345,930	380,429	414,348	9%	433,376	5%
Operating Expenditures	104,316	104,028	126,365	21%	124,965	-1%
Capital Outlay	-	-	-	0%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	18,631	-	-	0%	-	0%
TOTAL EXPENDITURES	468,877	484,457	540,713	12%	558,341	3%
Full Time Positions	8.8	8.8	9.3		9.3	

Highlights for Fiscal Year 2003/04

Highlights for Fiscal Year 2004/05

An increase to the operating budget for \$10,000 will be used to improve the nutrition program and facility maintenance.

COURT SERVICES

Pretrial Services, Community Services, Probation Services

Pretrial Services

Mission

To provide accurate and timely information to the judiciary which allows the court to make informed release decisions, subsequently reducing the jail population while maintaining public safety. Case management services provide pretrial supervision of defendants as an alternative to incarceration, minimizing failure to appear rates for court appearances. This component monitors referrals for defendants needing mental health and substance abuse treatment. Pretrial services interfaces with all facets of the criminal justice system to facilitate case disposition.

Business Strategy

The Pretrial Services interviews and verifies information on new arrestees detained at the Alachua County Jail. Post follow-up investigations are completed as requested by the Court. Depending on the level of supervision, case management supervision is provided for defendants released for Pretrial supervision based on criminal history, treatment needs, ties to the community, employment, etc.

Objectives

- To have 95% of all eligible new detainees receive a pretrial release investigation.
- Attempt to verify information for 95% of defendants interviewed.
- Order mental health evaluations at First Appearance be submitted to the court within 48 hours.
- Process Post-First Appearance follow-up investigations requested by the court within 24 hours.
- Provide case management supervision to 100% of new pretrial releases.
- Provide case management services to 100% of defendants participating in Mental Health Court.
- Provide bi-weekly treatment checks for 95% of clients actively participating in treatment.
- Provide disposition reports for 95% of eligible clients.

Community Services

Mission

To provide accurate cost-effective alternatives to increase the efficiency and effectiveness of the Criminal Justice System, and favorably impact the jail population.

Business Strategy

The Community Service Program provides a volunteer workforce to the community agencies, while avoiding higher cost incarceration; provides investigations for the court; provides community supervision of offenders; and reports client compliance to the court.

Objectives

- Conduct quarterly review of caseloads to ensure 92% will be in compliance with all conditions ordered by the court.
- Provide training sessions for new worksites and new contacts within initial 30 days to increase worksite supervisors' knowledge of program responsibilities.
- Monitor collection of projected revenue (Fee for Service) and collect 60% of fees for service.
- Visit 60% of worksites quarterly to assess client compliance and worksite adherence to contractual obligations.
- Monitor successful completion of Community Service hours.
- Screen, refer, and monitor all clients required to complete community service hours.
- Conduct quarterly review of caseloads to ensure 85% will be in compliance with all conditions ordered by the court.

Probation Services

Mission

To provide the court an alternative to sentencing misdemeanor and traffic offenders to the Alachua County Sheriff's Office, Department of the Jail.

Business Strategy

Program officers serve the court by monitoring court ordered fees, restitution to victims, supervising and referring probationers to specialized treatment programs, modifying court orders as required, and providing recommendations at violation of probation hearings.

Objectives

- Conduct quarterly review of caseloads to ensure 85% of caseloads will be in compliance with all conditions ordered by the court.
- Monitor fee collection at termination.
- Identify and develop partnerships with local and statewide criminal justice agencies.
- Refer and monitor all individuals sentenced to county probation.
- Monitor impact of Article V legislation.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Court Services

Alachua County

Division: Pre-trial , Community Service and Probation Services

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	1,514,774	1,630,298	1,834,917	13%	1,886,840	3%
Operating Expenditures	214,239	193,391	197,761	2%	435,815	120%
Capital Outlay	-	172,576	-	-100%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	159,520	-	207,237	100%	224,965	9%
TOTAL EXPENDITURES	1,888,533	1,996,265	2,239,915	12%	2,547,620	14%
Full Time Positions	42.8	42.8	41.8		44.6	

Highlights for Fiscal Year 2003/04

Elimination of one position.

Highlights for Fiscal Year 2004/05

Pretrial is expanding electronic monitoring component to be used as an alternative sanction instead of jail. The Pretrial Release Assessment Specialist position will be utilized for Jail Review to assist in managing jail population by reviewing those who remain in custody and to expedite their release to current programs. Funded JART enhancement includes 1.0 to expand the Pre-trial Electronic Monitoring Program.

Community Service utilizes 270 non-profit and governmental agencies as worksites for 4700 clients who perform community service hours. These clients will complete approximately 76,500 hours of service work to the community at a value of \$439,876. In order to provide more efficient service with increased caseload, the Community Service Coordinator has been increased from .75 to 1.0 FTE. Funded JART enhancement includes .5 FTE to expand the Community Service Work Crew to seven days per week.

Probation Program Court Officers supervise Domestic Violence caseloads of approximately 100 cases each. Probation Officers supervise DUI caseloads of approximately 150 cases each. The Legislature mandates conditions of probation that Judges must impose for Domestic Violence and DUI cases. Recent legislative mandate has required increased supervision, therefore an FTE has been added.

COURT SERVICES

Work Release

Mission

To reduce the population of the jail by providing an alternative to traditional incarceration for qualified sentenced adult county inmates who volunteer for a structured, therapeutic, cost-effective community

Business Strategy

The Work Release Program provides case management services, group and individual counseling, substance abuse and anger management counseling, drug testing, and GED classes.

Objectives

- To collect \$355,000 in client fees for FY 2005.
- To maintain an average daily population of 62.
- To have 70% of all client admissions successfully complete the program.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Court Services

Alachua County

Division: Work Release

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	806,695	841,432	845,291	0%	890,851	5%
Operating Expenditures	130,602	140,433	155,970	11%	150,863	-3%
Capital Outlay	17,630	-	-	0%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	-	-	-	0%	-	0%
TOTAL EXPENDITURES	954,927	981,865	1,001,261	2%	1,041,714	4%
Full Time Positions	16.9	16.9	15.0		17.0	

Highlights for Fiscal Year 2003/04

Utility budget of \$2,060 transferred to Facilities Management. Two positions were eliminated.

Highlights for Fiscal Year 2004/05

Funded JART enhancements include 2.0 FTE to expand Work Release capacity.

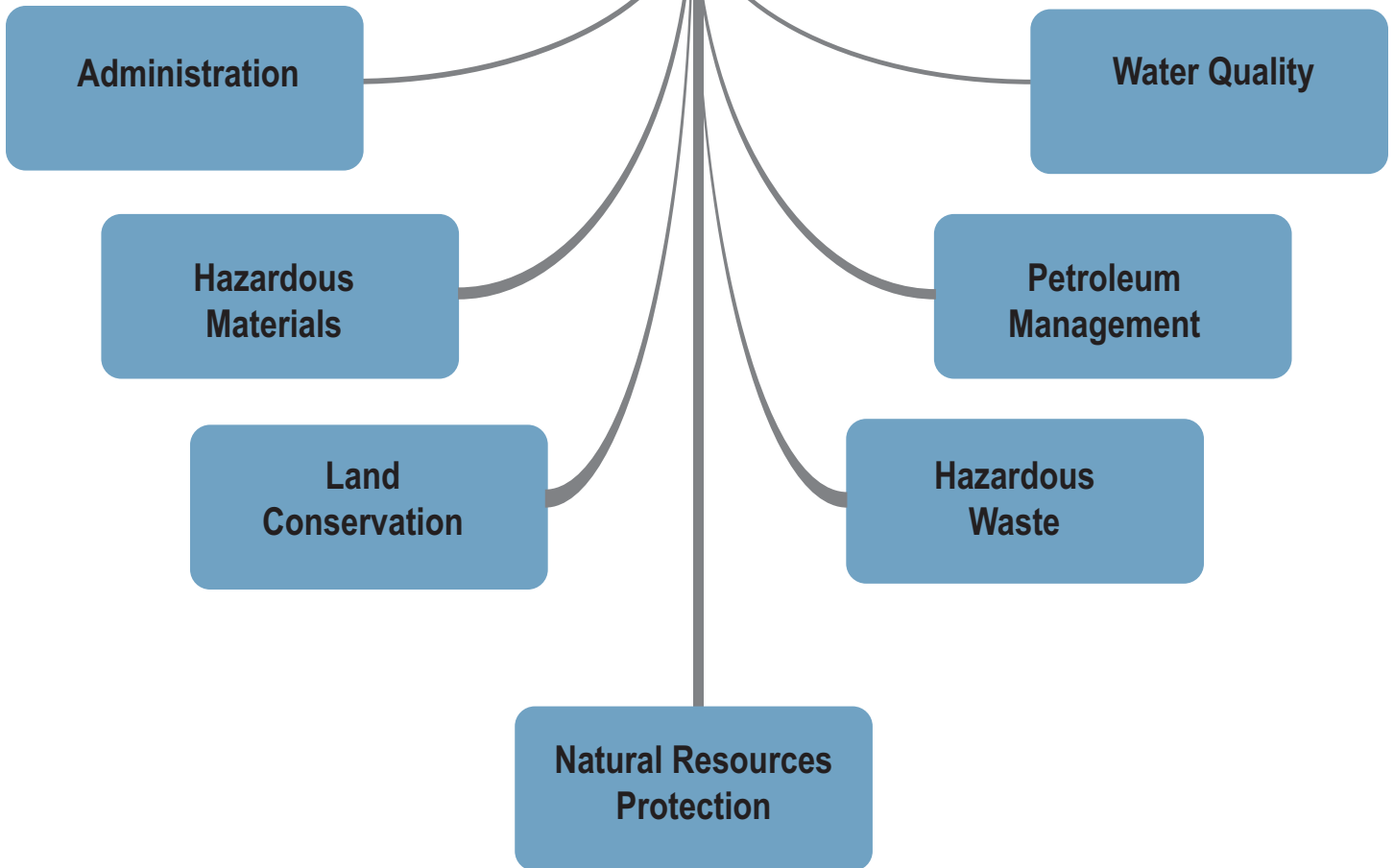
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Environmental Protection





Environmental Protection



Department: Environmental Protection

Alachua County

Summary Budget

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	1,571,642	1,688,152	1,825,703	8%	1,977,569	8%
Operating Expenditures	1,217,492	972,256	1,632,012	68%	1,700,651	4%
Capital Outlay	13,971	41,703	60,537	45%	71,537	18%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	58,277	(24,874)	-	-100%	-	0%
TOTAL EXPENDITURES	2,861,382	2,677,237	3,518,252	31%	3,749,757	7%
FUNDING SOURCE(S)						
General Fund	1,121,248	1,055,008	1,090,857	3%	1,156,227	6%
MSTU - Unincorporated	-	303,475	335,660	11%	358,307	7%
Debt Service Funds	-	-	-	0%	-	0%
Enterprise Funds	542,739	557,727	734,095	32%	846,943	15%
Internal Service Funds	-	-	-	0%	-	0%
Special Revenue Funds	1,197,395	761,027	1,357,640	78%	1,388,280	2%
TOTAL FUNDING SOURCES	2,861,382	2,677,237	3,518,252	31%	3,749,757	7%
Full Time Positions	35.8	36.3	33.6		33.6	

General Highlights

Beginning in fiscal year 2004, the Environmental Protection Department has been divided into functional divisions: Administration, Water Quality, Natural Resource Protection, Land Conservation, Petroleum Management, Hazardous Waste and Hazardous Materials.

Increase to General Fund fund balance recognized through elimination of the Air Quality Program and three positions in fiscal year 2003.

Decrease in General Fund expenses in fiscal year 2004 due to the elimination of the Air Quality Program in fiscal year 2003.

Reduction of two full time positions to part time.

Establish the Florida Water Congress to address potential changes to state water policy that would result in the privatization and long distance pipelining of water from North Florida to South Florida.

Highlights for Fiscal Year 2004/05

Management of an increasingly complex continuation budget involving 20 funds and 48 department/division accounts.

No change in number of total authorized positions.

Deployment of Sharepoint software to improve collaboration and electronic sharing of departmental data and documents.

The Toxic Roundup program will continue to increase hazardous waste collection services including neighborhood events and expanded collection of home heating oil, pharmaceutical waste, and electronic scrap.

The Water Quality program will initiate a federally funded river bank restoration project at Poe Springs Park.

Alachua County Forever program will open Mill Creek Preserve to the public.

The Natural Resources program has expanded environmental review to include building permits and additional City of Gainesville requests for environmental review services.

The Petroleum Cleanup program anticipates a significant increase in the cleanup plan reviews and operation and maintenance inspections.

ENVIRONMENTAL PROTECTION

Administration

Mission

To provide administrative, fiscal, clerical, and database management support to the Environmental Protection Department (EPD) program staff in accordance with County policies and procedures.

Business Strategy

The Administrative Support Division provides internal and liaison services related to the following functions: administration, budget management, contract management, purchasing, finance and accounting, fleet management, facilities management, human resources, and clerical support.

Objectives

- Provide program assistance, support, and oversight to all EPD programs with a focus on quality, accountability, and efficiency.
- Define, develop, and efficiently implement policies and procedures that meet EPD's business objectives.
- Develop cost-effective processes and implement new technologies to maximize EPD resources and productivity.
- Ensure departmental compliance with County environmental policies and procedures related to Human Resources, Budget, Purchasing, Finance and Accounting, Fleet Management, and Facilities Management.
- Develop and maintain departmental recordkeeping systems and relational databases that are useful and accessible to appropriate EPD staff.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Environmental Protection

Alachua County

Division: Administration

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	1,566,547	1,680,665	232,401	-86%	305,315	31%
Operating Expenditures	1,148,181	887,342	57,789	-93%	82,590	43%
Capital Outlay	11,726	24,874	-	-100%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	58,277	(24,874)	-	-100%	-	0%
TOTAL EXPENDITURES	2,784,731	2,568,007	290,190	-89%	387,905	34%
Full Time Positions	35.8	36.3	4.9		4.8	

Highlights for Fiscal Year 2003/04

Utility budget of \$2,000 a transferred to Facilities Management.

Highlights for Fiscal Year 2004/05

Provide manpower for implementation and management of a new document imaging system for department-wide use.

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Department: Environmental Protection

Alachua County

Division: Clean Air

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	-	-	-	0%	-	0%
Operating Expenditures	1,743	3,039	-	-100%	-	0%
Capital Outlay	-	-	-	0%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	-	-	-	0%	-	0%
TOTAL EXPENDITURES	1,743	3,039	-	-100%	-	0%
Full Time Positions	-	-	-		-	

Highlights for Fiscal Year 2003/04

Eliminated program and three positions in April 2003.

Highlights for Fiscal Year 2004/05

ENVIRONMENTAL PROTECTION

Hazardous Waste

Mission

To protect the groundwater and soils of Alachua County by providing a cost effective, convenient, and environmentally sound capability for the re-use, recycle, and disposal of household and small business hazardous wastes, and to promote pollution prevention initiatives in the community to reduce the generation of hazardous wastes.

Business Strategy

The Hazardous Waste Collection program operates a county-wide household hazardous waste (HHW) collection network, including a state-of-the-art central HHW collection facility designed to allow the processing, recycling and re-use of hazardous materials, chemicals, paints, televisions, and computer monitors and systems that have been collected from county residents and small businesses. The program also conducts remote HHW collection events in neighborhoods and small municipalities and assists neighboring Counties with state funded cooperative collection events. The program promotes pollution prevention through educational outreach events to schools and community groups.

Objectives

- Efficiently operate and manage the Alachua County HHW Collection Center.
- Manage the HHW collections at the five rural collection centers.
- Operate a Re-use Center for household and automotive products and computer monitors and systems.
- Conduct neighborhood and small municipality HHW collection events through out each year.
- Provide recycled products such as latex paint and electronic equipment to people in need and not-for-profit organizations.
- Provide low cost hazardous waste disposal services for small businesses.
- Provide pollution prevention and environmental education to County residents through tours of facilities and speaking events.
- Provide management services to neighboring counties through participation in the State funded cooperative collection program.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Environmental Protection

Alachua County

Division: Hazardous Waste

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	5,095	-	168,059	100%	219,195	30%
Operating Expenditures	67,568	68,562	447,445	553%	503,910	13%
Capital Outlay	2,245	9,169	20,000	118%	20,000	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	-	-	-	0%	-	0%
TOTAL EXPENDITURES	74,908	77,731	635,504	718%	743,105	17%
Full Time Positions	-	-	10.8		10.6	

Highlights for Fiscal Year 2003/04

Highlights for Fiscal Year 2004/05

- Increase staffing by transfer of 0.5 FTE vacant position from the Hazardous Materials program.
- Provide increased management of Rural Collection Centers (RCC) hazardous materials areas.
- Implement Home Heating Oil Recovery program.
- Continue pharmaceutical waste collection and E-scrap collection and computer reuse and latex paint recycling programs.
- Provide convenient and efficient hazardous waste disposal for over 15,000 county residents and 300 small businesses annually.
- Conduct at least 10 neighborhood hazardous waste collection programs throughout the year.
- Provide management services for state funded Coop collections in 4 neighboring counties.
- Provide public tours and presentations to community and education groups in the area of Pollution Prevention and proper management of hazardous waste.

ENVIRONMENTAL PROTECTION

Hazardous Materials

Mission

To protect and preserve the water, soil, air, and property values of Alachua County from hazardous materials discharges through application and enforcement of the Alachua County Hazardous Materials Management code and the state mandated Small Quantity Hazardous Waste Generator inspection program.

Business Strategy

The Hazardous Materials program conducts compliance inspections of regulated hazardous materials facilities, provides pollution prevention compliance assistance to small businesses, conducts complaint investigations of hazardous materials issues, responds to hazardous materials discharges, and provides technical oversight of contaminated property clean-ups.

Objectives

- Conduct an inspection and compliance program for over 1000 hazardous materials storage facilities and small quantity generators of hazardous waste. Perform follow-up inspections. Track violations, corrective actions, and citations.
- Provide pollution prevention and waste minimization assistance to small businesses during routine inspection and compliance activities and special projects.
- Provide an on-call environmental response to hazardous materials spills and oversee clean-up actions.
- Maintain an effective Hazmat fee billing, collection, and tracking system.
- Review design and construction of new hazardous materials storage facilities.
- Coordinate contamination assessment and remediation of hazardous materials discharges.
- Investigate citizen hazardous materials complaints.
- Provide technical assistance to citizens, businesses, and local governments on hazardous materials issues.
- Provide local technical oversight and review of contaminated property clean-up issues in Alachua County.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Environmental Protection

Alachua County

Division: Hazardous Materials

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	-	-	343,896	100%	293,069	-15%
Operating Expenditures	-	-	189,828	100%	255,658	35%
Capital Outlay	-	-	-	0%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	-	-	-	0%	-	0%
TOTAL EXPENDITURES	-	-	533,724	100%	548,727	3%
Full Time Positions	-	-	7.1		5.9	

Highlights for Fiscal Year 2003/04

Highlights for Fiscal Year 2004/05

Decrease staffing by transfer of 0.5 FTE vacant position to the Hazardous Waste Collection program.
 Proposed increase of facility and tank registration fees.
 Conduct compliance inspections at registered hazardous materials facilities. Over 600 inspections conducted every year.
 Provide compliance assistance, pollution prevention and waste minimization to registered facilities.
 Provide an on-call environmental response to an average of 40 hazardous materials incidents per year and oversee clean-up actions.
 Investigate approximately 140 hazardous materials complaints per year.
 Coordinate contamination assessments and remediation of hazardous materials discharges. Review design and construction of hazardous materials storage facilities.
 Provide technical assistance to citizens, businesses and local governments on hazardous materials issues.

ENVIRONMENTAL PROTECTION

Land Conservation (Alachua County Forever)

Mission

To acquire, improve and manage environmentally significant lands for the protection of water resources, wildlife habitats, and natural areas suitable for resource-based recreation.

Business Strategy

Alachua County Forever (ACF) seeks to protect environmentally significant lands by working with willing land owners. ACF offers several different mechanisms to conserve lands approved by the BoCC. Options for landowners range from outright fee simple purchase, to donations, life estates, conservation easements, and bargain share transactions. Landowners can combine different options to get the right mix of sale, donation, or agreement to provide the best opportunities to protect their land, to meet their financial needs, and the County's interests. Acquisitions are funded by \$29 million in General Obligation Bonds approved by referendum. Site evaluation, Land Conservation Board support, program management, grant writing, and other core functions are funded by the General Fund. Land stewardship is funded by a combination of bonds, grants, and the General Fund. ACF actively seeks partnerships with State and local agencies, non-profits and individuals. Through FY 2005, the ACF Program has developed over \$18 million in these kinds of partnerships.

Objectives

- To use the appropriate tools to implement the voters' mandate.
- Acquire the most appropriate lands as identified by the community, the Land Conservation Board, and the Board of County Commissioners to protect the conservation values of the property.
- Protect the integrity of the Program.
- Protect the County's fiduciary responsibility to its residents and taxpayers by using the established processes and procedures, and by seeking legal and financial guidance when creating new conservation tools.
- Develop trust relationships with all prospective sellers and landowners so that their legacy is protected and their faith in County government is maintained.
- Promote a "no loss of conservation values" property stewardship ethic.
- Manage the lands acquired as public assets, to improve and maintain the conservation values for which they were acquired for the benefit of this and future generations.
- Be a resource for individual and community land conservation efforts in Alachua County.
- Identify and develop opportunities for environmental education.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Environmental Protection

Alachua County

Division: Land Conservation (Alachua County Forever)

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	-	7,487	214,932	100%	226,884	6%
Operating Expenditures	-	13,313	98,085	100%	63,758	-35%
Capital Outlay	-	7,660	40,537	100%	40,537	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	-	-	-	0%	-	0%
TOTAL EXPENDITURES	-	28,460	353,554	100%	331,179	-6%
Full Time Positions	-	-	3.1		3.1	

Highlights for Fiscal Year 2003/04

Issued \$14 million in General Obligation Bonds for the Alachua County Forever land acquisition program. Public continues to nominate lands; nominated acreage surpasses 196,000 acres. BoCC approved Acquisition List totals 19,248 acres. Acquisitions now total 2,609 acres valued over \$8 million, with over \$5 million funded through grants and partnerships. Estimated value of all grants and partnerships: \$19.2 million (approx. \$6.5M in direct grants; \$3.7 in direct partner contributions; \$9M in partnerships secured by informal and formal agreements). Examples of partnerships: Acquired the 30-acre Beville Creek (Cofrin Nature Preserve) with the City of Gainesville (\$140K), Florida Communities Trust (\$600K) and a seller donation (\$300K). BoCC approved an Agreement with the State of Florida to fund \$6.5 million in land acquisition around Paynes Prairie Preserve State Park with Florida Forever funds.

Highlights for Fiscal Year 2004/05

Mill Creek Nature Preserve to open in Fall 2004.
Program to acquire first conservation easement.

ENVIRONMENTAL PROTECTION

Natural Resources Protection

Mission

To provide environmental planning, environmental review, and compliance and enforcement services to protect the natural resources of Alachua County.

Business Strategy

Provide environmental planning services to ensure compliance with the Comprehensive Plan and land development regulations. Review land development applications for environmental impacts and compliance with natural resource protection requirements.

Objectives

- Strengthen natural resource protection by providing early identification of impacts through local land use planning and land development review processes.
- Provide technical assistance in response to requests from citizens, property owners, development representatives, municipalities, and other government agencies.
- Conduct complaint investigations, compliance inspections, and enforcement activities.
- Provide expert testimony in hearings involving natural resource issues.
- Maintain effective partnerships, communication, and coordination with other environmental agencies, water management districts, and municipalities.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Environmental Protection

Alachua County

Division: Natural Resources Protection

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	-	-	383,329	100%	399,473	4%
Operating Expenditures	-	-	146,536	100%	128,351	-12%
Capital Outlay	-	-	-	0%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	-	-	-	0%	-	0%
TOTAL EXPENDITURES	-	-	529,865	100%	527,824	0%
Full Time Positions	-	-	5.9		5.9	

Highlights for Fiscal Year 2003/04

Highlights for Fiscal Year 2004/05

The Natural Resources program has added an additional service in the environmental review of administrative building permits. These reviews have averaged 150 per month.

The contract with the City of Gainesville has seen an increase in the number of full reviews requested. The proposed Super Walmart is an example.

Natural Resources staff is actively participating in the re-write of the County's new Land Development Regulations.

ENVIRONMENTAL PROTECTION

Petroleum Management

Mission

To protect the groundwater and soils of Alachua County by providing County management of Florida Department of Environmental Protection funded programs to clean up petroleum contaminated properties and to prevent the discharges from underground and above ground regulated storage tank facilities and dispenser systems.

Business Strategy

The Petroleum Management program operates under contracts with the Florida Department of Environmental Protection (FDEP) to provide: 1) project management, engineering and geohydrological review, and cost and document review and approval for petroleum clean up sites in Alachua County, 2) storage tanks compliance inspections and enforcement assistance to FDEP for regulated storage tanks facilities and 3) local technical expertise to expedite the effective clean-up of County petroleum contaminated sites.

Objectives

- Manage, coordinate, and track the status of remediation activities conducted under FDEP clean-up guidelines and procedures at over 300 petroleum contaminated sites in Alachua County.
- Perform annual compliance inspections and enforcement assistance to FDEP at over 270 regulated storage tank facilities.
- Provide professional engineering and geohydrological expertise to review technical documents in accordance with FDEP guidelines.
- Provide cost and technical oversight and field review of contracted engineering firm remediation efforts including review of invoices and technical effectiveness of clean-up.
- Provide information and guidance to citizens, contractors, and local governments on the contamination and clean-up status of petroleum-contaminated sites in the County and on state storage tank regulations.
- Review plans for and inspect new underground and aboveground storage and dispensing facilities.
- Respond to citizen complaints and petroleum product discharges.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Environmental Protection

Alachua County

Division: Petroleum Management

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	-	-	292,017	100%	316,762	8%
Operating Expenditures	-	-	348,056	100%	407,360	17%
Capital Outlay	-	-	-	0%	11,000	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	-	-	-	0%	-	0%
TOTAL EXPENDITURES	-	-	640,073	100%	735,122	15%
Full Time Positions	-	-	5.7		5.8	

Highlights for Fiscal Year 2003/04

Highlights for Fiscal Year 2004/05

Additional state contract funding allows addition of .50 FTE technical staff to perform O&M inspections.
 Manage 110 petroleum clean-up sites and perform over 200 field inspections.
 Increased workload in technical review of approximately 300 engineering and geology documents.
 New O& M inspections will result in estimated 60 new treatment system inspections annually.
 State tanks compliance program will perform estimated 350 compliance inspections at petroleum storage tank facilities.
 Initiate new electronic data entry program in tanks compliance program to reduce paper usage and time in data entry.
 Plan and assist in new Home Heating Oil Recovery Program.

ENVIRONMENTAL PROTECTION

Water Quality

Mission

To protect and preserve the water, aquatic biota, soil, and property values of Alachua County from unauthorized discharges.

Business Strategy

The program conducts compliance inspections of regulated wastewater treatment plant facilities, construction sites, and wells to prevent water quality degradation. The program responds to citizen complaints regarding water quality issues, and implements grants and contracts to assess water quality and aquatic biota, restore in-stream biological habitat, and riparian buffers.

Objectives

- Promote pollution prevention best management practices and environmental education to improve local water quality.
- Conduct compliance inspections, investigate complaints, and enforce water quality protection codes.
- Monitor water quality of groundwater, springs, creeks, and lakes.
- Implement the federally mandated National Pollutant Discharge Elimination System (NPDES) program to improve urban stormwater quality.
- Investigate citizen water quality related complaints.
- Provide technical assistance to citizens, businesses and local governments on water quality issues.
- Conduct special projects that evaluate and enhance surface water quality, in-stream biological habitat, and riparian buffers.
- Implement wellhead protection and well registration codes and conduct special projects to protect valuable groundwater resources.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Environmental Protection

Alachua County

Division: Water Quality

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	-	-	191,069	100%	216,871	14%
Operating Expenditures	-	-	344,273	100%	259,024	-25%
Capital Outlay	-	-	-	0%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	-	-	-	0%	-	0%
TOTAL EXPENDITURES	-	-	535,342	100%	475,895	-11%
Full Time Positions	-	-	3.3		3.4	

Highlights for Fiscal Year 2003/04

Highlights for Fiscal Year 2004/05

The Water Quality program is continuing its eighteenth year of contract work as part of FDEP's Watershed Monitoring Program, a state wide program to assess water quality.
 The Water Quality program received a Five Star Grant for shoreline buffer restoration at Poe Springs Park on the Santa Fe River.

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Fire Rescue





Fire Rescue

Operations

Enhanced 911

Emergency
Management

Fire
Protection

Emergency
Medical
Services

Special
Recruitments
Program

Fire Rescue Services

Alachua County

Summary Budget

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	10,224,673	11,468,042	12,541,156	9%	13,897,364	11%
Operating Expenditures	5,465,988	4,849,634	5,934,935	22%	6,601,473	11%
Capital Outlay	392,953	123,958	162,740	31%	172,820	6%
Debt Service	66,958	733,315	66,960	-91%	66,960	0%
Grants and Aid	10,185	46,794	10,200	-78%	10,200	0%
Reserves and Transfers	11,651,455	10,951,474	13,068,958	19%	14,445,313	11%
TOTAL EXPENDITURES	27,812,212	28,173,217	31,784,949	13%	35,194,130	11%
FUNDING SOURCE(S)						
General Fund	3,224,841	3,286,662	3,455,653	5%	3,642,698	5%
MSTU - Unincorporated	-	7,155,953	7,728,753	8%	9,392,582	22%
Debt Service Funds	-	-	-	0%	-	0%
Enterprise Funds	79,488	51,749	-	-100%	-	0%
Internal Service Funds	-	-	-	0%	-	0%
Special Revenue Funds	24,507,883	17,678,853	20,600,543	17%	22,158,850	8%
TOTAL FUNDING SOURCES	27,812,212	28,173,217	31,784,949	13%	35,194,130	11%
Full Time Positions	191.5	196.0	213.0		231.0	

General Highlights:

In order to meet increasing demands of the Alachua County Fire Rescue Department in a cost effective and increasingly productive manner, an ambulance and a crew of seven has been approved. To realign staff workloads and industry standards, three lieutenants have been added in addition to internal reclassifications.. A recent mandate increased the fire inspection requirements for assisted living facilities, schools and childcare centers. Two additional fire inspectors and one staff assistant have been approved. During FY04, ACFR took over operations of the Archer Fire Station and an extrication vehicle was ordered and will be received and deployed in FY05.

FIRE RESCUE SERVICES

Administration and Administrative Support Services

Mission

To develop and implement strategic work plans for Fire Protection, Emergency Medical Services (EMS), and Emergency Management in coordination with the County Manager's Office. Provide strategic planning, leadership, and day-to-day management for the delivery of services provided by the department.

Business Strategy

The Administration Division provides support, direction, coordination, and planning to the Board of County Commissioners, the County Manager's Office, Fire Rescue Support Services, Operations Divisions, and the Office of Emergency Management as needed.

Provide fiscal, information services, ambulance billing, supply and inventory control, and public education services to the community and the department of Fire Rescue.

The Administrative Support Division provides support, direction, coordination and planning to the Department in the areas of Fiscal, Ambulance Billing, Information Services, Public Education, and Inventory Control.

Objectives

- Monitor the provision of services, identify and assure correction of deficiencies in the Countywide direct provision of fire suppression, fire prevention, EMS, and Emergency Management.
- Monitor the provision of services, identify deficiencies, and provide periodic reports for all service providers in the Fire Services Network under contract with Alachua County.
- Develop and implement strategic work plans for Fire, EMS, and Emergency Management in coordination with the County Manager's Office.
- Nationally represent Alachua County in activities/organizations promoting improved public safety.
- Monitor state and federal legislative initiatives that would impact Alachua County public safety services.
- Assist in the development of the Fire Rescue County Wide Master Plan.
- Provide timely financial analysis and performance information for management on a monthly, quarterly, and annual basis.
- Collect a minimum of 63% of patient revenue from third -party payers or fees for service to minimize impact of General Fund revenues.
- Electronically and efficiently track disposable operating supplies (medical and non-medical) by medic unit.

- Track all fixed assets for annual inventory control purposes.
- Effectively meet the needs and demands for Public Education programs in the Alachua County communities.
- Identify high-risk areas or incidents and appropriately address those needs.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Fire Rescue Services

Alachua County

Division: Administration and Administrative Support

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	368,608	382,630	414,507	8%	401,022	-3%
Operating Expenditures	110,549	88,817	67,249	-24%	68,018	1%
Capital Outlay	-	38,830	-	-100%	-	0%
Debt Service	-	-	-		-	0%
Grants and Aid	10,185	46,794	10,200	-78%	10,200	0%
Reserves and Transfers	514,998	526,062	480,556	-9%	513,688	7%
TOTAL EXPENDITURES	1,004,340	1,083,133	972,512	-10%	992,928	2%
Full Time Positions	6.0	6.0	5.0		5.0	

Highlights for Fiscal year 2003/04

A clerical position (1.0) has been eliminated.

Highlights for Fiscal year 2004/05

A part-time Intern (unclassified position) was approved to assist in the planning and coordination of public education.

FIRE RESCUE SERVICES

Emergency Management

Mission

To update Host and Impact County shelter inventories and plans using revised guidance from DEM.

Business Strategy

Responsible for the coordination of the development and implementation of a countywide emergency management program designed to protect life and property.

Develop plans and operating procedures for the County to prepare, respond, recover, and mitigate disasters that may occur in Alachua County.

Objectives

- Develop, maintain and exercise the annual County Comprehensive Emergency Management Plan (CEMP) and associated plans and procedures.
- Update and maintain the Local Mitigation Strategy (LMS) in accordance with the Disaster Mitigation Act of 2000.
- Update the Alachua County Critical Facility Inventory (CFI).
- Conduct Emergency Management program reviews in accordance with State guidelines and requirements.
- Update the Hazard Analysis of SARA Title III Section 302 facilities annually.
- Maintain Special Needs Registry.
- Conduct Community Emergency Response Team (CERT) training, exercises, and follow up classes.
- Conduct public outreach via various means such as the Office website, publications, Get Ready! Emergency.
- Present a Preparedness Expo, presentations, and group specific outreach, i.e. small businesses.
- Maintain and activate Emergency Operations Center (EOC) to support County disaster operations.
- To be liaison with local government entities to include city, state, and special districts.
- Maintain County's status in the National Flood Insurance Program/Community Rating service and work towards the next higher level.
- Continually monitor threats and hazards that have the potential to impact the County and notify appropriate agencies.
- Maintain status in the National Weather Service's Storm Ready program.
- Coordinate Continuity of Operations (COOP) efforts with local and state agencies.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Fire Rescue Services

Alachua County

Division: Emergency Management

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	153,631	150,892	153,631	2%	190,586	24%
Operating Expenditures	108,439	103,426	108,439	5%	84,002	-23%
Capital Outlay	93,061	35,437	93,061	163%	4,000	-96%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	108,332	119,591	108,332	-9%	132,154	22%
		-				
TOTAL EXPENDITURES	463,463	409,346	463,463	13%	410,742	-11%
Full Time Positions	1.5	4.0	4.0		4.0	

Highlights for Fiscal year 2003/04

Highlights for Fiscal year 2004/05

To better meet the increasing needs of the community, a reorganization of the Emergency Management Department and reclassification of personnel has been approved.

FIRE RESCUE SERVICES

Enhanced 911

Mission

To provide the necessary resources to ensure the fastest and most accurate emergency location system for Alachua County. Provide response area maps as requested to public safety agencies and

Business Strategy

Coordinate 911 addressing of the unincorporated area and some municipalities. Maintain the 911 location databases. Operate a Geographic Information System in support of the departments mission and provide state-mandated oversight of the County 911 system.

Objectives

- Review addresses for accuracy.
- Maintain a 95% or better accuracy rate for the 911 Automatic Location Database.
- Provide response area maps as requested to public safety agencies.
- Implement new technology for wireless 911 call locations.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Fire Rescue Services

Alachua County

Division: Enhanced E911

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	213,056	259,482	259,908	0%	276,626	6%
Operating Expenditures	390,114	364,558	670,001	84%	720,071	7%
Capital Outlay	43,888	13,462	40,000	100%	40,000	0%
Debt Service	-	106,000	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	164,500	-	913,532	100%	837,852	-8%
TOTAL EXPENDITURES	811,558	743,502	1,883,441	153%	1,874,549	0%
Full Time Positions	5.0	5.0	5.0		5.0	

Highlights for Fiscal year 2003/04

Highlights for Fiscal year 2004/05

Reserves have been budgeted as in all past fiscal years. During FY03, no reserves were expended.

FIRE RESCUE SERVICES

Operations

Mission

To provide emergency medical and fire suppression services to the community of Alachua County.

Business Strategy

Services include pre-hospital Advance Life Support Emergency Medical Care, Rescue services, Fire Protection, and Suppression services. Operate 10 twenty-four hour a day Advanced Life Support (ALS) ambulances, five ALS engine companies, one multi-purpose Quint company, and one ALS heavy rescue company.

Objectives

- Provide Ambulance response in the County's urban areas within eight minutes, 90% of the time, and ten minutes in the rural areas 90% of the time.
- Provide Fire and First Response Emergency Medical Services in the County's Urban areas within four minutes, Suburban areas within six minutes, and Rural areas within 15 minutes 80% of the time.
- Recruit, hire and orientate an additional 15 positions for staffing pattern adjustments.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Fire Rescue Services

Alachua County

Division: Operations

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	9,376,545	10,511,957	11,515,496	10%	12,841,764	12%
Operating Expenditures	4,828,796	4,262,424	5,063,782	19%	5,658,370	12%
Capital Outlay	255,004	36,229	116,740	222%	128,820	10%
Debt Service	66,958	627,315	66,960	-89%	66,960	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	10,573,788	9,867,897	11,142,079	13%	12,693,815	14%
		-				
TOTAL EXPENDITURES	25,101,091	25,305,822	27,905,057	10%	31,389,729	12%
Full Time Positions	172.0	174.0	194.0		212.0	

Highlights for Fiscal year 2003/04

Increased 15 positions for staffing pattern adjustments and an additional ambulance crew (7) for half the year for a total of 22 new positions. Expenditures for the staffing pattern adjustment will be offset by the elimination of overtime wages. Eliminated two positions in Non-emergency Transport.

Highlights for Fiscal year 2004/05

An ambulance and a seven (7) member crew were approved to meet increasing call loads. In order to provide appropriate supervision and adhere to industry staffing levels, three (3) Lieutenants were approved for Squad 16 and internal reclassifications were approved. Two (2) Fire Inspectors and one (1) Staff Assistant were approved to meet the demands of increased inspections of Assisted Living Facilities, Childcare Centers and Schools. An additional seven (7) FF/EMT were added mid FY04 when the County began to operate the Archer Fire Station and reclassifications of FY04 approved positions combined four (4) positions into two positions. The net increase is 18 FTE.

FIRE RESCUE SERVICES

Special Recruitment & Training

Mission

To coordinate the required training (including any remedial) to prepare recruits to become certified in the requisite areas.

Business Strategy

The Special Recruitment & Training Program works in conjunction with institutions such as, Santa Fe Community College, Florida State Fire College, Alachua County School Board, and Marion County School Board. The goal of this program is to promote greater diversity in the emergency services applicant pool by accepting applications from non-certified applicants and training those who are selected into the program to become firefighters/emergency medical technicians.

Objectives

- Recruit and screen applicants to ensure that they are academically, physically and medically capable of meeting the challenge of becoming a firefighter/emergency medical technician.
- Ensure that the various support systems are developed and maintained to provide the requisite training.
- Monitor the Program's policies and procedures to maximize the Program's effectiveness.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Fire Rescue Services

Alachua County

Division: Special Recruitment

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	112,833	163,081	180,792	11%	187,366	4%
Operating Expenditures	28,090	30,409	61,500	102%	71,012	15%
Capital Outlay	1,000	-	-	0%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	289,837	437,924	403,463	-8%	267,804	-34%
		-				
TOTAL EXPENDITURES	431,760	631,414	645,755	2%	526,182	-19%
Full Time Positions	7.0	7.0	5.0		5.0	

Highlights for Fiscal year 2003/04

Eliminated two positions to allow for program reduction.

Highlights for Fiscal year 2004/05

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Growth Management





Growth Management

**Comprehensive
Planning**

**Codes
Enforcement**



Department: Growth Management

Alachua County

Summary Budget

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	2,386,863	2,628,327	3,096,227	18%	3,144,306	2%
Operating Expenditures	1,482,524	2,068,014	3,755,094	82%	2,857,192	-24%
Capital Outlay	-	16,361	-	-100%	-	0%
Debt Service	-	-	-		-	0%
Grants and Aid	20,000	20,000	20,000	0%	20,000	0%
Reserves and Transfers	55,100	230	280,840	122004%	291,245	4%
		-				
TOTAL EXPENDITURES	3,944,487	4,732,932	7,152,161	51%	6,312,743	-12%
FUNDING SOURCE(S)						
General Fund	937,494	867,492	1,227,012	41%	1,170,695	-5%
MSTU - Unincorporated	-	622,540	882,223	42%	1,001,463	14%
Debt Service Funds	14,600	-	-		-	0%
Enterprise Funds	1,504,094	1,590,009	1,876,827	18%	1,973,758	5%
Internal Service Funds	-	-	-		-	0%
Special Revenue Funds	1,488,299	1,652,891	3,166,099	92%	2,166,827	-32%
		-				
TOTAL FUNDING SOURCES	3,944,487	4,732,932	7,152,161	51%	6,312,743	-12%

Full Time Positions	57.0	59.0	59.0		57.0	
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General Highlights:

The decreased use of consultants has reduced the total operating budget.

GROWTH MANAGEMENT

Comprehensive Planning

Mission

To assist in managing the growth of the County with an emphasis on the unincorporated area. Activities include reviewing land-use changes, developing and coordinating comprehensive planning, administering housing programs, and preparing graphics associated with land use.

Business

The Planning and Development Division will carry out activities related to its mission as mandated by state law, County ordinances and the Comprehensive Plan. This work will be performed by its programs—Administrative Services, Geographic Information Systems (GIS), Housing Element Implementation, Comprehensive Planning, and Development Services.

Objectives

- Review zoning applications, plans and plats.
- Provide comments on consistency with the Comprehensive Plan.
- Continue participation in State Housing Initiative Partnership Program (SHIP).
- Continue participation in Down Payment Assistance Program.
- Expand review of concurrency.
- Update Land Development Regulations.
- Participate in County Annexation and Joint Planning Team.
- Enhance GIS functions, including mapping and the department's Web sites.
- Develop a Community Redevelopment Agency.
- Update Land Development Regulations.
- Develop projects for implementation of the Final Comprehensive Plans .

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Growth Management

Alachua County

Division: Comprehensive Planning

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	1,163,191	1,299,596	1,610,248	24%	1,586,146	-1%
Operating Expenditures	1,162,392	1,746,647	3,357,180	92%	2,487,199	-26%
Capital Outlay	-	4,158	-	-100%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	20,000	20,000	20,000	0%	20,000	0%
Reserves and Transfers	55,100	12,433	-	-100%	-	0%
TOTAL EXPENDITURES	2,400,683	3,082,834	4,987,428	62%	4,093,345	-18%
Full Time Positions	28.0	28.0	28.0		28.0	

Highlights for Fiscal Year 2003/04

Increase due to anticipated obligations for FY04 I Local Housing Assistance Program.

Highlights for Fiscal Year 2004/05

Budget adjusted for revised anticipated expenditures based upon FY03 actual and FY04 projections.

GROWTH MANAGEMENT

Codes Enforcement

Mission

To help maintain quality and safety through comprehensive services for construction permitting, plan review, building code compliance, inspections, contractor licensing and enforcement of minimum housing code. It conducts investigations and engages in enforcement regarding alleged violations of various codes and

Business Strategy

Codes Enforcement performs its duties with a professional staff experienced in the construction industry and uses advanced computer systems that facilitate interaction with builders and citizens. It serves the unincorporated area and contracted municipalities.

Objectives

- Provide building inspections within 24 hours of inspection requests.
- Ensure compliance with building construction codes.
- Continue training and certification program for building inspectors.
- Review building permit applications and plans within 10 working days.
- Enforce minimum house code violations.
- Renew contractor licenses.
- Process citizen complaints in a timely manner.
- Enforce both the tree protection and landscaping ordinances.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Growth Management

Alachua County

Division: Codes Enforcement

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	1,223,672	1,328,731	1,485,979	12%	1,558,160	5%
Operating Expenditures	320,132	321,367	397,914	24%	369,993	-7%
Capital Outlay	-	12,203	-	-100%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	-	-	280,840	100%	291,245	4%
TOTAL EXPENDITURES	1,543,804	1,650,098	2,164,733	31%	2,219,398	3%
Full Time Positions	29.0	31.0	31.0		29.0	

Highlights for Fiscal Year 2003/04

Transferred Code Enforcement staff from an Enterprise fund to the MSTU fund since the functions of Code Enforcement Officers is administered in the areas outside the City of Gainesville.

Highlights for Fiscal Year 2004/05

Reorganization in GIS Mapping accounted for the elimination of 2.0 FTE.

Information & Telecommunications Services



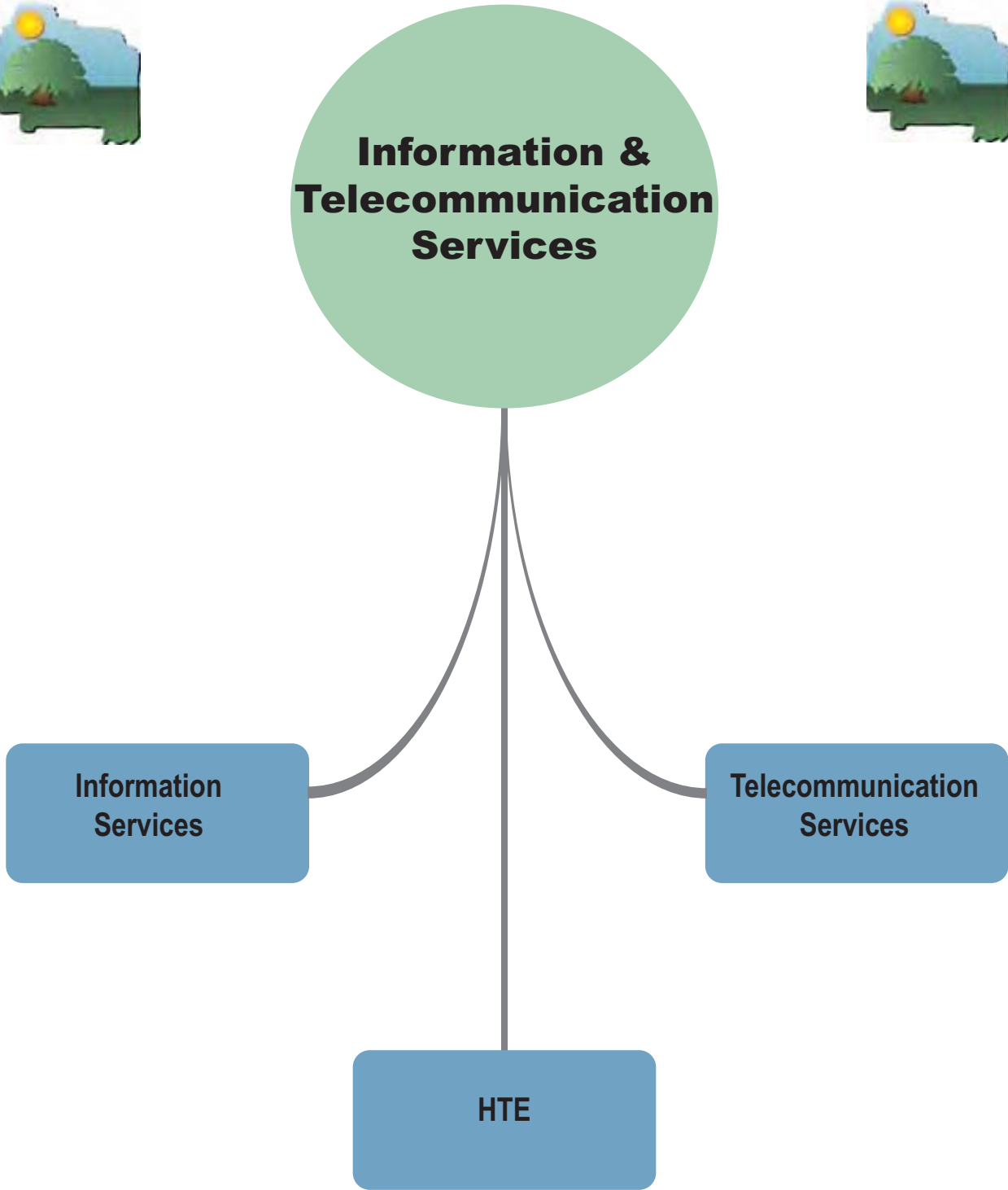


Information & Telecommunication Services

Information Services

Telecommunication Services

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INFORMATION AND TELECOMMUNICATIONS SERVICES

Mission

To design and maintain a connected community environment where information can flow seamlessly between government, citizens and organizations. To provide high quality customer service and continue to expand the County's use of technology.

Business Strategy

Provide support services for the County's computer hardware, software, system networks and telecommunication services. Supports the computer and telephone systems for the Board of County Commissioners departments and network infrastructure for the Constitutional Offices.

Objectives

- Provide personal computer and network support.
- Provide program application support for internal systems.
- Provide technical support for AS400 operating system.
- Provide Web site support for the County's Intranet and Internet systems including GroupWise E-Mail system.
- Provide Help Desk support to assist internal customers with premise and infrastructure support.
- Provide and maintain telephone services to all County departments and Constitutional Offices.
- Provide computer training to County agencies.
- Explore new areas in E-Government services.
- Protect County's sensitive data and computer resources including government continuity, virus protection and HIPAA compliance.
- Provide computer training to County agencies.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Information and Telecommunications Services

Alachua County

Summary Budget

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	2,415,586	2,716,524	2,830,184	4%	3,067,464	8%
Operating Expenditures	1,044,145	875,586	1,117,359	28%	1,343,286	20%
Capital Outlay	104,027	147,547	30,000	-80%	-	-100%
Debt Service	-	-	-	0%	-	-
Grants and Aid	-	-	-	0%	-	-
Reserves and Transfers	(46,525)	(75,319)	(6,878)	-91%	105,071	-1628%
TOTAL EXPENDITURES	3,517,233	3,664,338	3,970,665	8%	4,515,821	14%
FUNDING SOURCE(S)						
General Fund	2,715,715	2,792,806	2,914,433	4%	3,389,285	16%
MSTU - Unincorporated	-	-	-	0%	-	0%
Debt Service Funds	-	-	-	0%	-	0%
Enterprise Funds	-	-	-	0%	-	0%
Internal Service Funds	801,518	871,532	1,056,232	21%	1,126,536	7%
Special Revenue Funds	-	-	-	0%	-	0%
TOTAL FUNDING SOURCES	3,517,233	3,664,338	3,970,665	8%	4,515,821	14%

Full Time Positions	49.0	49.0	47.0		49.0	
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Highlights for Fiscal Year 2004/05:

On-going operating expenditures relating to licenses, maintenance and renewals have been reallocated to the operating budget for Microsoft Enterprise Agreement, GroupWise (E-Mail) and Novell Servers from the Tech Fund to General Fund. Researching and implementing a collaborative process (ie: SharePoint) will allow multiple parties to have access and input into the County Network in order to jointly prepare documents over the Internet from remote locations.

A new Web Service Supervisor is budgeted, and will be responsible for the coordination of the research, design, development and implementation of County websites. A new Programmer was also budgeted to assist with the web development and support of a content management system.

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Public Works





Public Works

Solid Waste

Transportation

Santa Fe Hills
Water System

Animal
Services

Fleet
Management

Parks and
Recreation

Department: Public Works

Alachua County

Summary Budget

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	7,510,374	8,039,181	8,615,364	7%	9,008,357	5%
Operating Expenditures	17,296,831	16,841,091	19,022,940	13%	19,474,684	2%
Capital Outlay	3,344,928	1,304,142	6,465,591	396%	2,057,000	-68%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	426,180	-	-	0%	-	0%
Reserves and Transfers	1,623,360	(534,913)	(21,221)	-96%	1,962,243	-9347%
		-				
TOTAL EXPENDITURES	30,201,673	25,649,501	34,082,674	33%	32,502,284	-5%
FUNDING SOURCE(S)						
General Fund	2,297,920	2,181,960	2,460,368	13%	3,866,130	57%
MSTU - Unincorporated	-	707,519	856,712	21%	849,617	-1%
Debt Service Funds	2,030,172	-	-	0%	-	0%
Enterprise Funds	10,561,106	10,204,313	11,564,811	13%	11,983,571	4%
Internal Service Funds	2,377,180	2,516,015	2,993,965	19%	3,105,564	4%
Special Revenue Funds	12,935,295	10,039,694	16,206,818	61%	12,697,402	-22%
		-				
TOTAL FUNDING SOURCES	30,201,673	25,649,501	34,082,674	33%	32,502,284	-5%

Full Time Positions	199.5	199.5	204.0		212.0	
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General Highlights

An increase of \$390,000 was made to the Animal Services' budget to hire staff and associated costs to address workload issues, provide proactive enforcement of County ordinances and coordinate with animal rights agencies to improve services through an improved volunteer base. Other divisions continue to improve public service while maintaining costs. The Gas Tax Fund has been renamed Transportation Trust Fund in order to authorize, receive and expend funds to improve transportation infrastructure.

PUBLIC WORKS

Animal Services

Mission

To promote a peaceful coexistence between citizens and animals through regulation, protection, and education.

Business Strategy

The Animal Services Division is responsible for the enforcement of Alachua County Ordinance, Chapter 72 and Florida State Statutes pertaining to animal welfare, animal control, and animal cruelty. Animal Control Officers patrol Alachua County and respond to complaints and requests for assistance on injured animals, stray (at-large) animals, animals causing a nuisance, animals confined for pickup, bite animals, and animals that are victims of neglect and/or abuse. The animals are provided with care at the shelter pending reclaim by their owners or they are adopted out to new owners. The shelter provides humane euthanasia for animals not reclaimed or adopted. The shelter provides exams, vaccinations, rabies licenses/tags, microchips, and sterilization for all animals that are adopted.

Objectives

- Enforce Alachua County Ordinance, Chapter 72 and Florida State Statutes regarding animal control issues.
- Develop programs to sterilize more animals to reduce the number of animals entering the shelter. The new University of Florida/Shelter Medicine Program will continue to sterilize the in-house animals up for adoption, but will increase total sterilizations by sterilizing additional animals before reclaim and sterilizing animals owned by the general public that utilize the voucher system.
- Develop programs to find ways to adopt more animals from the shelter. This includes lowering the adoption fees, supplying animals for the Adopt-a-Pet-from-Your-Vet program and by participating in coalition-sponsored pet adopt-a-thons.
- Decrease the total number of animals received and euthanized at the shelter by implementing aggressive adoption and sterilization programs.
- Continue to provide public education regarding the pet overpopulation problem.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Public Works

Alachua County

Division: Animal Services

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	866,426	896,037	962,565	7%	1,256,995	31%
Operating Expenditures	418,508	437,632	499,481	14%	488,851	-2%
Capital Outlay	43,957	-	-	0%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	2,365	1,559	3,000	92%	3,000	0%
		-				
TOTAL EXPENDITURES	1,331,256	1,335,228	1,465,046	10%	1,748,846	19%
Full Time Positions	29.2	29.2	27.9		35.9	

Highlights for Fiscal Year 2003/04

Continuation of last year's Maddie's Pet Rescue Project grant programs. Utility budget of \$36,700 transferred to Facilities Management. A joint assistance agreement with the University of Florida School of Veterinary Medicine has allowed one position to be eliminated. Internal support reorganization has transferred the funding for one position to various divisions within the Department.

Highlights for Fiscal Year 2004/05

Continuation of Maddie's Pet Rescue Project programs and the joint assistance agreement with the University of Florida School of Veterinary Medicine. Continuation of coordinated effort through "No More Homeless Pets" coalition to reduce pet overpopulation and ensure that adoptable animals will not be euthanized. An increase of \$390,000 was made to hire staff and associated costs to address workload issues, provide proactive enforcement of County ordinances and coordinate with animal rights agencies to improve services through an improved volunteer base.

PUBLIC WORKS

Fleet Management

Mission

To assist County departments in the effective and efficient completion of their mission by providing centralized fleet management, maintenance and repair services ensuring that the Alachua County Fleet is obtained, maintained, and utilized in a manner that provides for a safe and cost-efficient operation with high quality services.

Business Strategy

The Office of Fleet Management provides the following core services to its customers: fleet asset management, procurement of vehicle and fleet equipment, storage and dispensing of fleet fuels, repair and maintenance services, and Vehicle Replacement Fund management. Fleet Management is funded by charging for all services and goods provided to our customers through an internal service fund. All rates are approved by the Board of County Commissioners and allow for break-even (zero profit) funding. Support services are provided for approximately 700 vehicles and equipment owned and operated by Alachua County. Additional vehicles and equipment owned by other governmental agencies receive services on an as requested basis.

Objectives

- Manage the procurement of all County vehicles to ensure cost effectiveness.
- Maintain a fleet replacement schedule to minimize ownership costs.
- Provide specifications for vehicle procurement in a manner which maximizes vehicle utilization.
- Provide a quality preventative maintenance program and schedule to ensure reduced operating costs.
- Provide a quality vehicle and equipment repair service.
- Provide efficient equipment utilization through reduction of equipment downtime.
- Provide fire equipment pump test services.
- Participate in Fire/Rescue and Automotive Service Excellence certification programs.
- Provide preventative maintenance, repair, and fueling services on job site.
- Manage shop and parts inventory.
- Manage Vehicle Replacement Fund.
- Manage Internal Service Fund.
- Manage and maintain titles and tags for all fleet vehicles.
- Manage vehicle and fleet equipment disposal.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Public Works
Division: Fleet Management

Alachua County
FY 2003/04
FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	760,467	862,965	943,440	8%	964,549	5%
Operating Expenditures	1,616,713	1,653,050	2,025,525	2%	2,099,531	1%
Capital Outlay	60,119	4,500	6,500	0%	6,500	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	(60,119)	(4,500)	18,500	-47%	34,984	0%
		-				
TOTAL EXPENDITURES	2,377,180	2,516,015	2,993,965	3%	3,105,564	2%
Full Time Positions	18.9	18.9	18.9		18.9	

Highlights for Fiscal Year 2003/04

Highlights for Fiscal Year 2004/05

Pursuing and obtaining a broader external customer base will enable the County to maintain the existing rate structure.

PUBLIC WORKS

Parks & Recreation

Mission

To improve the quality of life for citizens of Alachua County by providing recreational services to all people in the most efficient and effective manner.

Business Strategy

The Parks & Recreation Office is a Division of the Public Works Department of Alachua County and serves approximately 220,000 residents. Of the approximately 1,360 acres of park land, there are 17 parks identified as resource-based recreation area and eight activity-based parks in various levels of development. The Parks & Recreation Office will continue to seek additional revenue sources and to maintain a high standard of maintenance of park facilities to enhance customer enjoyment.

Objectives

- Maintain existing recreational facilities to a high standard of maintenance and repair utilizing the most efficient and effective means of delivery.
- Implement the Countywide Recreation Master Plan.
- Constantly strive to improve customer relations skills.
- Constantly promote the maintenance of a safe work environment for employees.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Public Works

Alachua County

Division: Parks and Recreation

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	395,806	368,891	455,937	24%	453,809	0%
Operating Expenditures	954,930	880,923	964,207	9%	976,975	1%
Capital Outlay	137,161	-	246,207	100%	-	-100%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	-	-	-	0%	-	0%
TOTAL EXPENDITURES	1,487,897	1,249,814	1,666,351	33%	1,430,784	-14%
Full Time Positions	11.6	11.6	11.6		11.6	

Highlights for Fiscal Year 2003/04

Phase two of the recreation master plan will be continued, including public meetings in the twelve park planning districts. Increase in operating expenditures included \$50,000 for after-school programs to be developed with City of Gainesville and Alachua County School Board.

Highlights for Fiscal Year 2004/05

Phase two of the recreation master plan will continue to determine operating costs, funding sources and implementation strategy. The \$50,000 middle school after-school program will continue. No additional capital outlay funds were budgeted.

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Department: Public Works

Alachua County

Division: Santa Fe Hills Water Utility

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	-	-	-	0%	-	0%
Operating Expenditures	12,750	10,460	20,636	97%	20,636	0%
Capital Outlay	11,950	-	-	0%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	25,000	-	-	0%	-	0%
TOTAL EXPENDITURES	49,700	10,460	20,636	97%	20,636	0%
Full Time Positions	-	-	-		-	

Highlights for Fiscal Year 2003/04

Highlights for Fiscal Year 2004/05

The operation and maintenance of an FDEP deficiency-free public water utility will continue without budgetary increase. Alternatives will be explored to connect residents to a more efficient system.

PUBLIC WORKS

Solid Waste

Mission

To provide clean, efficient, economical, and environmentally sound management of solid waste resources in Alachua County. The following sections are included in the division: Closed County Landfills, Rural Collection Centers, Curbside Collection, Waste Alternatives, and Leveda Brown Environmental Park.

Business Strategy

The operation of a solid waste transfer station is the core business of the Leveda Brown Environmental Park. The facility receives residential and commercial waste, delivered by private carters, institutions, business establishments, governmental entities, and individuals. The waste is screened for prohibited materials then transferred to large capacity trailers for hauling to the New River regional landfill in Union County. Ancillary waste management services include vegetative wood waste processing/recycling, waste tire recycling, and recycling of metals and appliances. All waste delivered to the facility is weighed at the scale house and a per ton fee for disposal is charged. A combination conference room/educational facility is provided. Equipment maintenance and repair is provided by Fleet Management, another Public Works Division. Household Hazardous Waste management is provided by the Environmental Protection Department.

Objectives

Waste Management

- Ensure safe facility environments for public and staff and to meet or exceed environmental control requirements. Utilize resources efficiently and maintain assets in a safe and effective operating condition. Ensure the team is prepared and equipped to perform their jobs through having the proper tools, training, and public service ethic. Understand that people are the source of our ability to provide quality services. Maintain credibility with the public, commercial customers, elected officials, contractors, regulatory agencies, and other governmental agencies. Treat users and clients as valued customers. Commit to continuously improve the quality of services. Take pride in the work we do, demonstrate ethical and professional behavior.

Closed Landfills

- To meet or exceed environmental control requirements. To minimize cost of compliance monitoring. To

Rural Collection Centers

- To increase the amount of recycling at the Rural Collection Centers (RCCs) and reduce the amount of solid

Waste Collection

- To provide and maintain a level of service that provides high customer satisfaction with a minimum of

Waste Alternatives

- To educate the business community on ways to increase recycling and save money through reduced

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Public Works

Alachua County

Division: Solid Waste

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	1,964,952	2,122,721	2,491,908	17%	2,550,604	2%
Operating Expenditures	11,808,035	11,475,603	12,024,814	5%	12,367,700	3%
Capital Outlay	918,673	731,304	998,040	36%	390,500	-61%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	(925,363)	(762,777)	(222,721)	-71%	574,201	-358%
		-				
TOTAL EXPENDITURES	13,766,297	13,566,851	15,292,041	13%	15,883,005	4%
Full Time Positions	54.9	54.9	60.5		60.5	

Highlights for Fiscal Year 2003/04

Household hazardous waste program is being extended into the municipalities. Initiation of gas to energy program. The "Tools for Schools," a reusable resource center for schools and teachers is opening. Utility budgets totalling \$71,975 transferred to Facilities Management. Completion of capital improvement projects at Collection Centers has increased the operating and personal services costs associated with 5.6 positions.

Highlights for Fiscal Year 2004/05

The Leveda Brown Environmental Park operations are being revised to ensure market competitiveness in spite of tonnage loss due to court order. The first full fiscal year of landfill gas to energy project is creating additional revenue generation. The commercial franchise ordinance is being enacted. Countywide electronics collection and recycling events are continuing.

PUBLIC WORKS

Transportation

Mission

To provide stewardship of assigned county owned infrastructure and equipment and to work with the community to support growth that balances environmental, social, and community development needs. This division includes the following sections: Road and Bridge, Development Review, and Construction Inspection.

Business Strategy

Maintain and repair roads, bridges, culverts, and associated storm water and drainage systems supporting the County's roads, complying with all applicable federal, state, and local regulatory requirements. Sponsor programs that encourage citizen and group participation in highway and street beautification. Use pavement management software to track the material condition of roads and work management software to track the cost of doing business and monitoring complaints. Rapidly respond to customer complaints and safety issues. Review and approve paving and drainage improvements in accordance with applicable regulations. Through strategic partnerships with local, state, and federal agencies, administer flood hazard areas and evaluate levels of service on the stormwater management system as it pertains to concurrency issues. Inspect all activities permitted under the Development Review process. Administer and inspect transportation and stormwater related County projects. In partnership with local and state agencies, coordinate new and ongoing street lights and fire hydrants installation.

Objectives

Road and Bridge

- Maintain the county road system in a safe and serviceable condition in accordance with Florida Statutes, Section 336.02(1)(a) and Alachua County Code, Section 21.60. Additional objectives include the resolution of citizens complaints in a responsive and responsible manner, to constantly strive to improve customer relations skills, to constantly seek ways to partner with other agencies, to improve the ability to respond to emergencies, and utilize the most efficient and effective maintenance and repair strategy for county roads in an effort to maximize available resources, and to constantly promote the maintenance of a safe work environment for employees.

Construction

- Perform inspections of activities permitted through the Development Review process for paving and drainage construction, and traffic safety enhancements.
- Permit and inspect all utility or private citizen construction within County road rights-of-way.
- Permit and inspect all residential driveway connections to County roadways.
- Administer and inspect for compliance, all contracted road construction or asphaltic concrete placement for compliance to contract provisions.
- Administer the street light request process through the Street Light and Fire Hydrant Agreement with the City of Gainesville / GRU, and coordination with the appropriate utilities.
- Complete striping maintenance for one of the three Road and Bridge districts each Fiscal Year.

Development

- Review all requests for concurrency compliance for those public facilities that are monitored by the Public Works Department.
- Administer subdivision regulations, flood ordinance, access management, and stormwater management ordinances.

<u>Performance Measures</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Actual</u>	<u>FY 2004 Estimated</u>	<u>FY 2005 Projected</u>
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Department: Public Works

Alachua County

Division: Transportation

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	3,522,723	3,788,567	3,761,514	-1%	3,782,400	1%
Operating Expenditures	2,485,895	2,383,423	3,488,277	46%	3,520,991	1%
Capital Outlay	2,173,068	568,338	5,214,844	818%	1,660,000	-68%
Debt Service	-	-	-		-	
Grants and Aid	426,180	-	-		-	
Reserves and Transfers	2,581,477	230,805	180,000	-22%	1,350,058	650%
TOTAL EXPENDITURES	11,189,343	6,971,133	12,644,635	81%	10,313,449	-18%
Full Time Positions	85.0	85.0	85.2		85.2	

Highlights for Fiscal Year 2003/04

Highlights include: initiation of construction for two-lanes of S. W. 24th Avenue, street signage for 911 addressing in High Springs, and completion of traffic signal lighting to LED for electrical usage reduction. Utility budgets totalling \$39,700 (non-streetlight) transferred to Facilities Management.

Highlights for Fiscal Year 2004/05

Property acquisition for necessary right-of-way and easements associated with SW 24th Avenue and award of the construction contract are estimated at \$5.5 million. Key roles in the development of the Scott-Phifer House as a historic ruin and in the update of the county's Land Development Regulations have been taken. Alternative dust control applications to ensure more effective, safer and uniform dust control on county unpaved roadways have been utilized. A transfer of \$1,000,000 from General Fund will be used solely for approved capital projects.

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Constitutional Officers



Alachua County Constitutional Officers

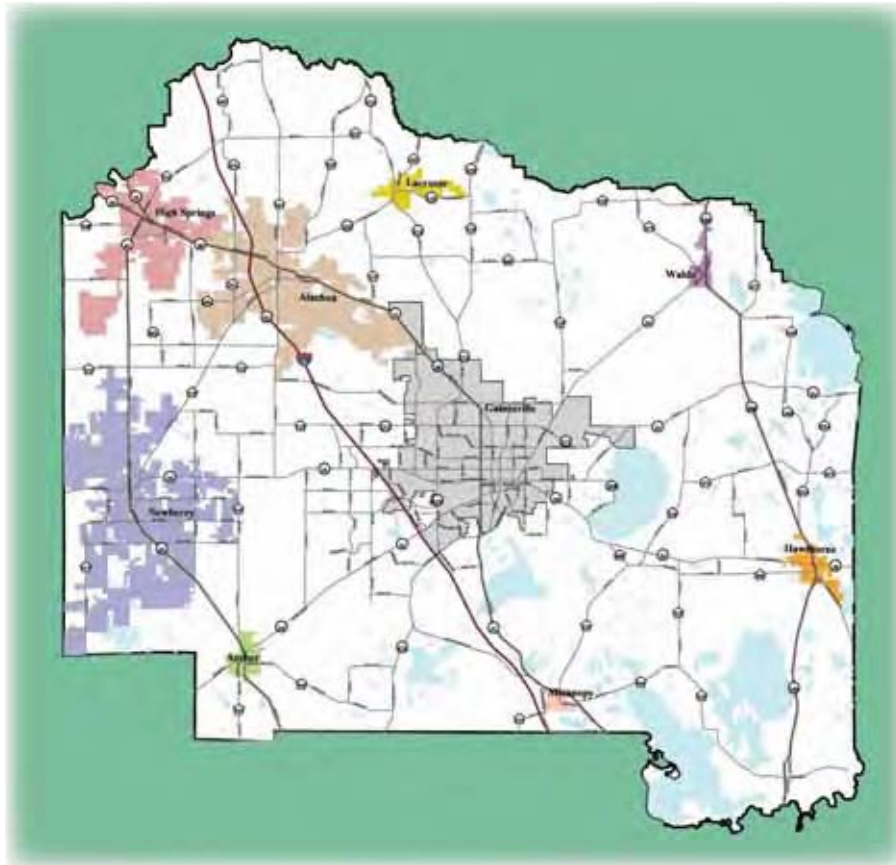
Ed Crapo
Property Appraiser

Von Fraser
Tax Collector

Beverly Hill
Supervisor of Elections

J.K. "Buddy" Irby
Clerk of Court

Stephen M. Oelrich
Sheriff



ALACHUA COUNTY CONSTITUTIONAL OFFICERS

ALACHUA COUNTY SHERIFF

Mission:

Responsible for the protection of the lives and property of the citizens and visitors of Alachua County. The Sheriff's Office performs services and enforces the law mandated by Florida Statutes with dedication to equality, fairness, and professional integrity.

CLERK

Mission:

Provide three separate functions: Clerk of the County and Circuit Courts, Official Records and Clerk to the Board. The Clerk of the Courts is the custodian of the court records, evidence and the court's seal; issues process, enters judgments and orders, gives certified copies from record; collects revenues and makes disbursements pursuant to law. Official Records is the County Recorder; issues marriage licenses and home solicitation permits; processes tax deed applications; collects and distributes documentary stamps and intangible taxes for the Department of Revenue; and maintains ancient county records. The Clerk to the Board provides financial services to the County and Library District.

PROPERTY APPRAISER

Mission:

Appraise all property within the borders of Alachua County, to administer Ad Valorem exemptions and to produce and administer the tax rolls for the Board of County Commissioners, the Municipal Services Taxing Unit, the City of High Springs, the City of Newberry, the City of Archer, the City of Micanopy, the City of Gainesville, the City of LaCrosse, the City of Waldo, the City of Hawthorne, the Alachua County School Board, the Suwannee River Water Management District, the St. John's River Water Management District, and the Alachua County Library District.

SUPERVISOR OF ELECTIONS

Mission:

Be responsible for all matters pertaining to the registration of electors within Alachua County; supervision of County, State, and Federal elections; maintenance of the County's voting equipment; filing of all campaign contribution and expenditure reports; candidate qualifying; financial disclosure filing by selected government officials and employees; providing poll registers to the cities within Alachua County for their elections; administering the City of Gainesville elections per contract; and such other requirements found in the Florida Election Code and other selected statutes and rules in order to ensure the integrity of the system of elections.

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	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
Operating	3,233	3,315	8,000	141%	8,000	0%
Capital	-	2,531	35,000	1283%	35,000	0%
Grants and Aid	34,500	28,250	108,224	283%	108,224	0%
TRANSFERS						
Personal Services	37,239,263	40,010,073	41,569,073	4%	43,437,078	0%
Operating	8,359,528	7,615,211	7,755,324	2%	8,456,129	9%
Capital Outlay	1,501,484	1,219,175	1,219,175	0%	1,219,176	0%
Grants and Aid	-	-	-	0%	-	100%
Reserves and Transfers	2,613,227	2,630,238	3,394,548	100%	3,482,059	3%
TOTAL TRANSFERS	49,751,235	51,508,793	54,089,344	5%	56,745,666	5%
FUNDING SOURCE(S)						
General Fund	32,278,640	33,409,428	35,075,039	5%	37,146,208	6%
MSTU	11,606,091	11,900,536	12,424,094	0%	12,307,078	-1%
Debt Service Funds	-	-	-	0%	-	0%
Enterprise Funds	-	-	-	0%	-	0%
Internal Service Funds	-	-	-	0%	-	0%
Special Revenue Funds	5,866,504	6,198,829	6,590,211	6%	7,295,380	11%
TOTAL FUNDING SOURCES	49,751,235	51,508,793	54,089,344	5%	56,748,666	5%

Full Time Positions	781.8	799.8	787.3		793.7	
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General Highlights:

Office: Alachua County Sheriff

Alachua County

Division: Law Enforcement

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
Operating	3,233	3,315	8,000	141%	8,000	0%
Capital Outlay	-	2,531	35,000	1283%	35,000	0%
Grants and Aid	34,500	28,250	108,224	283%	108,224	0%
TRANSFERS						
Personal Services	18,232,225	18,973,641	19,484,526	3%	20,319,487	4%
Operating	3,252,354	2,884,435	2,609,638	-10%	3,011,062	15%
Capital Outlay	1,263,710	1,219,175	1,219,175	0%	1,219,176	0%
Grants and Aid	-	-	-	0%	-	100%
Reserves and Transfers	-	-	607,657	100%	788,668	30%
TOTAL TRANSFERS	22,786,022	23,111,347	24,072,220	4%	25,489,617	6%
Full Time Positions						

Highlights for Fiscal Year 2003/04

Highlights for Fiscal Year 2004/05

Office: Alachua County Sheriff

Alachua County

Division: Jail

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
TRANSFERS						
Personal Services	13,308,983	14,531,409	14,860,688	2%	15,354,757	3%
Operating	4,504,442	4,113,701	4,555,000	11%	4,823,542	6%
Capital Outlay	235,374	-	-	0%	-	0%
TOTAL TRANSFERS	18,048,799	18,645,110	19,415,688	4%	20,178,299	4%
Full Time Positions						

Highlights for Fiscal Year 2003/04

Utilities of \$850,000 have been transferred to Facilities Management.

Highlights for Fiscal Year 2004/05

Office: Alachua County Sheriff

Alachua County

Division: Communications

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
TRANSFERS						
Transfers:						
Personal Services	4,678,690	4,932,885	5,245,998	6%	5,525,686	5%
Operating	565,454	577,668	500,168	-13%	527,080	5%
Capital Outlay	-	-	-		-	
Reserves and Transfers	2,613,227	2,630,238	2,786,891	100%	2,693,391	-3%
TOTAL TRANSFERS	7,857,371	8,140,791	8,533,057	5%	8,746,157	2%
Full Time Positions						

Highlights for Fiscal Year 2003/04

Highlights for Fiscal Year 2004/05

Office: Alachua County Sheriff

Alachua County

Division: Bailiffs

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
TRANSFERS						
Personal Services	1,019,365	1,572,138	1,977,861	26%	2,237,148	13%
Operating	37,278	39,407	90,518	130%	94,445	4%
Capital Outlay	2,400	-	-	0%	-	0%
TOTAL TRANSFERS	1,059,043	1,611,545	2,068,379	28%	2,331,593	13%
Full Time Positions						

Highlights for Fiscal Year 2003/04

An additional six positions were added to handle the increased volume at the new Criminal Justice Center.

Highlights for Fiscal Year 2004/05

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	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
TRANSFERS						
Personal Services	3,558,848	7,292,353	7,590,523	4%	1,773,238	-77%
Operating	493,933	1,406,469	1,024,072	-27%	331,638	-68%
Capital Outlay	33,200	135,200	114,920	-15%	11,700	-90%
Reserves and Transfers	-	-	-		-	-
TOTAL TRANSFERS	4,085,981	8,834,022	8,729,515	-1%	2,116,576	-76%
FUNDING SOURCE(S)						
General Fund	3,986,392	8,726,986	8,729,515	0%	2,116,576	-76%
MSTU - Unincorporated	-	-	-	0%	-	0%
Debt Service Funds	-	-	-	0%	-	0%
Enterprise Funds	-	-	-	0%	-	0%
Internal Service Funds	-	-	-	0%	-	0%
Special Revenue Funds	99,589	107,036	-	-100%	-	0%
TOTAL FUNDING SOURCES	4,085,981	8,834,022	8,729,515	-1%	2,116,576	-76%
Full Time Positions	79.4	174.5	172.5		27.0	

General Highlights

Revision 7 to Article V of the Florida Constitution as adopted by the voters in 1998 is now implemented. This revision required the state to provide funding, with a few exceptions, of the State court system including the Clerk's court-related budget. Therefore, in FY2005, the County budget only funds the non-court-related functions of the Clerk including comptroller, treasurer, auditor and *ex officio* Clerk to the Board of County Commissioners along with the court-related limited items noted in Florida Statute Chapter 29.

Office: Clerk of the Court

Alachua County

Division: Finance and Accounting

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
TRANSFERS						
Personal Services	1,438,891	1,539,613	1,547,090	0%	1,686,038	9%
Operating	120,763	120,987	129,119	7%	132,353	3%
Capital Outlay	11,700	11,700	11,700	0%	11,700	0%
TOTAL TRANSFERS	1,571,354	1,672,300	1,687,909	1%	1,830,091	8%
Full Time Positions	26.0	26.0	24.0		25.0	

Highlights for Fiscal Year 2003/04

Highlights for Fiscal Year 2004/05

An internal auditor position has been added.

Office: Clerk of Court

Alachua County

Division: Official Records

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
TRANSFERS						
Personal Services	-	-	530,000	100%	-	-100%
Operating	-	-	153,000	100%	-	-100%
Capital Outlay	-	-	20,000	100%	-	-100%
TOTAL TRANSFERS	-	-	703,000	100%	-	
Full Time Positions	-	-	15.5		-	

Highlights for Fiscal Year 2003/04

New division separated from the Clerk of the Circuit Court budget in preparation of Article V implementation.

Highlights for Fiscal Year 2004/05

Implementation of Revision 7 to Article V of the Florida Constitution as adopted by the voters in 1998 eliminated the County's budget responsibility for this office which will now be fee-based.

Office: Clerk of Court

Alachua County

Division: Courts and Corrections

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
TRANSFERS						
Personal Services	2,097,383	5,720,880	5,513,433	-4%	87,200	-98%
Operating	296,155	1,210,306	741,953	-39%	199,285	-73%
Capital Outlay	21,500	123,500	83,220	-33%	-	-100%
TOTAL TRANSFERS	2,415,038	7,054,686	6,338,606	-10%	286,485	-95%
Full Time Positions	52.4	147.5	133.0		2.0	

Highlights for Fiscal Year 2003/04

Reserve of 25% (\$4,753,955) to be established for potential impacts of Article V. Circuit and County Courts combined per request of Clerk of the Court.

Highlights for Fiscal Year 2004/05

Revision 7 to Article V of the Florida Constitution as adopted by the voters in 1998 is now implemented. The County's budgetary responsibilities include communication, facility maintenance, self-insurance and technology.

Office: Clerk of Court

Alachua County

Division: Law Library

FY 2003/04

FY 2004/05

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Final Budget	Percent Change in FY 2005 Final Budget over FY 2004 Adopted Budget
TRANSFERS						
Personal Services	22,574	31,860	-	100%	-	0%
Operating	77,015	75,176	-	100%	-	0%
Capital Outlay	-	-	-	100%	-	0%
Reserves and Transfers	-	-	-	0%	-	0%
TOTAL TRANSFERS	99,589	107,036	-	100%	-	
Full Time Positions	1.0	1.0	-	-100%	-	0%

Highlights for Fiscal Year 2003/04

Transferred to Court Administration

Highlights for Fiscal Year 2004/05

Not applicable.

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	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
TRANSFERS						
Personal Services	2,500,103	2,665,188	2,922,959	10%	3,002,848	3%
Operating	507,958	671,032	772,251	15%	792,948	3%
Capital Outlay	477,228	79,125	75,706	-4%	126,326	67%
TOTAL TRANSFERS	3,485,289	3,415,345	3,770,916	10%	3,922,122	4%
FUNDING SOURCE(S)						
General Fund	3,485,289	3,415,345	3,740,916	10%	3,892,122	2%
MSTU - Unincorporated	-	-	-	0%	-	0%
Debt Service Funds	-	-	-	0%	-	0%
Enterprise Funds	-	-	-	0%	-	0%
Internal Service Funds	-	-	-	0%	-	0%
Special Revenue Funds	-	-	30,000	100%	30,000	0%
TOTAL FUNDING SOURCES	3,485,289	3,415,345	3,770,916	10%	3,922,122	4%

Full Time Positions	55.0	56.0	56.0		56.0	
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Highlights for Fiscal Year 2003/04

Highlights for Fiscal Year 2004/05

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	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	641,565	711,457	944,442	33%	791,737	-16%
Operating Expenditures	393,695	364,830	285,891	-22%	340,031	19%
Capital Outlay	30,363	33,980	-	-100%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	1,226,468	1,175,791	-	0%	-	0%
Transfers:						
Personal Services	-	-	874,192	100%	721,487	-17%
Operating	82,155	136,971	243,041	77%	297,181	22%
Capital Outlay	-	-	-	0%	-	0%
TOTAL EXPENDITURES	2,374,246	2,423,029	2,347,566	-3%	2,150,436	-8%
FUNDING SOURCE(S)						
General Fund	1,065,612	1,166,624	1,117,233	-4%	1,018,668	-9%
MSTU - Unincorporated	-	-	-	0%	-	0%
Debt Service Funds	-	-	-	0%	-	0%
Enterprise Funds	-	-	-	0%	-	0%
Internal Service Funds	-	-	-	0%	-	0%
Special Revenue Funds	1,308,634	1,256,405	1,230,333	-2%	1,131,768	-8%
TOTAL FUNDING SOURCES	2,374,246	2,423,029	2,347,566	-3%	2,150,436	-8%

Full Time Positions	11.0	11.0	11.0		11.0	
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Highlights for Fiscal Year 2003/04

Increase personal services and operating costs for additional elections to be held in this year.
 Conduct two county-wide elections.
 Anticipate increase in early voting and absentee voting based on historical trend.

Highlights for Fiscal Year 2004/05

Decrease personal services and operating costs due to fewer elections planned for this fiscal year.
 Conduct the November 2, 2004, General Election.
 In January, 2005, a new Supervisor of Elections will take office.
 By July, 2005, the changes required by State Law for accessibility compliance will be implemented. Funding for these changes will be from the Help America Vote Act.
 The Florida Voter Registration System will become operational with a state-wide system of voter registration. Each county will interface with the State system by 2006.

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JUDICIAL

COURT ADMINISTRATOR

Mission:

The Florida Supreme Court through the district courts of appeal and the trial courts constitute the third branch of government. The Eighth Judicial Circuit is one of twenty trial court circuits in the Florida Court System. The Eighth Judicial Circuit is composed of Alachua, Baker, Bradford, Gilchrist, Levy and Union Counties. The trial courts are responsible for the resolution of legal disputes in a timely and fair process. Article V of the Florida Constitution as amended defines the responsibility of the State and of the local counties for the funding of the trial courts.

The John A. H. Murphree Law Library is the only public (non-University) law library in Alachua County. It is used by the public, the Bar, government lawyers, and judges for legal research. The Library is governed by a board of Trustees including the Chief Judge, the Chair of the Alachua County Commission, the Clerk of the Courts, and two representatives of the local bar.

PUBLIC DEFENDER

Mission:

Provide representation to court-appointed indigent persons charged with criminal offenses in the Eighth Judicial Circuit of Florida. Alachua County funds statutorily mandated expenses of the Office of the Public Defender for office space and utilities, maintenance, and communications.

STATE ATTORNEY

Mission:

To be the Chief Prosecuting Officer in all trial courts in his respective Circuit and shall perform all other duties as prescribed by general law. Chapter 27 of Florida Statutes and the Florida Rules of Criminal Procedure further describe the duties of the State Attorney. The State Attorney shall appear in the Circuit and County Courts within his judicial circuit and prosecute or defend on behalf of the State, all suits, application, or motions, civil and criminal, in which the State is a party.

GUARDIAN AD LITEM

Mission:

To advocate for the best interests of children who are alleged to be abused, neglected, or abandoned, and who are involved in the court process. Alachua County provides statutorily mandated expenses of the Guardian ad Litem Program as well as critical staff positions.

COURT RELATED ACTIVITIES

Mission:

To operate the Teen Court/Other Juvenile Programs and Crime Prevention Programs as stipulated by Senate Bill 2962.

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	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	1,798,269	1,909,176	2,164,313	13%	785,221	-64%
Operating Expenditures	1,906,317	2,179,852	2,189,739	0%	585,912	-73%
Capital Outlay	98,335	209,985	20,600	-90%	-	-100%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	45,185	159,192	1,574,681	889%	-	-100%
TOTAL EXPENDITURES	3,848,106	4,458,205	5,949,333	33%	1,371,133	-77%
FUNDING SOURCE(S)						
General Fund	3,214,290	3,748,184	3,330,996	-11%	702,276	-79%
MSTU - Unincorporated	-	-	-	0%	-	0%
Debt Service Funds	-	-	-	0%	-	0%
Enterprise Funds	-	-	-	0%	-	0%
Internal Service Funds	-	-	-	0%	-	0%
Special Revenue Funds	633,816	710,021	2,618,337	269%	668,857	-74%
TOTAL FUNDING SOURCES	3,848,106	4,458,205	5,949,333	33%	1,371,133	-77%

Full Time Positions	41.7	41.7	45.1		12.0	
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General Highlights

The constitutional change and shift in funding responsibility for large court programs from the county to the state resulted in a significant reduction in the budget request for FY05. The county will continue to meet responsibility for some core court functions including "local requirements." Therefore, this budget request includes funding for communication, security, facilities, self insurance and local requirements defined by the Chief Judge.

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	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	-	-	-	0%	-	0%
Operating Expenditures	254,387	259,287	260,595	1%	115,346	-56%
Capital Outlay	-	-	-	0%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	-	-	-	0%	-	0%
TOTAL EXPENDITURES	254,387	259,287	260,595	1%	115,346	-56%
FUNDING SOURCE(S)						
General Fund	27,286	27,297	28,559	5%	42,322	48%
MSTU - Unincorporated	-	-	-	0%	-	0%
Debt Service Funds	-	-	-	0%	-	0%
Enterprise Funds	-	-	-	0%	-	0%
Internal Service Funds	-	-	-	0%	-	0%
Special Revenue Funds	227,101	231,990	232,036	0%	73,024	-69%
TOTAL FUNDING SOURCES	254,387	259,287	260,595	1%	115,346	-56%

Full Time Positions						
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General Highlights

The Office of the Public Defender will continue to provide representation to court-appointed indigent persons charged with criminal offenses in the Eighth Judicial Circuit of Florida. The constitutional change and shift in funding responsibility for core court programs from the county to the state resulted in a significant reduction in the budget request for FY05. The county will continue to meet responsibility for court functions including communication, security, facilities, insurance and technology as defined in SB2962.

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	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	-	-	-		-	
Operating Expenditures	206,139	226,130	404,839	79%	311,809	-23%
Capital Outlay	-	-	-		19,760	100%
Debt Service	-	-	-		-	
Grants and Aid	-	-	-		-	
Reserves and Transfers	-	-	-		-	
Reserve for Article V	-	-	-		-	
TOTAL EXPENDITURES	206,139	226,130	404,839	79%	331,569	-18%
FUNDING SOURCE(S)						
General Fund	206,139	226,130	365,381	62%	175,454	-52%
MSTU - Unincorporated	-	-	-		-	
Debt Service Funds	-	-	-		-	
Enterprise Funds	-	-	-		-	
Internal Service Funds	-	-	-		-	
Special Revenue Funds	-	-	39,458	100%	156,115	296%
TOTAL FUNDING SOURCES	206,139	226,130	404,839	79%	331,569	-18%

Full Time Positions						
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General Highlights

The constitutional change and shift in funding responsibility for core court programs from the county to the state resulted in a significant reduction in the budget request for FY05. The county will continue to meet responsibility for some court functions including communications, security, facilities, insurance and technology, as defined in SB 2962.

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	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	-	-	-	0%	75,472	100%
Operating Expenditures	-	-	-	0%	13,000	100%
Capital Outlay	-	-	-	0%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	-	0%
Reserves and Transfers	-	-	-	0%	-	0%
TOTAL EXPENDITURES	-	-	-	0%	88,472	100%
FUNDING SOURCE(S)						
General Fund	-	-	-	0%	88,472	100%
MSTU - Unincorporated	-	-	-	0%	-	0%
Debt Service Funds	-	-	-	0%	-	0%
Enterprise Funds	-	-	-	0%	-	0%
Internal Service Funds	-	-	-	0%	-	0%
Special Revenue Funds	-	-	-	0%	-	100%
TOTAL FUNDING SOURCES	-	-	-	0%	88,472	100%
Full Time Positions						

General Highlights

HB 0438 shifted organizational responsibility for the Guardian Ad Litem Program. The County will support two positions.

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Office: Court Related Activities

**Alachua County
FY 2003/04
FY 2004/05**

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Final Budget over FY 2004 Adopted Budget
EXPENDITURES:						
Personal Services	-	-	-	0%	-	0%
Operating Expenditures	-	-	-	0%	-	100%
Capital Outlay	-	-	-	0%	-	0%
Debt Service	-	-	-	0%	-	0%
Grants and Aid	-	-	-	0%	25,942	0%
Reserves and Transfers	-	-	-	0%	310,730	0%
TOTAL EXPENDITURES	-	-	-	0%	336,672	100%
FUNDING SOURCE(S)	-	-	-		-	
General Fund	-	-	-	0%	-	0%
MSTU - Unincorporated	-	-	-	0%	-	0%
Debt Service Funds	-	-	-	0%	-	0%
Enterprise Funds	-	-	-	0%	-	0%
Internal Service Funds	-	-	-	0%	-	0%
Special Revenue Funds	-	-	-	0%	336,672	100%
TOTAL FUNDING SOURCES	-	-	-	0%	336,672	100%
Full Time Positions						

General Highlights

This department includes the Article V Senate Bill 2962 funded Teen Court/Other Juvenile Programs and Crime Prevention Program.

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ALACHUA COUNTY FUND STRUCTURE

<u>FUND TYPE</u>	<u>FUND NUMBER</u>
<u>GENERAL FUND</u>	
General Fund	001
<u>SPECIAL REVENUE FUNDS</u>	
MSTU Unincorporated Services	008
MSTU Law Enforcement	009
MSBU – Refuse Collection	148
Transportation Trust Fund	149
Drug and Law Enforcement	811
Environmental	812
Court Related	813
Emergency Services	814
Housing/Land Development	815
Community Services	816
Tourism	817
Other Special Revenues	818
<u>DEBT SERVICE FUND</u>	
Debt Service Fund	819
<u>CAPITAL PROJECTS FUNDS</u>	
1999 Public Improvement Bond Capital	320
Alachua County Forever	822
Other Capital Projects	820
<u>PROPRIETARY FUNDS</u>	
<u>ENTERPRISE FUNDS</u>	
Solid Waste	821
Codes Enforcement	410
Non-Emergency Transport	411
<u>INTERNAL SERVICE FUNDS</u>	
Self-Insurance	501
Computer Replacement	500
Fleet Management	503
Telephone Service	504
Vehicle Replacement	506
<u>TRUST & AGENCY FUNDS</u>	
Law Library	855
Housing Finance Authority	850

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Budget Sources and Uses

**Alachua County
FY 2003/04
FY 2004/05**

	FY 2003 Actual	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
SOURCES					
Ad Valorem Taxes	72,594,142	80,119,255	10%	87,512,274	9%
Other Taxes	24,831,150	16,824,516	-32%	23,636,508	40%
Licenses and Permits	1,907,577	1,839,037	-4%	1,962,200	7%
Intergovernmental Revenue	29,080,287	26,965,351	-7%	25,353,844	-6%
Charges for Services	28,356,059	29,215,625	3%	40,595,142	39%
Fines and Forfeitures	1,925,718	1,612,710	-16%	674,230	-58%
Miscellaneous Revenue	10,922,458	10,969,581	0%	10,315,984	-6%
Total Operating Revenue	169,617,391	167,546,075	-1%	190,050,182	13%
NON-OPERATING REVENUE					
Operating Transfers In	29,488,795	28,558,561	-3%	30,860,593	8%
Debt Proceeds	17,200,000	685,250	0%	-	-100%
Transfer in From Constitutional Offices	2,238,610	1,703,800	-24%	1,394,300	-18%
Use of Fund Balance	-	19,812,760	100%	14,945,673	-25%
Other Non-Operating Revenues	-	(3,154,221)	0%	-	-100%
Total Non-operating Revenues	48,927,405	47,606,150	-3%	47,200,566	-1%
TOTAL REVENUES SOURCES	218,544,796	215,152,225	-2%	237,250,748	10%
USES					
Personal Services	39,908,153	44,112,280	11%	45,987,115	4%
Operating Expenditures	53,355,851	54,928,663	3%	77,333,527	41%
Capital Equipment	7,441,301	7,427,666	0%	3,126,130	-58%
Capital Projects	11,759,242	3,707,472	-68%	4,127,989	11%
Debt Services	8,754,578	6,068,981	-31%	6,574,760	8%
Total Operating Expenditures	121,219,125	116,245,062	-4%	137,149,521	18%
NON-OPERATING EXPENDITURES					
Grants and Aids	1,846,069	2,209,046	20%	2,770,322	25%
Transfer to Clerk of Court	8,726,986	8,729,515	0%	2,116,576	-76%
Transfer to Property Appraiser	3,415,345	3,770,916	10%	3,922,122	4%
Transfer to Sheriff	50,660,588	53,405,463	5%	55,880,774	5%
Transfer to Supervisor of Election	1,312,763	1,117,233	-15%	1,018,668	-9%
Other Transfers Out	25,691,932	24,654,437	-4%	27,459,264	11%
Reserve for Contingencies	-	7,577,586	0%	8,449,907	12%
Refunds	1,559	3,000	92%	3,000	0%
Other Non-Operating	(2,467,345)	(2,560,033)	4%	(1,519,406)	-41%
Total Non-Operating Expenditures	89,187,897	98,907,163	11%	100,101,227	1%
TOTAL EXPENDITURES	210,407,022	215,152,225	2%	237,250,748	10%

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Fund: General Fund (001)

**Alachua County
FY 2003/04
FY 2004/05**

	FY 2003 Actual	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
OPERATING REVENUE					
Ad Valorem Taxes	61,865,754	66,771,822	8%	72,715,674	9%
Other Taxes	2,500	978,204	39028%	346,176	-65%
Licenses and Permits	287,014	325,638	13%	349,633	7%
Intergovernmental Revenue	5,033,119	4,712,425	-6%	4,447,213	-6%
Charges for Services	6,322,620	5,954,208	-6%	3,081,239	-48%
Fines and Forfeitures	343,549	199,845	-42%	108,045	-46%
Miscellaneous Revenue	3,214,954	3,814,058	19%	3,102,545	-19%
Total Operating Revenue	77,069,510	82,756,200	7%	84,150,525	2%
NON-OPERATING REVENUE					
Transfer in From Other Funds	7,947,329	6,956,013	-12%	5,581,026	-20%
Transfer in From Constitutional Offices	1,278,914	1,405,000	10%	1,175,500	-16%
Use of Fund Balance	-	4,743,690	100%	5,163,573	9%
Other Non-operating Revenues	-	(2,888,639)	0%	-	-100%
Total Non-operating Revenues	9,226,243	10,216,064	11%	11,920,099	17%
TOTAL REVENUES	86,295,753	92,972,264	8%	96,070,624	3%
OPERATING EXPENDITURES					
Personal Services	16,265,165	17,724,234	9%	18,226,959	3%
Operating Expenditures	16,854,061	15,354,049	-9%	17,943,754	17%
Capital Outlay	311,525	40,537	-87%	60,297	49%
Debt Service	-	-	0%	-	0%
Total Operating Expenditures	33,430,751	33,118,820	-1%	36,231,010	9%
NON-OPERATING EXPENDITURES					
Grants and Aids	1,573,538	1,875,335	19%	2,558,407	36%
Transfer to Clerk of Court	8,726,986	8,729,515	0%	2,116,576	-76%
Transfer to Property Appraiser	3,415,345	3,740,916	10%	3,892,122	4%
Transfer to Sheriff	32,595,317	35,075,039	8%	37,146,208	6%
Transfer to Supervisor of Election	1,166,624	1,117,233	-4%	1,018,668	-9%
Other Transfers Out	5,860,634	5,892,579	1%	8,785,595	49%
Reserve for Contingencies	-	3,419,827	0%	4,319,038	26%
Refunds	1,559	3,000	92%	3,000	0%
Total Non-operating Expenditures	53,340,003	59,853,444	12%	59,839,614	0%
TOTAL EXPENDITURES	86,770,754	92,972,264	7%	96,070,624	3%

Fund: MSTU Unincorporated Services (008)

**Alachua County
FY 2003/04
FY 2004/05**

	FY 2003 Actual	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
OPERATING REVENUE					
Ad Valorem Taxes	5,244,532	5,722,398	9%	6,250,431	9%
Other Taxes	4,735,377	5,051,115	7%	5,287,986	5%
Licenses and Permits	184,111	190,149	3%	185,000	-3%
Intergovernmental Revenue	1,018,894	1,016,500	0%	1,016,500	0%
Charges for Services	112,180	109,800	-2%	109,800	0%
Fines and Forfeitures	-	-	0%	-	0%
Miscellaneous Revenue	51,142	4,000	-92%	2,000	-50%
Total Operating Revenue	11,346,236	12,093,962	7%	12,851,717	6%
	-	-			
NON-OPERATING REVENUE					
Transfer in From Other Funds	559,678	649,241	16%	532,617	-18%
Transfer in From Constitutional Offices	19,556	29,400	50%	28,420	-3%
Use of Fund Balance	-	1,137,193	100%	988,281	-13%
Other Non-operating Revenues	-	(133,729)	100%	-	-100%
Total Non-operating Revenues	579,234	1,682,105	190%	1,549,318	-8%
	-	-			
TOTAL REVENUES	11,925,470	13,776,067	16%	14,401,035	5%
OPERATING EXPENDITURES					
Personal Services	1,006,957	1,344,216	33%	1,480,200	10%
Operating Expenditures	3,112,348	2,921,484	-6%	2,769,315	-5%
Capital Outlay	5,276	6,400	21%	36,400	469%
Debt Service	-	-	0%	-	0%
Total Operating Expenditures	4,124,581	4,272,100	4%	4,285,915	0%
	-	-			
NON-OPERATING EXPENDITURES					
Grants and Aids	36,841	-	-100%	-	0%
Transfer to Clerk of Court	0	-	0%	-	0%
Transfer to Property Appraiser	-	-	0%	-	0%
Transfer to Sheriff	-	-	0%	-	0%
Transfer to Supervisor of Election	-	-	0%	-	0%
Other Transfers Out	8,197,446	8,873,823	8%	9,665,310	9%
Reserve for Contingencies	-	630,144	100%	449,810	-29%
Refunds	-	-	0%	-	0%
Total Non-operating Expenditures	8,234,287	9,503,967	15%	10,115,120	6%
	-	-			
TOTAL EXPENDITURES	12,358,868	13,776,067	11%	14,401,035	5%

Fund: MSTU - Law Enforcement (009)

**Alachua County
FY 2003/04
FY 2004/05**

	FY 2003 Actual	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
OPERATING REVENUE					
Ad Valorem Taxes	5,483,856	5,975,763	9%	6,529,108	9%
Other Taxes	4,548,960	4,748,032	4%	5,287,986	11%
Licenses and Permits	-	-	0%	-	0%
Intergovernmental Revenue	-	-	0%	-	0%
Charges for Services	-	-	0%	-	0%
Fines and Forfeitures	895,246	867,000	-3%	-	-100%
Miscellaneous Revenue	40,266	4,000	-90%	2,000	-50%
Total Operating Revenue	10,968,328	11,594,795	6%	11,819,094	2%
NON-OPERATING REVENUE					
Transfer in From Other Funds	-	250,000	100%	500,000	100%
Transfer in From Constitutional Offices	119,005	254,600	114%	175,580	-31%
Use of Fund Balance	-	805,515	100%	466,984	-42%
Other Non-operating Revenues	-	(129,913)	100%	-	-100%
Total Non-operating Revenues	119,005	1,180,202	892%	1,142,564	-3%
TOTAL REVENUES	11,087,333	12,774,997	15%	12,961,658	1%
OPERATING EXPENDITURES					
Personal Services	-	-	0%	-	0%
Operating Expenditures	110,175	-	-100%	143,640	100%
Capital Outlay	-	-	0%	-	0%
Debt Service	-	-	0%	-	0%
Total Operating Expenditures	110,175	-	-100%	143,640	0%
NON-OPERATING EXPENDITURES					
Grants and Aids	-	-	0%	-	0%
Transfer to Clerk of Court	-	-	0%	-	0%
Transfer to Property Appraiser	-	-	0%	-	0%
Transfer to Sheriff	11,880,467	12,242,340	3%	12,104,350	-1%
Transfer to Supervisor of Election	-	-	0%	-	0%
Other Transfers Out	-	-	0%	-	0%
Reserve for Contingencies	-	532,657	100%	713,668	34%
Refunds	-	-	0%	-	0%
Total Non-operating Expenditures	11,880,467	12,774,997	8%	12,818,018	0%
TOTAL EXPENDITURES	11,990,642	12,774,997	7%	12,961,658	1%

Fund: CHOICES (010)

**Alachua County
FY 2003/04
FY 2004/05**

	FY 2003 Actual	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
OPERATING REVENUE					
Ad Valorem Taxes	-	-	0%	-	0%
Other Taxes	-	-	0%	6,980,045	100%
Licenses and Permits	-	-	0%	-	0%
Intergovernmental Revenue	-	-	0%	-	0%
Charges for Services	-	-	0%	-	0%
Fines and Forfeitures	-	-	0%	-	0%
Miscellaneous Revenue	-	-	0%	-	0%
Total Operating Revenue	-	-	0%	6,980,045	100%
NON-OPERATING REVENUE					
Transfer in From Other Funds	-	-	0%	-	0%
Transfer in From Constitutional Offices	-	-	0%	-	0%
Use of Fund Balance	-	-	0%	-	0%
Other Non-operating Revenues	-	-	0%	-	0%
Total Non-operating Revenues	-	-	0%	-	0%
TOTAL REVENUES	-	-	0%	6,980,045	100%
OPERATING EXPENDITURES					
Personal Services	-	-	0%	-	0%
Operating Expenditures	-	-	0%	6,980,045	100%
Capital Outlay	-	-	0%	-	0%
Debt Service	-	-	0%	-	0%
Total Operating Expenditures	-	-	0%	6,980,045	100%
NON-OPERATING EXPENDITURES					
Grants and Aids	-	-	0%	-	0%
Transfer to Clerk of Court	-	-	0%	-	0%
Transfer to Property Appraiser	-	-	0%	-	0%
Transfer to Sheriff	-	-	0%	-	0%
Transfer to Supervisor of Election	-	-	0%	-	0%
Other Transfers Out	-	-	0%	-	0%
Reserve for Contingencies	-	-	0%	-	0%
Refunds	-	-	0%	-	0%
Total Non-operating Expenditures	-	-	0%	-	0%
TOTAL EXPENDITURES	-	-	0%	6,980,045	100%

Fund: MSBU Refuse Collection (148)

**Alachua County
FY 2003/04
FY 2004/05**

	FY 2003 Actual	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
OPERATING REVENUE					
Ad Valorem Taxes	-	-	0%	-	0%
Other Taxes	-	-	0%	-	0%
Licenses and Permits	-	-	0%	-	0%
Intergovernmental Revenue	-	-	0%	-	0%
Charges for Services	101,002	72,360	-28%	72,360	0%
Fines and Forfeitures	-	-	0%	-	0%
Miscellaneous Revenue	3,426,134	3,442,901	0%	3,550,551	3%
Total Operating Revenue	3,527,136	3,515,261	0%	3,622,911	3%
NON-OPERATING REVENUE					
Transfer in From Other Funds	-	-	0%	-	0%
Transfer in From Constitutional Offices	12,461	12,000	-4%	12,000	0%
Use of Fund Balance	-	204,266	100%	194,523	-5%
Other Non-operating Revenues	-	-	0%	-	0%
Total Non-operating Revenues	12,461	216,266	1636%	206,523	-5%
TOTAL REVENUES	3,539,597	3,731,527	5%	3,829,434	3%
OPERATING EXPENDITURES					
Personal Services	283,179	321,197	13%	331,375	3%
Operating Expenditures	3,020,106	3,178,930	5%	3,207,787	1%
Capital Outlay	7,236	1,400	-81%	27,600	1871%
Debt Service	-	-	0%	-	0%
Total Operating Expenditures	3,310,521	3,501,527	6%	3,566,762	2%
NON-OPERATING EXPENDITURES					
Grants and Aids	-	-	0%	-	0%
Transfer to Clerk of Court	-	-	0%	-	0%
Transfer to Property Appraiser	-	30,000	100%	30,000	0%
Transfer to Sheriff	-	-	0%	-	0%
Transfer to Supervisor of Election	-	-	0%	-	0%
Other Non-Operating	-	-	0%	7,911	100%
Other Transfers Out	-	-	0%	-	0%
Reserve for Contingencies	-	200,000	100%	224,761	12%
Refunds	-	-	0%	-	0%
	-	-	0%	-	0%
Total Non-operating Expenditures	-	230,000	100%	262,672	14%
TOTAL EXPENDITURES	3,310,521	3,731,527	13%	3,829,434	3%

Fund: Transportation Trust Fund (149)

**Alachua County
FY 2003/04
FY 2004/05**

	FY 2003 Actual	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
OPERATING REVENUE					
Ad Valorem Taxes	-	-	0%	-	0%
Other Taxes	4,834,770	4,673,200	-3%	4,357,175	-7%
Licenses and Permits	-	-	0%	-	0%
Intergovernmental Revenue	3,928,011	3,900,000	-1%	3,900,000	0%
Charges for Services	377,437	66,500	-82%	148,401	123%
Fines and Forfeitures	-	-	0%	-	0%
Miscellaneous Revenue	93,069	90,000	-3%	90,000	0%
Total Operating Revenue	9,233,287	8,729,700	-5%	8,495,576	-3%
NON-OPERATING REVENUE					
Transfer in From Other Funds	-	-	0%	1,000,000	100%
Transfer in From Constitutional Offices	-	-	0%	-	0%
Use of Fund Balance	-	3,694,355	100%	(388,344)	-111%
Other Non-operating Revenues	-	-	0%	-	0%
Total Non-operating Revenues	-	3,694,355	100%	611,656	-83%
TOTAL REVENUES	9,233,287	12,424,055	35%	9,107,232	-27%
OPERATING EXPENDITURES					
Personal Services	3,022,903	3,381,837	12%	3,409,818	1%
Operating Expenditures	3,044,400	3,654,642	20%	3,687,356	1%
Capital Outlay	566,778	5,207,576	819%	1,660,000	-68%
Debt Service	-	-	0%	-	0%
Total Operating Expenditures	6,634,081	12,244,055	85%	8,757,174	-28%
NON-OPERATING EXPENDITURES					
Grants and Aids	-	-	0%	-	0%
Transfer to Clerk of Court	-	-	0%	-	0%
Transfer to Property Appraiser	-	-	0%	-	0%
Transfer to Sheriff	-	-	0%	-	0%
Transfer to Supervisor of Election	-	-	0%	-	0%
Other Transfers Out	230,805	-	-100%	-	0%
Reserve for Contingencies	-	180,000	100%	350,058	94%
Refunds	-	-	0%	-	0%
Total Non-operating Expenditures	230,805	180,000	-22%	350,058	0%
TOTAL EXPENDITURES	6,864,886	12,424,055	81%	9,107,232	-27%

Fund: Constitutional Officer - Supervisor of Elections (171)

Alachua County

FY 2003/04

FY 2004/05

	FY 2003 Actual	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
OPERATING REVENUE					
Ad Valorem Taxes	-	-	0%	-	0%
Other Taxes	-	-	0%	-	0%
Licenses and Permits	-	-	0%	-	0%
Intergovernmental Revenue	-	-	0%	-	0%
Charges for Services	86,306	113,100	31%	113,100	0%
Fines and Forfeitures	150	-	-100%	-	0%
Miscellaneous Revenue	3,353	-	-100%	-	0%
Total Operating Revenue	89,809	113,100	26%	113,100	0%
NON-OPERATING REVENUE					
Transfer in From Other Funds	1,166,624	1,117,233	-4%	1,018,668	-9%
Transfer in From Constitutional Offices	-	-	0%	-	0%
Use of Fund Balance	-	-	0%	-	0%
Other Non-operating Revenues	-	-	0%	-	0%
Total Non-operating Revenues	1,166,624	1,117,233	-4%	1,018,668	-9%
TOTAL REVENUES	1,256,433	1,230,333	-2%	1,131,768	-8%
OPERATING EXPENDITURES					
Personal Services	711,463	944,442	33%	791,737	-16%
Operating Expenditures	364,850	285,891	-22%	340,031	19%
Capital Outlay	33,981	-	-100%	-	0%
Debt Service	-	-	0%	-	0%
Total Operating Expenditures	1,110,294	1,230,333	11%	1,131,768	-8%
NON-OPERATING EXPENDITURES					
Grants and Aids	-	-	0%	-	0%
Transfer to Clerk of Court	-	-	0%	-	0%
Transfer to Property Appraiser	-	-	0%	-	0%
Transfer to Sheriff	-	-	0%	-	0%
Transfer to Supervisor of Election	146,139	-	-100%	-	0%
Other Transfers Out	-	-	0%	-	0%
Reserve for Contingencies	-	-	0%	-	0%
Refunds	-	-	0%	-	0%
Total Non-operating Expenditures	146,139	-	-100%	-	0%
TOTAL EXPENDITURES	1,256,433	1,230,333	-2%	1,131,768	-8%

Fund: 1999 Public Improvement Bond Capital (320)

**Alachua County
FY 2003/04
FY 2004/05**

	FY 2003 Actual	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
OPERATING REVENUE					
Ad Valorem Taxes	-	-	0%	-	0%
Other Taxes	-	-	0%	-	0%
Licenses and Permits	-	-	0%	-	0%
Intergovernmental Revenue	-	-	0%	-	0%
Charges for Services	-	-	0%	-	0%
Fines and Forfeitures	-	-	0%	-	0%
Miscellaneous Revenue	11,461	-	-100%	-	0%
Total Operating Revenue	11,461	-	-100%	-	0%
NON-OPERATING REVENUE					
Transfer in From Other Funds	-	-	0%	-	0%
Transfer in From Constitutional Offices	-	-	0%	-	0%
Use of Fund Balance	-	-	0%	-	0%
Other Non-operating Revenues	-	-	0%	-	0%
Total Non-operating Revenues	-	-	0%	-	0%
TOTAL REVENUES	11,461	-	-100%	-	0%
OPERATING EXPENDITURES					
Personal Services	-	-	0%	-	0%
Operating Expenditures	127,648	-	-100%	-	0%
Capital Outlay	56,544	-	-100%	-	0%
Debt Service	-	-	0%	-	0%
Total Operating Expenditures	184,192	-	-100%	-	0%
NON-OPERATING EXPENDITURES					
Grants and Aids	-	-	0%	-	0%
Transfer to Clerk of Court	-	-	0%	-	0%
Transfer to Property Appraiser	-	-	0%	-	0%
Transfer to Sheriff	-	-	0%	-	0%
Transfer to Supervisor of Election	-	-	0%	-	0%
Other Transfers Out	-	-	0%	-	0%
Reserve for Contingencies	-	-	0%	-	0%
Refunds	-	-	0%	-	0%
Total Non-operating Expenditures	-	-	0%	-	0%
TOTAL EXPENDITURES	184,192	-	-100%	-	0%

Fund: Codes Enforcement (410)

**Alachua County
FY 2003/04
FY 2004/05**

	FY 2003 Actual	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
OPERATING REVENUE					
Ad Valorem Taxes	-	-	0%	-	0%
Other Taxes	-	-	0%	-	0%
Licenses and Permits	1,386,099	1,280,500	-8%	1,384,817	8%
Intergovernmental Revenue	-	-	0%	-	0%
Charges for Services	47,877	15,000	-69%	15,000	0%
Fines and Forfeitures	26,837	25,000	-7%	15,000	-40%
Miscellaneous Revenue	19,077	20,260	6%	21,373	5%
Total Operating Revenue	1,479,890	1,340,760	-9%	1,436,190	7%
NON-OPERATING REVENUE					
Transfer in From Other Funds	-	-	0%	-	0%
Transfer in From Constitutional Offices	-	-	0%	-	0%
Use of Fund Balance	-	536,067	100%	537,568	0%
Other Non-operating Revenues	-	-	0%	-	0%
Total Non-operating Revenues	-	536,067	100%	537,568	0%
TOTAL REVENUES	1,479,890	1,876,827	27%	1,973,758	5%
OPERATING EXPENDITURES					
Personal Services	1,283,769	1,216,091	-5%	1,327,468	9%
Operating Expenditures	306,254	379,896	24%	355,045	-7%
Capital Outlay	12,230	-	-100%	-	0%
Debt Service	-	-	0%	-	0%
Total Operating Expenditures	1,602,253	1,595,987	0%	1,682,513	5%
NON-OPERATING EXPENDITURES					
Grants and Aids	-	-	0%	-	0%
Transfer to Clerk of Court	-	-	0%	-	0%
Transfer to Property Appraiser	-	-	0%	-	0%
Transfer to Sheriff	-	-	0%	-	0%
Transfer to Supervisor of Election	-	-	0%	-	0%
Other Non-operating	(12,230)	-	-100%	-	0%
Reserve for Contingencies	-	280,840	100%	291,245	4%
Refunds	-	-	0%	-	0%
Total Non-operating Expenditures	(12,230)	280,840	-2396%	291,245	4%
TOTAL EXPENDITURES	1,590,023	1,876,827	18%	1,973,758	5%

Fund: Non Emergency Transport (411)

**Alachua County
FY 2003/04
FY 2004/05**

	FY 2003 Actual	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
OPERATING REVENUE					
Ad Valorem Taxes	-	-	0%	-	0%
Other Taxes	-	-	0%	-	0%
Licenses and Permits	-	-	0%	-	0%
Intergovernmental Revenue	-	-	0%	-	0%
Charges for Services	35,612	-	-100%	-	0%
Fines and Forfeitures	-	-	0%	-	0%
Miscellaneous Revenue	-	-	0%	-	0%
Total Operating Revenue	35,612	-	-100%	-	0%
NON-OPERATING REVENUE					
Transfer in From Other Funds	-	-	0%	-	0%
Transfer in From Constitutional Offices	-	-	0%	-	0%
Use of Fund Balance	-	-	0%	-	0%
Other Non-operating Revenues	-	-	0%	-	0%
Total Non-operating Revenues	-	-	0%	-	0%
TOTAL REVENUES	35,612	-	-100%	-	0%
OPERATING EXPENDITURES					
Personal Services	30,214	-	-100%	-	0%
Operating Expenditures	21,539	-	-100%	-	0%
Capital Outlay	-	-	0%	-	0%
Debt Service	-	-	0%	-	0%
Total Operating Expenditures	51,753	-	-100%	-	0%
NON-OPERATING EXPENDITURES					
Grants and Aids	-	-	0%	-	0%
Transfer to Clerk of Court	-	-	0%	-	0%
Transfer to Property Appraiser	-	-	0%	-	0%
Transfer to Sheriff	-	-	0%	-	0%
Transfer to Supervisor of Election	-	-	0%	-	0%
Other Transfers Out	-	-	0%	-	0%
Reserve for Contingencies	-	-	0%	-	0%
Refunds	-	-	0%	-	0%
Total Non-operating Expenditures	-	-	0%	-	0%
TOTAL EXPENDITURES	51,753	-	-100%	-	0%

Fund: Computer Replacement (500)

**Alachua County
FY 2003/04
FY 2004/05**

	FY 2003 Actual	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
OPERATING REVENUE					
Ad Valorem Taxes	-	-	0%	-	0%
Other Taxes	-	-	0%	-	0%
Licenses and Permits	-	-	0%	-	0%
Intergovernmental Revenue	-	-	0%	-	0%
Charges for Services	383,148	250,000	-35%	324,450	30%
Fines and Forfeitures	-	-	0%	-	0%
Miscellaneous Revenue	(185)	-	-100%	-	0%
Total Operating Revenue	382,963	250,000	-35%	324,450	30%
NON-OPERATING REVENUE					
Transfer in From Other Funds	30,709	-	-100%	64,342	100%
Transfer in From Constitutional Offices	-	-	0%	-	0%
Use of Fund Balance	-	11,000	100%	79,658	624%
Other Non-operating Revenues	-	-	0%	-	0%
Total Non-operating Revenues	30,709	11,000	-64%	144,000	1209%
TOTAL REVENUES	413,672	261,000	-37%	468,450	79%
OPERATING EXPENDITURES					
Personal Services	-	-	0%	-	0%
Operating Expenditures	365,018	261,000	-28%	468,450	79%
Capital Outlay	265,232	85,000	-68%	264,342	211%
Debt Service	-	-	0%	-	0%
Total Operating Expenditures	630,250	346,000	-45%	732,792	112%
NON-OPERATING EXPENDITURES					
Grants and Aids	-	-	0%	-	0%
Transfer to Clerk of Court	-	-	0%	-	0%
Transfer to Property Appraiser	-	-	0%	-	0%
Transfer to Sheriff	-	-	0%	-	0%
Transfer to Supervisor of Election	-	-	0%	-	0%
Other Non-operating	(265,232)	(85,000)	-68%	(264,342)	211%
Reserve for Contingencies	-	-	0%	-	0%
Refunds	-	-	0%	-	0%
Total Non-operating Expenditures	(265,232)	(85,000)	-68%	(264,342)	211%
TOTAL EXPENDITURES	365,018	261,000	-28%	468,450	79%

Fund: Self Insurance Fund (501)

**Alachua County
FY 2003/04
FY 2004/05**

	FY 2003 Actual	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
OPERATING REVENUE					
Ad Valorem Taxes	-	-	0%	-	0%
Other Taxes	-	-	0%	-	0%
Licenses and Permits	-	-	0%	-	0%
Intergovernmental Revenue	-	-	0%	-	0%
Charges for Services	1,920,238	2,664,384	39%	3,160,823	19%
Fines and Forfeitures	-	-	0%	-	0%
Miscellaneous Revenue	75,128	-	-100%	-	0%
Total Operating Revenue	1,995,366	2,664,384	34%	3,160,823	19%
NON-OPERATING REVENUE					
Transfer in From Other Funds	-	-	0%	-	0%
Transfer in From Constitutional Offices	-	-	0%	-	0%
Use of Fund Balance	-	-	0%	214,000	100%
Other Non-operating Revenues	-	-	0%	-	0%
Total Non-operating Revenues	-	-	0%	214,000	100%
TOTAL REVENUES	1,995,366	2,664,384	34%	3,374,823	27%
OPERATING EXPENDITURES					
Personal Services	118,430	120,282	2%	174,445	45%
Operating Expenditures	2,138,833	2,544,102	19%	2,787,052	10%
Capital Outlay	-	-	0%	1,500	100%
Debt Service	-	-	0%	-	0%
Total Operating Expenditures	2,257,263	2,664,384	18%	2,962,997	11%
NON-OPERATING EXPENDITURES					
Grants and Aids	-	-	0%	-	0%
Transfer to Clerk of Court	-	-	0%	-	0%
Transfer to Property Appraiser	-	-	0%	-	0%
Transfer to Sheriff	-	-	0%	-	0%
Transfer to Supervisor of Election	-	-	0%	-	0%
Other Transfers Out	-	-	0%	900	100%
Reserve for Contingencies	-	-	0%	410,926	100%
Refunds	-	-	0%	-	0%
Total Non-operating Expenditures	-	-	0%	411,826	100%
TOTAL EXPENDITURES	2,257,263	2,664,384	18%	3,374,823	27%

Fund: Fleet Management (503)

**Alachua County
FY 2003/04
FY 2004/05**

	FY 2003 Actual	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
OPERATING REVENUE					
Ad Valorem Taxes	-	-	0%	-	0%
Other Taxes	-	-	0%	-	0%
Licenses and Permits	-	-	0%	-	0%
Intergovernmental Revenue	60,641	55,000	-9%	55,000	0%
Charges for Services	2,499,802	2,761,872	10%	2,808,552	2%
Fines and Forfeitures	-	-	0%	-	0%
Miscellaneous Revenue	10,772	10,000	-7%	10,000	0%
Total Operating Revenue	2,571,215	2,826,872	10%	2,873,552	2%
NON-OPERATING REVENUE					
Transfer in From Other Funds	-	-	0%	-	0%
Transfer in From Constitutional Offices	-	-	0%	-	0%
Use of Fund Balance	-	179,593	100%	244,512	36%
Other Non-operating Revenues	-	-	0%	-	0%
Total Non-operating Revenues	-	179,593	100%	244,512	36%
TOTAL REVENUES	2,571,215	3,006,465	17%	3,118,064	4%
OPERATING EXPENDITURES					
Personal Services	862,969	943,440	9%	964,549	2%
Operating Expenditures	1,653,069	2,038,025	23%	2,112,031	4%
Capital Outlay	4,500	6,500	44%	6,500	0%
Debt Service	-	-	0%	-	0%
Total Operating Expenditures	2,520,538	2,987,965	19%	3,083,080	3%
NON-OPERATING EXPENDITURES					
Grants and Aids	-	-	0%	-	0%
Transfer to Clerk of Court	-	-	0%	-	0%
Transfer to Property Appraiser	-	-	0%	-	0%
Transfer to Sheriff	-	-	0%	-	0%
Transfer to Supervisor of Election	-	-	0%	-	0%
Other Non-operating	(4,500)	(6,500)	44%	(6,500)	0%
Reserve for Contingencies	-	25,000	100%	41,484	66%
Refunds	-	-	0%	-	0%
Total Non-operating Expenditures	(4,500)	18,500	-511%	34,984	89%
TOTAL EXPENDITURES	2,516,038	3,006,465	19%	3,118,064	4%

Fund: Telephone Service (504)

**Alachua County
FY 2003/04
FY 2004/05**

	FY 2003 Actual	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
OPERATING REVENUE					
Ad Valorem Taxes	-	-	0%	-	0%
Other Taxes	-	-	0%	-	0%
Licenses and Permits	-	-	0%	-	0%
Intergovernmental Revenue	-	-	0%	-	0%
Charges for Services	522,258	516,500	-1%	516,500	0%
Fines and Forfeitures	-	-	0%	-	0%
Miscellaneous Revenue	300,867	276,920	-8%	291,920	5%
Total Operating Revenue	823,125	793,420	-4%	808,420	2%
NON-OPERATING REVENUE					
Transfer in From Other Funds	-	-	0%	-	0%
Transfer in From Constitutional Offices	-	-	0%	-	0%
Use of Fund Balance	-	262,812	100%	318,116	21%
Other Non-operating Revenues	-	-	0%	-	0%
Total Non-operating Revenues	-	262,812	100%	318,116	21%
TOTAL REVENUES	823,125	1,056,232	28%	1,126,536	7%
OPERATING EXPENDITURES					
Personal Services	326,740	347,099	6%	363,442	5%
Operating Expenditures	544,800	686,011	26%	658,023	-4%
Capital Outlay	75,319	30,000	-60%	-	-100%
Debt Service	-	-	0%	-	0%
Total Operating Expenditures	946,859	1,063,110	12%	1,021,465	-4%
NON-OPERATING EXPENDITURES					
Grants and Aids	-	-	0%	-	0%
Transfer to Clerk of Court	-	-	0%	-	0%
Transfer to Property Appraiser	-	-	0%	-	0%
Transfer to Sheriff	-	-	0%	-	0%
Transfer to Supervisor of Election	-	-	0%	-	0%
Other Non-operating	(75,319)	(30,000)	-60%	-	-100%
Reserve for Contingencies	-	23,122	0%	105,071	354%
Refunds	-	-	0%	-	0%
Total Non-operating Expenditures	(75,319)	(6,878)	-91%	105,071	-1628%
TOTAL EXPENDITURES	871,540	1,056,232	21%	1,126,536	7%

Fund: Vehicle Replacement (506)

**Alachua County
FY 2003/04
FY 2004/05**

	FY 2003 Actual	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
OPERATING REVENUE					
Ad Valorem Taxes	-	-	0%	-	0%
Other Taxes	-	-	0%	-	0%
Licenses and Permits	-	-	0%	-	0%
Intergovernmental Revenue	-	-	0%	-	0%
Charges for Services	653,119	797,496	22%	832,614	4%
Fines and Forfeitures	-	-	0%	-	0%
Miscellaneous Revenue	23,191	-	-100%	-	0%
Total Operating Revenue	676,310	797,496	18%	832,614	4%
NON-OPERATING REVENUE					
Transfer in From Other Funds	322,000	140,000	-57%	465,481	232%
Transfer in From Constitutional Offices	-	-	0%	-	0%
Use of Fund Balance	-	(179,496)	100%	(181,200)	1%
Other Non-operating Revenues	-	-	0%	-	0%
Total Non-operating Revenues	322,000	(39,496)	-112%	284,281	-820%
TOTAL REVENUES	998,310	758,000	-24%	1,116,895	47%
OPERATING EXPENDITURES					
Personal Services	-	-	0%	-	0%
Operating Expenditures	614,128	758,000	23%	888,414	17%
Capital Outlay	849,101	563,000	-34%	501,000	-11%
Debt Service	-	-	0%	-	0%
Total Operating Expenditures	1,463,229	1,321,000	-10%	1,389,414	5%
NON-OPERATING EXPENDITURES					
Grants and Aids	-	-	0%	-	0%
Transfer to Clerk of Court	-	-	0%	-	0%
Transfer to Property Appraiser	-	-	0%	-	0%
Transfer to Sheriff	-	-	0%	-	0%
Transfer to Supervisor of Election	-	-	0%	-	0%
Other Non-operating	(849,101)	(563,000)	-34%	(501,000)	-11%
Reserve for Contingencies	-	-	0%	228,481	100%
Refunds	-	-	0%	-	0%
Total Non-operating Expenditures	(849,101)	(563,000)	-34%	(272,519)	-52%
TOTAL EXPENDITURES	614,128	758,000	23%	1,116,895	47%

Fund: Health Insurance (507)

**Alachua County
FY 2003/04
FY 2004/05**

	FY 2003 Actual	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
OPERATING REVENUE					
Ad Valorem Taxes	-	-	0%	-	0%
Other Taxes	-	-	0%	-	0%
Licenses and Permits	-	-	0%	-	0%
Intergovernmental Revenue	-	-	0%	-	0%
Charges for Services	-	-	0%	12,918,000	100%
Fines and Forfeitures	-	-	0%	-	0%
Miscellaneous Revenue	-	-	0%	-	0%
Total Operating Revenue	-	-	0%	12,918,000	100%
NON-OPERATING REVENUE					
Transfer in From Other Funds	-	-	0%	-	0%
Transfer in From Constitutional Offices	-	-	0%	-	0%
Use of Fund Balance	-	-	0%	-	0%
Other Non-operating Revenues	-	-	0%	-	0%
Total Non-operating Revenues	-	-	0%	-	0%
TOTAL REVENUES	-	-	0%	12,918,000	100%
OPERATING EXPENDITURES					
Personal Services	-	-	0%	-	0%
Operating Expenditures	-	-	0%	12,918,000	100%
Capital Outlay	-	-	0%	-	0%
Debt Service	-	-	0%	-	0%
Total Operating Expenditures	-	-	0%	12,918,000	100%
NON-OPERATING EXPENDITURES					
Grants and Aids	-	-	0%	-	0%
Transfer to Clerk of Court	-	-	0%	-	0%
Transfer to Property Appraiser	-	-	0%	-	0%
Transfer to Sheriff	-	-	0%	-	0%
Transfer to Supervisor of Election	-	-	0%	-	0%
Other Non-operating	-	-	0%	-	0%
Reserve for Contingencies	-	-	0%	-	0%
Refunds	-	-	0%	-	0%
Total Non-operating Expenditures	-	-	0%	-	0%
TOTAL EXPENDITURES	-	-	0%	12,918,000	100%

Fund: Drug and Law Enforcement (811)

**Alachua County
FY 2003/04
FY 2004/05**

	FY 2003 Actual	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
OPERATING REVENUE					
Ad Valorem Taxes	-	-	0%	-	0%
Other Taxes	-	-	0%	-	0%
Licenses and Permits	-	-	0%	-	0%
Intergovernmental Revenue	682,204	238,842	-65%	359,760	51%
Charges for Services	20,033	21,800	9%	136,414	526%
Fines and Forfeitures	96,945	41,985	-57%	41,985	0%
Miscellaneous Revenue	5,510	-	-100%	-	0%
Total Operating Revenue	804,692	302,627	-62%	538,159	78%
NON-OPERATING REVENUE					
Transfer in From Other Funds	172,577	207,237	20%	224,965	9%
Transfer in From Constitutional Offices	242,010	-	-100%	-	0%
Use of Fund Balance	-	545,471	100%	545,471	0%
Other Non-operating Revenues	-	-	0%	-	0%
Total Non-operating Revenues	414,587	752,708	82%	770,436	2%
TOTAL REVENUES	1,219,279	1,055,335	-13%	1,308,595	24%
OPERATING EXPENDITURES					
Personal Services	380,435	414,348	9%	433,376	5%
Operating Expenditures	108,841	155,845	43%	154,545	-1%
Capital Outlay	2,531	35,000	1283%	35,000	0%
Debt Service	-	-	0%	-	0%
Total Operating Expenditures	491,807	605,193	23%	622,921	3%
NON-OPERATING EXPENDITURES					
Grants and Aids	28,250	108,224	283%	108,224	0%
Transfer to Clerk of Court	-	-	0%	-	0%
Transfer to Property Appraiser	-	-	0%	-	0%
Transfer to Sheriff	624,718	341,918	-45%	577,450	69%
Transfer to Supervisor of Election	-	-	0%	-	0%
Other Transfers Out	-	-	0%	-	0%
Reserve for Contingencies	-	-	0%	-	0%
Refunds	-	-	0%	-	0%
Total Non-operating Expenditures	652,968	450,142	-31%	685,674	52%
TOTAL EXPENDITURES	1,144,775	1,055,335	-8%	1,308,595	24%

Fund: Environmental (812)

**Alachua County
FY 2003/04
FY 2004/05**

	FY 2003 Actual	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
OPERATING REVENUE					
Ad Valorem Taxes	-	-	0%	-	0%
Other Taxes	-	-	0%	-	0%
Licenses and Permits	50,353	42,750	-15%	42,750	0%
Intergovernmental Revenue	610,223	762,292	25%	789,927	4%
Charges for Services	178,430	191,136	7%	232,656	22%
Fines and Forfeitures	-	-	0%	-	0%
Miscellaneous Revenue	64,719	-	-100%	-	0%
Total Operating Revenue	903,725	996,178	10%	1,065,333	7%
NON-OPERATING REVENUE					
Transfer in From Other Funds	-	-	0%	-	0%
Transfer in From Constitutional Offices	-	-	0%	-	0%
Use of Fund Balance	-	654,008	100%	343,583	-47%
Other Non-operating Revenues	-	-	0%	-	0%
Total Non-operating Revenues	-	654,008	100%	343,583	-47%
TOTAL REVENUES	903,725	1,650,186	83%	1,408,916	-15%
OPERATING EXPENDITURES					
Personal Services	458,988	549,017	20%	559,445	2%
Operating Expenditures	355,431	834,962	135%	818,471	-2%
Capital Outlay	9,169	266,207	2803%	31,000	-88%
Debt Service	-	-	0%	-	0%
Total Operating Expenditures	823,588	1,650,186	100%	1,408,916	-15%
NON-OPERATING EXPENDITURES					
Grants and Aids	-	-	0%	-	0%
Transfer to Clerk of Court	-	-	0%	-	0%
Transfer to Property Appraiser	-	-	0%	-	0%
Transfer to Sheriff	-	-	0%	-	0%
Transfer to Supervisor of Election	-	-	0%	-	0%
Other Transfers Out	-	-	0%	-	0%
Reserve for Contingencies	-	-	0%	-	0%
Refunds	-	-	0%	-	0%
Total Non-operating Expenditures	-	-	0%	-	0%
TOTAL EXPENDITURES	823,588	1,650,186	100%	1,408,916	-15%

Fund: Court Related (813)

**Alachua County
FY 2003/04
FY 2004/05**

	FY 2003 Actual	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
OPERATING REVENUE					
Ad Valorem Taxes	-	-	0%	-	0%
Other Taxes	-	-	0%	-	0%
Licenses and Permits	-	-	0%	-	0%
Intergovernmental Revenue	399,535	383,009	-4%	112,040	-71%
Charges for Services	2,270,192	2,226,527	-2%	1,254,045	-44%
Fines and Forfeitures	5,540	6,000	8%	6,000	0%
Miscellaneous Revenue	24,377	62,543	157%	20,000	-68%
Total Operating Revenue	2,699,644	2,678,079	-1%	1,392,085	-48%
NON-OPERATING REVENUE					
Transfer in From Other Funds	114,773	211,401	84%	-	-100%
Transfer in From Constitutional Offices	-	-	0%	-	0%
Use of Fund Balance	-	317,005	100%	33,880	-89%
Other Non-operating Revenues	-	-	0%	-	0%
Total Non-operating Revenues	114,773	528,406	360%	33,880	-94%
TOTAL REVENUES	2,814,417	3,206,485	14%	1,425,965	-56%
OPERATING EXPENDITURES					
Personal Services	530,928	643,949	21%	333,770	-48%
Operating Expenditures	579,135	1,059,155	83%	755,523	-29%
Capital Outlay	4,254	20,600	384%	-	-100%
Debt Service	-	-	0%	-	0%
Total Operating Expenditures	1,114,317	1,723,704	55%	1,089,293	-37%
NON-OPERATING EXPENDITURES					
Grants and Aids	123,115	147,738	20%	25,942	-82%
Transfer to Clerk of Court	-	-	0%	-	0%
Transfer to Property Appraiser	-	-	0%	-	0%
Transfer to Sheriff	49,263	-	-100%	-	100%
Transfer to Supervisor of Election	-	-	0%	-	0%
Other Transfers Out	1,158,669	1,335,043	15%	310,730	-77%
Reserve for Contingencies	-	-	0%	-	100%
Refunds	-	-	0%	-	0%
Total Non-operating Expenditures	1,331,047	1,482,781	11%	336,672	-77%
TOTAL EXPENDITURES	2,445,364	3,206,485	31%	1,425,965	-56%

Fund: Emergency Services (814)

**Alachua County
FY 2003/04
FY 2004/05**

	FY 2003 Actual	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
OPERATING REVENUE					
Ad Valorem Taxes	-	-	0%	-	0%
Other Taxes	-	-	0%	-	0%
Licenses and Permits	-	-	0%	-	0%
Intergovernmental Revenue	2,951,655	3,225,302	9%	3,364,883	4%
Charges for Services	5,499,083	5,839,072	6%	6,318,815	8%
Fines and Forfeitures	553,501	469,680	-15%	500,000	0%
Miscellaneous Revenue	163,614	63,316	-61%	37,602	-41%
Total Operating Revenue	9,167,853	9,597,370	5%	10,221,300	7%
NON-OPERATING REVENUE					
Transfer in From Other Funds	13,338,279	13,868,601	4%	15,956,191	15%
Transfer in From Constitutional Offices	209,114	-	-100%	-	0%
Use of Fund Balance	-	2,985,951	100%	2,028,675	-32%
Other Non-operating Revenues	-	-	0%	-	0%
Total Non-operating Revenues	13,547,393	16,854,552	24%	17,984,866	7%
TOTAL REVENUES	22,715,246	26,451,922	16%	28,206,166	7%
OPERATING EXPENDITURES					
Personal Services	11,437,852	12,541,156	10%	13,897,364	11%
Operating Expenditures	4,740,363	5,954,052	26%	6,567,415	10%
Capital Outlay	119,616	156,340	31%	136,420	-13%
Debt Service	66,960	66,960	0%	66,960	0%
Total Operating Expenditures	16,364,791	18,718,508	14%	20,668,159	10%
NON-OPERATING EXPENDITURES					
Grants and Aids	-	-	0%	-	0%
Transfer to Clerk of Court	-	-	0%	-	0%
Transfer to Property Appraiser	-	-	0%	-	0%
Transfer to Sheriff	5,510,553	5,746,166	4%	6,052,766	5%
Transfer to Supervisor of Election	-	-	0%	-	0%
Other Transfers Out	1,312,331	733,654	-44%	747,389	2%
Reserve for Contingencies	-	1,253,594	100%	737,852	-41%
Refunds	-	-	0%	-	0%
Total Non-operating Expenditures	6,822,884	7,733,414	13%	7,538,007	-3%
TOTAL EXPENDITURES	23,187,675	26,451,922	14%	28,206,166	7%

Fund: Housing/Land Development (815)

**Alachua County
FY 2003/04
FY 2004/05**

	FY 2003 Actual	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
OPERATING REVENUE					
Ad Valorem Taxes	-	-	0%	-	0%
Other Taxes	-	-	0%	-	0%
Licenses and Permits	-	-	0%	-	0%
Intergovernmental Revenue	1,484,079	2,325,521	57%	1,050,227	-55%
Charges for Services	-	-	0%	-	0%
Fines and Forfeitures	-	-	0%	-	0%
Miscellaneous Revenue	77,200	67,978	-12%	22,000	-68%
Total Operating Revenue	1,561,279	2,393,499	53%	1,072,227	-55%
NON-OPERATING REVENUE					
Transfer in From Other Funds	12,433	-	-100%	-	0%
Transfer in From Constitutional Offices	-	-	0%	-	0%
Use of Fund Balance	-	758,000	100%	1,080,000	42%
Other Non-operating Revenues	-	-	0%	-	0%
Total Non-operating Revenues	12,433	758,000	5997%	1,080,000	42%
TOTAL REVENUES	1,573,712	3,151,499	100%	2,152,227	-32%
OPERATING EXPENDITURES					
Personal Services	89,547	204,709	129%	75,555	-63%
Operating Expenditures	1,548,760	2,946,790	90%	2,076,672	-30%
Capital Outlay	1,564	-	-100%	-	0%
Debt Service	-	-	0%	-	0%
Total Operating Expenditures	1,639,871	3,151,499	92%	2,152,227	-32%
NON-OPERATING EXPENDITURES					
Grants and Aids	-	-	0%	-	0%
Transfer to Clerk of Court	-	-	0%	-	0%
Transfer to Property Appraiser	-	-	0%	-	0%
Transfer to Sheriff	-	-	0%	-	0%
Transfer to Supervisor of Election	-	-	0%	-	0%
Other Transfers Out	-	-	0%	-	0%
Reserve for Contingencies	-	-	0%	-	0%
Refunds	-	-	0%	-	0%
Total Non-operating Expenditures	-	-	0%	-	0%
TOTAL EXPENDITURES	1,639,871	3,151,499	92%	2,152,227	-32%

Fund: Community Services (816)

**Alachua County
FY 2003/04
FY 2004/05**

	FY 2003 Actual	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
OPERATING REVENUE					
Ad Valorem Taxes	-	-	0%	-	0%
Other Taxes	-	-	0%	-	0%
Licenses and Permits	-	-	0%	-	0%
Intergovernmental Revenue	716,881	772,831	8%	816,824	6%
Charges for Services	-	46,170	100%	-	-100%
Fines and Forfeitures	-	-	0%	-	0%
Miscellaneous Revenue	-	972	100%	47,142	4750%
Total Operating Revenue	716,881	819,973	14%	863,966	5%
NON-OPERATING REVENUE					
Transfer in From Other Funds	134,810	175,405	30%	200,848	15%
Transfer in From Constitutional Offices	-	-	0%	-	0%
Use of Fund Balance	-	11,000	100%	9,060	-18%
Other Non-operating Revenues	-	(1,940)	100%	-	-100%
Total Non-operating Revenues	134,810	184,465	37%	209,908	14%
TOTAL REVENUES	851,691	1,004,438	18%	1,073,874	7%
OPERATING EXPENDITURES					
Personal Services	594,624	631,561	6%	700,549	11%
Operating Expenditures	246,147	367,277	49%	369,752	1%
Capital Outlay	-	3,198	0%	1,171	-63%
Debt Service	-	-	0%	-	0%
Total Operating Expenditures	840,771	1,002,036	19%	1,071,472	7%
NON-OPERATING EXPENDITURES					
Grants and Aids	-	-	0%	-	0%
Transfer to Clerk of Court	-	-	0%	-	0%
Transfer to Property Appraiser	-	-	0%	-	0%
Transfer to Sheriff	-	-	0%	-	0%
Transfer to Supervisor of Election	-	-	0%	-	0%
Other Transfers Out	-	-	0%	-	0%
Reserve for Contingencies	-	2,402	100%	2,402	0%
Refunds	-	-	0%	-	0%
Total Non-operating Expenditures	-	2,402	100%	2,402	0%
TOTAL EXPENDITURES	840,771	1,004,438	19%	1,073,874	7%

Fund: Tourism (817)

**Alachua County
FY 2003/04
FY 2004/05**

	FY 2003 Actual	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
OPERATING REVENUE					
Ad Valorem Taxes	-	-	0%	-	0%
Other Taxes	1,497,134	1,373,965	-8%	1,377,140	0%
Licenses and Permits	-	-	0%	-	0%
Intergovernmental Revenue	-	-	0%	-	0%
Charges for Services	-	-	0%	-	0%
Fines and Forfeitures	-	-	0%	-	0%
Miscellaneous Revenue	71,376	13,112	-82%	7,204	-45%
Total Operating Revenue	1,568,510	1,387,077	-12%	1,384,344	0%
NON-OPERATING REVENUE					
Transfer in From Other Funds	362,809	-	-100%	-	0%
Transfer in From Constitutional Offices	-	-	0%	-	0%
Use of Fund Balance	-	626,396	100%	220,045	-65%
Other Non-operating Revenues	-	-	0%	-	0%
Total Non-operating Revenues	362,809	626,396	73%	220,045	-65%
TOTAL REVENUES	1,931,319	2,013,473	4%	1,604,389	-20%
OPERATING EXPENDITURES					
Personal Services	341,500	247,686	-27%	296,688	20%
Operating Expenditures	1,239,838	1,686,038	36%	1,227,952	-27%
Capital Outlay	1,644	2,000	22%	2,000	0%
Debt Service	-	-	0%	-	0%
Total Operating Expenditures	1,582,982	1,935,724	22%	1,526,640	-21%
NON-OPERATING EXPENDITURES					
Grants and Aids	84,325	77,749	-8%	77,749	0%
Transfer to Clerk of Court	-	-	0%	-	0%
Transfer to Property Appraiser	-	-	0%	-	0%
Transfer to Sheriff	-	-	0%	-	0%
Transfer to Supervisor of Election	-	-	0%	-	0%
Other Transfers Out	35,021	-	-100%	-	0%
Reserve for Contingencies	-	-	0%	-	0%
Refunds	-	-	0%	-	0%
Total Non-operating Expenditures	119,346	77,749	-35%	77,749	0%
TOTAL EXPENDITURES	1,702,328	2,013,473	18%	1,604,389	-20%

Fund: Other Special Revenues (818)

**Alachua County
FY 2003/04
FY 2004/05**

	FY 2003 Actual	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
OPERATING REVENUE					
Ad Valorem Taxes	-	-	0%	-	0%
Other Taxes	-	-	0%	-	0%
Licenses and Permits	-	-	0%	-	0%
Intergovernmental Revenue	89,487	-	-100%	-	0%
Charges for Services	-	-	0%	-	0%
Fines and Forfeitures	3,950	3,200	-19%	3,200	0%
Miscellaneous Revenue	14,937	8,275	-45%	21,375	158%
Total Operating Revenue	108,374	11,475	-89%	24,575	114%
NON-OPERATING REVENUE					
Transfer in From Other Funds	-	-	0%	-	0%
Transfer in From Constitutional Offices	-	-	0%	-	0%
Use of Fund Balance	-	63,402	100%	33,475	-47%
Other Non-operating Revenues	-	-	0%	-	0%
Total Non-operating Revenues	-	63,402	100%	33,475	-47%
TOTAL REVENUES	108,374	74,877	-31%	58,050	-22%
OPERATING EXPENDITURES					
Personal Services	-	-	0%	-	0%
Operating Expenditures	11,301	67,609	498%	58,050	-14%
Capital Outlay	-	7,268	100%	-	0%
Debt Service	-	-	0%	-	0%
Total Operating Expenditures	11,301	74,877	563%	58,050	-22%
NON-OPERATING EXPENDITURES					
Grants and Aids	-	-	0%	-	0%
Transfer to Clerk of Court	-	-	0%	-	0%
Transfer to Property Appraiser	-	-	0%	-	0%
Transfer to Sheriff	270	-	-100%	-	0%
Transfer to Supervisor of Election	-	-	0%	-	0%
Other Transfers Out	-	-	0%	-	0%
Reserve for Contingencies	-	-	0%	-	0%
Refunds	-	-	0%	-	0%
Total Non-operating Expenditures	270	-	-100%	-	0%
TOTAL EXPENDITURES	11,571	74,877	547%	58,050	-22%

Fund: Debt Service Fund (819)

**Alachua County
FY 2003/04
FY 2004/05**

	FY 2003 Actual	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
OPERATING REVENUE					
Ad Valorem Taxes	-	1,649,272	0%	2,017,061	22%
Other Taxes	-	-	0%	-	0%
Licenses and Permits	-	-	0%	-	0%
Intergovernmental Revenue	10,543,038	9,573,629	-9%	9,441,470	-1%
Charges for Services	-	-	0%	-	0%
Fines and Forfeitures	-	-	0%	-	0%
Miscellaneous Revenue	31,828	29,450	-7%	24,700	-16%
Total Operating Revenue	10,574,866	11,252,351	6%	11,483,231	2%
NON-OPERATING REVENUE					
Transfer in From Other Funds	1,641,439	1,538,396	-6%	1,382,712	-10%
Transfer in From Constitutional Offices	-	-	0%	-	0%
Debt Proceeds	3,319,265	-	-100%	-	0%
Use of Fund Balance	-	607,800	100%	1,169,304	92%
Other Non-operating Revenues	-	-	0%	-	0%
Total Non-operating Revenues	4,960,704	2,146,196	-57%	2,552,016	19%
TOTAL REVENUES	15,535,570	13,398,547	-14%	14,035,247	5%
OPERATING EXPENDITURES					
Personal Services	-	-	0%	-	0%
Operating Expenditures	-	-	0%	-	0%
Capital Outlay	-	-	0%	-	0%
Debt Service	8,482,110	6,002,021	-29%	6,507,800	8%
Total Operating Expenditures	8,482,110	6,002,021	-29%	6,507,800	8%
NON-OPERATING EXPENDITURES					
Grants and Aids	-	-	0%	-	0%
Transfer to Clerk of Court	-	-	0%	-	0%
Transfer to Property Appraiser	-	-	0%	-	0%
Transfer to Sheriff	-	-	0%	-	0%
Transfer to Supervisor of Election	-	-	0%	-	0%
Other Transfers Out	7,617,794	7,396,526	-3%	7,527,447	2%
Reserve for Contingencies	-	-	0%	-	0%
Refunds	-	-	0%	-	0%
Total Non-operating Expenditures	7,617,794	7,396,526	-3%	7,527,447	2%
TOTAL EXPENDITURES	16,099,904	13,398,547	-17%	14,035,247	5%

Fund: Other Capital Projects (820)

**Alachua County
FY 2003/04
FY 2004/05**

	FY 2003 Actual	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
OPERATING REVENUE					
Ad Valorem Taxes	-	-	0%	-	0%
Other Taxes	9,212,409	-	-100%	-	0%
Licenses and Permits	-	-	0%	-	0%
Intergovernmental Revenue	120,116	-	-100%	-	0%
Charges for Services	-	-	0%	729,752	0%
Fines and Forfeitures	-	-	0%	-	0%
Miscellaneous Revenue	402,028	-	-100%	-	0%
Total Operating Revenue	9,734,553	-	-100%	729,752	0%
NON-OPERATING REVENUE					
Transfer in From Other Funds	3,212,026	3,022,222	-6%	3,411,850	13%
Transfer in From Constitutional Offices	348,715	-	-100%	-	0%
Debt Proceeds	-	685,250	100%	-	-100%
Use of Fund Balance	-	250,000	100%	-	-100%
Other Non-operating Revenues	-	-	0%	-	0%
Total Non-operating Revenues	3,560,741	3,957,472	11%	3,411,850	-14%
TOTAL REVENUES	13,295,294	3,957,472	-70%	4,141,602	5%
OPERATING EXPENDITURES					
Personal Services	11,943	-	-100%	-	0%
Operating Expenditures	3,480,328	250,000	-93%	13,613	-95%
Capital Outlay	11,759,242	3,707,472	-68%	4,127,989	11%
Debt Service	-	-	0%	-	0%
Total Operating Expenditures	15,251,513	3,957,472	-74%	4,141,602	5%
NON-OPERATING EXPENDITURES					
Grants and Aids	-	-	0%	-	0%
Transfer to Clerk of Court	-	-	0%	-	0%
Transfer to Property Appraiser	-	-	0%	-	0%
Transfer to Sheriff	-	-	0%	-	0%
Transfer to Supervisor of Election	-	-	0%	-	0%
Other Transfers Out	805,923	-	-100%	-	0%
Reserve for Contingencies	-	-	0%	-	0%
Refunds	-	-	0%	-	0%
Total Non-operating Expenditures	805,923	-	-100%	-	0%
TOTAL EXPENDITURES	16,057,436	3,957,472	-75%	4,141,602	5%

Fund: Solid Waste (821)

**Alachua County
FY 2003/04
FY 2004/05**

	FY 2003 Actual	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
OPERATING REVENUE					
Ad Valorem Taxes	-	-	0%	-	0%
Other Taxes	-	-	0%	-	0%
Licenses and Permits	-	-	0%	-	0%
Intergovernmental Revenue	-	-	0%	-	0%
Charges for Services	7,259,907	7,502,400	3%	7,691,600	3%
Fines and Forfeitures	-	-	0%	-	0%
Miscellaneous Revenue	2,665,356	2,969,651	11%	2,983,265	0%
Total Operating Revenue	9,925,263	10,472,051	6%	10,674,865	2%
NON-OPERATING REVENUE					
Transfer in From Other Funds	473,309	422,812	-11%	521,893	23%
Transfer in From Constitutional Offices	8,835	2,800	-68%	2,800	0%
Use of Fund Balance	-	1,475,218	100%	1,705,136	16%
Other Non-operating Revenues	-	-	0%	-	0%
Total Non-operating Revenues	482,144	1,900,830	294%	2,229,829	17%
TOTAL REVENUES	10,407,407	12,372,881	19%	12,904,694	4%
OPERATING EXPENDITURES					
Personal Services	2,118,686	2,503,583	18%	2,579,074	3%
Operating Expenditures	8,682,165	9,295,379	7%	9,721,191	5%
Capital Outlay	748,946	996,640	33%	362,900	-64%
Debt Service	-	-	0%	-	0%
Total Operating Expenditures	11,549,797	12,795,602	11%	12,663,165	-1%
NON-OPERATING EXPENDITURES					
Grants and Aids	-	-	0%	-	0%
Transfer to Clerk of Court	-	-	0%	-	0%
Transfer to Property Appraiser	-	-	0%	-	0%
Transfer to Sheriff	-	-	0%	-	0%
Transfer to Supervisor of Election	-	-	0%	-	0%
Other Transfers Out	473,309	422,812	-11%	421,893	0%
Reserve for Contingencies	-	1,030,000	100%	575,111	-44%
Other Non-operating	(1,260,963)	(1,875,533)	49%	(755,475)	-60%
Total Non-operating Expenditures	(787,654)	(422,721)	-46%	241,529	-157%
TOTAL EXPENDITURES	10,762,143	12,372,881	15%	12,904,694	4%

Fund: Alachua County Forever (822)

**Alachua County
FY 2003/04
FY 2004/05**

	FY 2003 Actual	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
OPERATING REVENUE					
Ad Valorem Taxes	-	-	0%	-	0%
Other Taxes	-	-	0%	-	0%
Licenses and Permits	-	-	0%	-	0%
Intergovernmental Revenue	1,442,404	-	-100%	-	0%
Charges for Services	-	-	0%	-	0%
Fines and Forfeitures	-	-	0%	-	0%
Miscellaneous Revenue	68,999	-	-100%	-	0%
Total Operating Revenue	1,511,403	-	-100%	-	0%
NON-OPERATING REVENUE					
Transfer in From Other Funds	-	-	0%	-	0%
Transfer in From Constitutional Offices	-	-	0%	-	0%
Debt Proceeds	13,880,735	-	-100%	-	0%
Use of Fund Balance	-	-	100%	-	0%
Other Non-operating Revenues	-	-	0%	-	0%
Total Non-operating Revenues	13,880,735	-	-100%	-	0%
TOTAL REVENUES	15,392,138	-	-100%	-	0%
OPERATING EXPENDITURES					
Personal Services	-	-	0%	-	0%
Operating Expenditures	6,908	-	-100%	-	0%
Capital Outlay	4,365,855	-	-100%	-	0%
Debt Service	205,508	-	-100%	-	0%
Total Operating Expenditures	4,578,271	-	-100%	-	0%
NON-OPERATING EXPENDITURES					
Grants and Aids	-	-	0%	-	0%
Transfer to Clerk of Court	-	-	0%	-	0%
Transfer to Property Appraiser	-	-	0%	-	0%
Transfer to Sheriff	-	-	0%	-	0%
Transfer to Supervisor of Election	-	-	0%	-	0%
Other Transfers Out	-	-	0%	-	0%
Reserve for Contingencies	-	-	0%	-	0%
Refunds	-	-	0%	-	0%
Total Non-operating Expenditures	-	-	0%	-	0%
TOTAL EXPENDITURES	4,578,271	-	-100%	-	0%

Fund: Housing Finance Authority (850)

**Alachua County
FY 2003/04
FY 2004/05**

	FY 2003 Actual	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
OPERATING REVENUE					
Ad Valorem Taxes	-	-	0%	-	0%
Other Taxes	-	-	0%	-	0%
Licenses and Permits	-	-	0%	-	0%
Intergovernmental Revenue	-	-	0%	-	0%
Charges for Services	-	-	0%	-	0%
Fines and Forfeitures	-	-	0%	-	0%
Miscellaneous Revenue	42,042	71,145	69%	71,307	0%
Total Operating Revenue	42,042	71,145	69%	71,307	0%
NON-OPERATING REVENUE					
Transfer in From Other Funds	-	-	0%	-	0%
Transfer in From Constitutional Offices	-	-	0%	-	0%
Use of Fund Balance	-	99,723	100%	161,435	62%
Other Non-operating Revenues	-	-	0%	-	0%
Total Non-operating Revenues	-	99,723	100%	161,435	62%
TOTAL REVENUES	42,042	170,868	306%	232,742	36%
OPERATING EXPENDITURES					
Personal Services	-	-	0%	-	0%
Operating Expenditures	4,226	170,868	3943%	232,742	36%
Capital Outlay	-	-	0%	-	0%
Debt Service	-	-	0%	-	0%
Total Operating Expenditures	4,226	170,868	3943%	232,742	36%
NON-OPERATING EXPENDITURES					
Grants and Aids	-	-	0%	-	0%
Transfer to Clerk of Court	-	-	0%	-	0%
Transfer to Property Appraiser	-	-	0%	-	0%
Transfer to Sheriff	-	-	0%	-	0%
Transfer to Supervisor of Election	-	-	0%	-	0%
Other Transfers Out	-	-	0%	-	0%
Reserve for Contingencies	-	-	0%	-	0%
Refunds	-	-	0%	-	0%
Total Non-operating Expenditures	-	-	0%	-	0%
TOTAL EXPENDITURES	4,226	170,868	3943%	232,742	36%

Fund: Law Library (855)

**Alachua County
FY 2003/04
FY 2004/05**

	FY 2003 Actual	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over FY 2003 Actual	FY 2005 Adopted Budget	Percent Change in FY 2005 Adopted Budget over FY 2004 Adopted Budget
OPERATING REVENUE					
Ad Valorem Taxes	-	-	0%	-	0%
Other Taxes	-	-	0%	-	0%
Licenses and Permits	-	-	0%	-	0%
Intergovernmental Revenue	-	-	0%	-	0%
Charges for Services	66,815	67,300	1%	131,021	95%
Fines and Forfeitures	-	-	0%	-	0%
Miscellaneous Revenue	21,243	21,000	-1%	11,000	-48%
Total Operating Revenue	88,058	88,300	0%	142,021	61%
NON-OPERATING REVENUE					
Transfer in From Other Funds	-	-	0%	-	0%
Transfer in From Constitutional Offices	-	-	0%	-	0%
Use of Fund Balance	-	23,791	100%	(22,062)	-193%
Other Non-operating Revenues	-	-	0%	-	0%
Total Non-operating Revenues	-	23,791	100%	(22,062)	-193%
TOTAL REVENUES	88,058	112,091	27%	119,959	7%
OPERATING EXPENDITURES					
Personal Services	31,861	33,433	5%	41,301	24%
Operating Expenditures	75,179	78,658	5%	78,658	0%
Capital Outlay	-	-	0%	-	0%
Debt Service	-	-	0%	-	0%
Total Operating Expenditures	107,040	112,091	5%	119,959	7%
NON-OPERATING EXPENDITURES					
Grants and Aids	-	-	0%	-	0%
Transfer to Clerk of Court	-	-	0%	-	0%
Transfer to Property Appraiser	-	-	0%	-	0%
Transfer to Sheriff	-	-	0%	-	0%
Transfer to Supervisor of Election	-	-	0%	-	0%
Other Transfers Out	-	-	0%	-	0%
Reserve for Contingencies	-	-	0%	-	0%
Refunds	-	-	0%	-	0%
Total Non-operating Expenditures	-	-	0%	-	0%
TOTAL EXPENDITURES	107,040	112,091	5%	119,959	7%

DRUG AND LAW ENFORCEMENT (811)			
	FY 2003 Actual	FY 2004 Adopted Budget	FY 2005 Adopted Budget
<u>DCA ANTIDRUG ADMIN FY04</u>			
INTERGOVERNMENTAL REVENUE	-	-	25,918
TOTAL REVENUE	-	-	25,918
TRANSFR TO SHERIFF	-	-	25,918
TOTAL EXPENDITURES	-	-	25,918
<u>ACSO OPERATION STUDENT FY04</u>			
INTERGOVERNMENTAL REVENUE	-	-	65,000
TOTAL REVENUE	-	-	65,000
TRANSFR TO SHERIFF	-	-	65,000
TOTAL EXPENDITURES	-	-	65,000
<u>JUV INTENSIVE SUPV FY04</u>			
INTERGOVERNMENTAL REVENUE	-	-	30,000
TOTAL REVENUE	-	-	30,000
TRANSFR TO SHERIFF	-	-	30,000
TOTAL EXPENDITURES	-	-	30,000
<u>FDLE MAPLES CENTER FY 2003</u>			
INTERGOVERNMENTAL REVENUE	49,578	-	-
TOTAL REVENUE	49,578	-	-
TRANSFR TO SHERIFF	49,578	-	-
TOTAL EXPENDITURES	49,578	-	-
<u>METAMORPHOSIS 7/02-6/03</u>			
INTERGOVERNMENTAL REVENUE	243,390	-	-
OPERATING TRANSFERS IN	45,304	-	-
USE OF FUND BALANCE	-	-	-
TOTAL REVENUE	288,694	-	-
PERSONAL SERVICES	282,549	-	-
OPERATING EXPENDITURES	82,365	-	-
TOTAL EXPENDITURES	364,914	-	-
<u>USDOJ LAW ENFORCEMENT FY03 & FY04</u>			
INTERGOVERNMENTAL REVENUE	227,928	-	-
TOTAL REVENUE	227,928	-	-
TRANSFER TO SHERIFF	227,928	-	-
TOTAL EXPENDITURES	227,928	-	-

DRUG AND LAW ENFORCEMENT (811)

	FY 2003 Actual	FY 2004 Adopted Budget	FY 2005 Adopted Budget
<u>METAMORPHOSIS 7/03-6/04</u>			
INTERGOVERNMENTAL REVENUE	79,614	238,842	-
OPERATING TRANSFERS IN USE OF FUND BALANCE	127,273	76,011	-
	-	79,614	-
TOTAL REVENUE	206,887	394,467	-
PERSONAL SERVICES	97,886	310,762	-
OPERATING EXPENDITURES	19,113	83,705	-
RESERVE FOR CONTINGENCIES	-	-	-
TOTAL EXPENDITURES	116,999	394,467	-
<u>LAW ENFORCEMENT TRAINING</u>			
CHARGES FOR SERVICES	5,092	5,800	120,414
FINES & FORFEITURES	44,094	41,985	41,985
MISCELLANEOUS REVENUE	1,197	-	-
TRANSFER FROM CONST OFFICERS	242,010	-	-
USE OF FUND BALANCE	-	219,133	219,133
TOTAL REVENUE	292,393	266,918	381,532
TRANSFR TO SHERIFF	265,518	266,918	381,532
TOTAL EXPENDITURES	265,518	266,918	381,532
<u>LAW ENFORCEMENT TRUST</u>			
FINES & FORFEITURES	52,851	-	-
MISCELLANEOUS REVENUE	4,313	-	-
USE OF FUND BALANCE	-	226,224	226,224
TOTAL REVENUE	57,164	226,224	226,224
OPERATING EXPENDITURES	3,316	8,000	8,000
CAPITAL OUTLAY	2,531	35,000	35,000
GRANTS & AIDS	28,250	108,224	108,224
TRANSFR TO SHERIFF	-	75,000	75,000
TOTAL EXPENDITURES	34,097	226,224	226,224
<u>DCA ANTIDRUG ADMIN FY 2003</u>			
INTERGOVERNMENTAL REVENUE	28,405	-	-
TOTAL REVENUE	28,405	-	-
TRANSFR TO SHERIFF	28,405	-	-
TOTAL EXPENDITURES	28,405	-	-
<u>ACSO OPERTION STUDENT FY 2003</u>			
INTERGOVERNMENTAL REVENUE	53,289	-	-
TOTAL REVENUE	53,289	-	-
TRANSFR TO SHERIFF	53,289	-	-
TOTAL EXPENDITURES	53,289	-	-

DRUG AND LAW ENFORCEMENT (811)

	FY 2003 Actual	FY 2004 Adopted Budget	FY 2005 Adopted Budget
<u>METAMORPHOSIS 7/04-6/05</u>			
INTERGOVERNMENTAL REVENUE	-	-	238,842
OPERATING TRANSFERS IN	-	131,226	92,856
USE OF FUND BALANCE	-	-	79,614
TOTAL REVENUE	-	131,226	411,312
PERSONAL SERVICES	-	103,586	325,032
OPERATING EXPENDITURES	-	27,640	86,280
TOTAL EXPENDITURES	-	131,226	411,312
<u>METAMORPHOSIS 7/05-6/06</u>			
OPERATING TRANSFERS IN	-	-	132,109
TOTAL REVENUE	-	-	132,109
PERSONAL SERVICES	-	-	108,344
OPERATING EXPENDITURES	-	-	23,765
TOTAL EXPENDITURES	-	-	132,109
<u>ALCOHOL & OTHER DRUG ABUS</u>			
CHARGES FOR SERVICES	14,941	16,000	16,000
USE OF FUND BALANCE	-	20,500	20,500
TOTAL REVENUE	14,941	36,500	36,500
OPERATING EXPENDITURES	4,046	36,500	36,500
TOTAL EXPENDITURES	4,046	36,500	36,500

ENVIRONMENTAL (812)

	FY 2003 Actual	FY 2004 Adopted Budget	FY 2005 Adopted Budget
<u>BOATING IMPROVEMENT PROG</u>			
LICENSES & PERMITS	50,353	42,750	42,750
MISCELLANEOUS REVENUES	-	-	-
USE OF FUND BALANCE	-	203,457	(42,750)
TOTAL REVENUE	50,353	246,207	-
CAPITAL OUTLAY	-	246,207	-
TOTAL EXPENDITURES	-	246,207	-
<u>COASTAL IMPACT ASSIST PGM</u>			
INTERGOVERNMENTAL REVENUE	17,000	-	-
USE OF FUND BALANCE	-	29,248	-
TOTAL REVENUE	17,000	29,248	-
OPERATING EXPENDITURES	17,000	29,248	-
TOTAL EXPENDITURES	17,000	29,248	-
<u>NPDES STORMWATER CLEANUP</u>			
INTERGOVERNMENTAL REVENUE	7,254	122,284	123,750
TOTAL REVENUE	7,254	122,284	123,750
PERSONAL SERVICES	6,422	45,533	56,184
OPERATING EXPENDITURES	832	76,751	67,566
TOTAL EXPENDITURES	7,254	122,284	123,750
<u>ENV PROTECT CITY REVIEW</u>			
INTERGOVERNMENTAL REVENUE	24,000	31,600	22,000
USE OF FUND BALANCE	-	25,666	23,053
TOTAL REVENUE	24,000	57,266	45,053
PERSONAL SERVICES	24,936	32,384	34,080
OPERATING EXPENDITURES	-	24,882	10,973
TOTAL EXPENDITURES	24,936	57,266	45,053
<u>FDEP AMBIENT GROUNDWATER</u>			
INTERGOVERNMENTAL REVENUE	11,911	15,000	15,000
USE OF FUND BALANCE	-	18,145	8,425
TOTAL REVENUE	11,911	33,145	23,425
OPERATING EXPENDITURES	14,742	33,145	23,425
CAPITAL OUTLAY	-	-	-
TOTAL EXPENDITURES	14,742	33,145	23,425

ENVIRONMENTAL (812)

	FY 2003 Actual	FY 2004 Adopted Budget	FY 2005 Adopted Budget
<u>FDEP PETRO CLEANUP CONTRA</u>			
USE OF FUND BALANCE	-	13,012	34,886
TOTAL REVENUE	-	13,012	34,886
PERSONAL SERVICES	-	11,000	10,000
OPERATING EXPENDITURES	-	2,012	13,886
CAPITAL OUTLAY	-	-	11,000
TOTAL EXPENDITURES	-	13,012	34,886
<u>FDEP TANK INSPECTION CONT</u>			
INTERGOVERNMENTAL REVENUE	117,931	117,500	123,389
USE OF FUND BALANCE	-	57,252	27,332
TOTAL REVENUE	117,931	174,752	150,721
PERSONAL SERVICES	89,768	89,983	85,639
OPERATING EXPENDITURES	32,296	84,769	65,082
TOTAL EXPENDITURES	122,064	174,752	150,721
<u>SJRWMD H2O QLITY MONTORNG</u>			
MISCELLANEOUS REVENUE	64,500	-	-
USE OF FUND BALANCE	-	30,000	-
TOTAL REVENUE	64,500	30,000	-
PERSONAL SERVICES	8,323	-	-
OPERATING EXPENDITURES	31,891	30,000	-
TOTAL EXPENDITURES	40,214	30,000	-
<u>ENVIRONMT SENSITIVE LANDS</u>			
MISCELLANEOUS REVENUE	-	-	-
USE OF FUND BALANCE	-	6,150	6,150
TOTAL REVENUE	-	6,150	6,150
OPERATING EXPENDITURES	-	6,150	6,150
TOTAL EXPENDITURES	-	6,150	6,150
<u>HAZ MATERIALS CODE-ENV PR</u>			
CHARGES FOR SERVICES	163,662	175,000	211,520
MISCELLANEOUS REVENUE	9	-	-
USE OF FUND BALANCE	-	79,734	59,344
TOTAL REVENUE	163,671	254,734	270,864
PERSONAL SERVICES	134,195	165,515	145,919
OPERATING EXPENDITURES	67,284	89,219	124,945
TOTAL EXPENDITURES	201,479	254,734	270,864

ENVIRONMENTAL (812)

	FY 2003 Actual	FY 2004 Adopted Budget	FY 2005 Adopted Budget
<u>POLLUTION RECOVERY FUND</u>			
USE OF FUND BALANCE	-	14,410	18,910
TOTAL REVENUE	-	14,410	18,910
OPERATING EXPENDITURES	250	14,410	18,910
TOTAL EXPENDITURES	250	14,410	18,910
<u>WASTE TIRE GRANT FY 2003</u>			
INTERGOVERNMENTAL REVENUE	32,035	-	-
TOTAL REVENUE	32,035	-	-
OPERATING EXPENDITURES	32,035	-	-
TOTAL EXPENDITURES	32,035	-	-
<u>WASTE TIRE GRANT FY 2004</u>			
INTERGOVERNMENTAL REVENUE	-	25,703	-
TOTAL REVENUE	-	25,703	-
OPERATING EXPENDITURES	-	25,703	-
TOTAL EXPENDITURES	-	25,703	-
<u>FDEP PETRO CLNUP SFY 2002-2005</u>			
INTERGOVERNMENTAL REVENUE	297,835	312,840	358,423
USE OF FUND BALANCE	-	139,469	191,092
TOTAL REVENUE	297,835	452,309	549,515
PERSONAL SERVICES	192,150	191,034	221,123
OPERATING EXPENDITURES	60,070	261,275	328,392
RESERVE FOR CONTINGENCIES	-	-	-
TOTAL EXPENDITURES	252,220	452,309	549,515

ENVIRONMENTAL (812)			
	FY 2003 Actual	FY 2004 Adopted Budget	FY 2005 Adopted Budget
<u>USFWS WILDLIFE COOP EXT</u>			
INTERGOVERNMENTAL REVENUE	20,000	-	-
TOTAL REVENUE	20,000	-	-
OPERATING EXPENDITURES	20,000	-	-
TOTAL EXPENDITURES	20,000	-	-
<u>USEPA CABOT KOPPERS GRANT</u>			
INTERGOVERNMENTAL REVENUE	4,519	-	10,000
USE OF FUND BALANCE	-	28,624	7,750
TOTAL REVENUE	4,519	28,624	17,750
PERSONAL SERVICES	3,194	13,568	6,500
OPERATING EXPENDITURES	-	15,056	11,250
TOTAL EXPENDITURES	3,194	28,624	17,750
<u>SANTA FE HILLS WATER SYTM</u>			
CHARGES FOR SERVICES	14,769	16,136	16,136
MISCELLANEOUS REVENUE	125	-	-
USE OF FUND BALANCE	-	4,500	4,500
TOTAL REVENUE	14,894	20,636	20,636
OPERATING EXPENDITURES	10,462	20,636	20,636
TOTAL EXPENDITURES	10,462	20,636	20,636
<u>FDEP HAZARDOUS WASTE COOP</u>			
INTERGOVERNMENTAL REVENUE	77,737	137,365	137,365
TOTAL REVENUE	77,737	137,365	137,365
OPERATING EXPENDITURES	68,568	117,365	117,365
CAPITAL OUTLAY	9,169	20,000	20,000
TOTAL EXPENDITURES	77,737	137,365	137,365
<u>WATER QUALITY PROTECTION</u>			
CHARGES FOR SERVICE	-	-	5,000
USE OF FUND BALANCE	-	4,341	4,891
TOTAL REVENUE	-	4,341	9,891
OPERATING EXPENDITURES	-	4,341	9,891
TOTAL EXPENDITURES	-	4,341	9,891

COURT RELATED (813)

	FY 2003 Actual	FY 2004 Adopted Budget	FY 2005 Adopted Budget
<u>JUVENILE DRUG TR 7/05-6/06</u>			
INTERGOVERNMENTAL REVENUE	-	-	16,666
TOTAL REVENUE	-	-	16,666
OPERATING EXPENDITURES	-	-	16,666
TOTAL EXPENDITURES	-	-	16,666
<u>JUVENILE DRUG TR 7/04-6/05</u>			
INTERGOVERNMENTAL REVENUE	-	-	49,998
TOTAL REVENUE	-	-	49,998
OPERATING EXPENDITURES	-	-	49,998
TOTAL EXPENDITURES	-	-	49,998
<u>CIVIL TRAFFIC FINES</u>			
CHARGES FOR SERVICES	1,003,051	850,000	-
USE OF FUND BALANCE		162,407	10,000
TOTAL REVENUE	1,003,051	1,012,407	10,000
PERSONAL SERVICES	26,105	36,253	-
OPERATING EXPENDITURES	17,646	34,448	10,000
GRANTS & AIDS	123,115	147,738	-
OTHER TRANSFERS OUT	769,318	793,968	-
TOTAL EXPENDITURES	936,184	1,012,407	10,000
<u>DOR HEARING OFF 7/04-6/05</u>			
INTERGOVERNMENTAL REVENUE	-	55,308	-
OPERATING TRANSFERS IN	-	28,492	-
TOTAL REVENUE	-	83,800	-
PERSONAL SERVICES	-	77,674	-
OPERATING EXPENDITURES	-	6,126	-
TOTAL EXPENDITURES	-	83,800	-
<u>JUV DEPENDENCY 7/04-6/05</u>			
INTERGOVERNMENTAL REVENUE	-	8,508	45,376
OPERATING TRANSFERS IN	-	2,836	-
TOTAL REVENUE	-	11,344	45,376
PERSONAL SERVICES	-	6,756	-
OPERATING EXPENDITURES	-	4,588	45,376
TOTAL EXPENDITURES	-	11,344	45,376

COURT RELATED (813)

	FY 2003 Actual	FY 2004 Adopted Budget	FY 2005 Adopted Budget
<u>CMM PTNRS TMLY ADOPT FY 2004</u>			
INTERGOVERNMENTAL REVENUE	-	49,431	-
OPERATING TRANSFERS IN	-	71,106	-
TOTAL REVENUE	-	120,537	-
PERSONAL SERVICES	-	120,537	-
TOTAL EXPENDITURES	-	120,537	-
<u>TRAFFIC HEARING OFFR 6/04</u>			
INTERGOVERNMENTAL REVENUE	-	16,183	-
OPERATING TRANSFERS IN	-	16,183	-
TOTAL REVENUE	-	32,366	-
OPERATING EXPENDITURES	-	26,766	-
CAPITAL OUTLAY	-	5,600	-
TOTAL EXPENDITURES	-	32,366	-
<u>CIVIL MED-ARB FS44-108(2)</u>			
CHARGES FOR SERVICES	25,256	26,000	-
MISCELLANEOUS REVENUE	63	-	-
USE OF FUND BALANCE	-	20,000	3,000
TOTAL REVENUE	25,319	46,000	3,000
PERSONAL SERVICES	15,048	24,748	-
OPERATING EXPENDITURES	1,962	21,252	3,000
TOTAL EXPENDITURES	17,010	46,000	3,000
<u>SLOSBERG DVER EDUC SAFETY</u>			
CHARGES FOR SERVICES	96,068	178,155	178,155
TOTAL REVENUE	96,068	178,155	178,155
OPERATING EXPENDITURES	96,068	178,155	178,155
TOTAL EXPENDITURES	96,068	178,155	178,155
<u>TEEN COURT/OTHER JUVENILE 939.185</u>			
CHARGES FOR SERVICES	-	-	128,221
TOTAL REVENUE	-	-	128,221
AIDS AND GRANTS	-	-	25,942
OTHER TRANSFERS OUT	-	-	102,279
TOTAL EXPENDITURES	-	-	128,221
<u>INNOVATIVE CT PRG 939.185</u>			
CHARGES FOR SERVICE	-	-	128,221
TOTAL REVENUE	-	-	128,221
PERSONAL SERVICES	-	-	101,442
OPERATING EXPENDITURES	-	-	26,779
TOTAL EXPENDITURES	-	-	128,221

COURT RELATED (813)			
	FY 2003 Actual	FY 2004 Adopted Budget	FY 2005 Adopted Budget
<u>COURT TECHNOLOGY 28.24</u>			
CHARGES FOR SERVICES	-	-	482,776
TOTAL REVENUE	-	-	482,776
PERSONAL SERVICES	-	-	232,328
OPERATING EXPENDITURES	-	-	250,448
TOTAL EXPENDITURES	-	-	482,776
<u>FAMILY MEDIATION</u>			
CHARGES FOR SERVICES	124,603	125,100	-
USE OF FUND BALANCE	-	81,424	5,000
TOTAL REVENUE	124,603	206,524	5,000
PERSONAL SERVICES	113,919	128,226	-
OPERATING EXPENDITURES	4,823	78,298	5,000
TOTAL EXPENDITURES	118,742	206,524	5,000
<u>COURT FACILITY CHARGE</u>			
CHARGES FOR SERVICES	612,380	604,500	-
USE OF FUND BALANCE	-	7,600	-
TOTAL REVENUE	612,380	612,100	-
OPERATING EXPENDITURES	-	151,125	-
OTHER TRANSFERS OUT	268,829	460,975	-
TOTAL EXPENDITURES	268,829	612,100	-
<u>RESTITUTION</u>			
TOTAL REVENUE	-	-	-
TRANSFR TO SHERIFF	49,263	-	-
TOTAL EXPENDITURES	49,263	-	-

COURT RELATED (813)

	FY 2003 Actual	FY 2004 Adopted Budget	FY 2005 Adopted Budget
<u>DOR HEARING OFF 7/02-6/03</u>			
INTERGOVERNMENTAL REVENUE	127,482	-	-
OPERATING TRANSFERS IN	62,921	-	-
USE OF FUND BALANCE		-	-
TOTAL REVENUE	190,403	-	-
PERSONAL SERVICES	178,269	-	-
OPERATING EXPENDITURES	16,687	-	-
TOTAL EXPENDITURES	194,956	-	-
<u>DOR HEARING OFF 7/03-6/04</u>			
INTERGOVERNMENTAL REVENUE	42,906	163,593	-
OPERATING TRANSFERS IN	28,706	84,276	-
USE OF FUND BALANCE		-	-
TOTAL REVENUE	71,612	247,869	-
PERSONAL SERVICES	63,279	229,492	-
OPERATING EXPENDITURES	1,729	18,377	-
TOTAL EXPENDITURES	65,008	247,869	-
<u>DISABLED PARKNG FINE</u>			
FINES & FORFEITURES	5,540	6,000	6,000
MISCELLANEOUS REVENUE	-	-	-
USE OF FUND BALANCE		15,880	15,880
TOTAL REVENUE	5,540	21,880	21,880
OPERATING EXPENDITURES	2,169	21,880	21,880
TOTAL EXPENDITURES	2,169	21,880	21,880
<u>JUV DEPENDENCY 7/02-6/03</u>			
INTERGOVERNMENTAL REVENUE	24,990	-	-
OPERATING TRANSFERS IN	4,364	-	-
USE OF FUND BALANCE		-	-
TOTAL REVENUE	29,354	-	-
PERSONAL SERVICES	14,718	-	-
OPERATING EXPENDITURES	16,300	-	-
TOTAL EXPENDITURES	31,018	-	-
<u>LOCAL CRIMINAL JUST COURT</u>			
CHARGES FOR SERVICES	242,723	246,000	-
MISCELLANEOUS REVENUE	260	-	-
USE OF FUND BALANCE		25,494	-
TOTAL REVENUE	242,983	271,494	-
OPERATING EXPENDITURES	252,006	271,494	-
TOTAL EXPENDITURES	252,006	271,494	-

COURT RELATED (813)

	FY 2003 Actual	FY 2004 Adopted Budget	FY 2005 Adopted Budget
<u>JUV DEPENDENCY 7/03-6/04</u>			
INTERGOVERNMENTAL REVENUE	10,645	25,524	-
OPERATING TRANSFERS IN USE OF FUND BALANCE	2,836	8,508	-
TOTAL REVENUE	13,481	34,032	-
PERSONAL SERVICES	5,018	20,263	-
OPERATING EXPENDITURES	6,950	13,769	-
TOTAL EXPENDITURES	11,968	34,032	-
<u>CMM PTNRS TMLY ADOPT FY 2003</u>			
INTERGOVERNMENTAL REVENUE	117,683	-	-
TOTAL REVENUE	117,683	-	-
PERSONAL SERVICES	114,573	-	-
OPERATING EXPENDITURES	3,110	-	-
TOTAL EXPENDITURES	117,683	-	-
<u>CLD SUPP ENF INCNTIVE PRG</u>			
MISCELLANEOUS REVENUE	18,616	56,643	20,000
TOTAL REVENUE	18,616	56,643	20,000
OPERATING EXPENDITURES	-	41,643	20,000
CAPITAL OUTLAY	-	15,000	-
TOTAL EXPENDITURES	-	56,643	20,000
<u>RESTORATIVE JV JUST MEDTN</u>			
MISCELLANEOUS REVENUE	5,000	5,000	-
USE OF FUND BALANCE	-	-	-
TOTAL REVENUE	5,000	5,000	-
OPERATING EXPENDITURES	200	5,000	-
TOTAL EXPENDITURES	200	5,000	-
<u>OSCA CHILD DEPENDENCY</u>			
INTERGOVERNMENTAL REVENUE	44,420	49,000	-
TOTAL REVENUE	44,420	49,000	-
OPERATING EXPENDITURES	44,420	49,000	-
TOTAL EXPENDITURES	44,420	49,000	-

COURT RELATED (813)

	FY 2003 Actual	FY 2004 Adopted Budget	FY 2005 Adopted Budget
<u>TRAFFIC HEARING OFFR 6/03</u>			
INTERGOVERNMENTAL REVENUE	15,946	-	-
OPERATING TRANSFERS IN	15,946	-	-
TOTAL REVENUE	31,892	-	-
OPERATING EXPENDITURES	27,638	-	-
CAPITAL OUTLAY	4,254	-	-
TOTAL EXPENDITURES	31,892	-	-
<u>VOCA GUARDIAN AD LITEM FY 2003</u>			
INTERGOVERNMENTAL REVENUE	15,462	-	-
TOTAL REVENUE	15,462	-	-
OPERATING EXPENDITURES	15,462	-	-
TOTAL EXPENDITURES	15,462	-	-
<u>VOCA GUARDIAN AD LITEM FY 2004</u>			
INTERGOVERNMENTAL REVENUE	-	15,462	-
TOTAL REVENUE	-	15,462	-
OPERATING EXPENDITURES	-	15,462	-
TOTAL EXPENDITURES	-	15,462	-
<u>LEGAL AID PROGRAM</u>			
CHARGES FOR SERVICES	71,951	96,772	128,221
USE OF FUND BALANCE	-	-	-
TOTAL REVENUE	71,951	96,772	128,221
OPERATING EXPENDITURES	71,964	96,772	128,221
TOTAL EXPENDITURES	71,964	96,772	128,221
<u>ADDL COURT COSTS FS939.18</u>			
CHARGES FOR SERVICES	94,160	100,000	-
MISCELLANEOUS REVENUE	437	900	-
USE OF FUND BALANCE	-	4,200	-
TOTAL REVENUE	94,597	105,100	-
OPERATING EXPENDITURES	-	25,000	-
OTHER TRANSFERS OUT	120,522	80,100	-
TOTAL EXPENDITURES	120,522	105,100	-
<u>CRIME PREVENTION 775.083</u>			
CHARGES FOR SERVICES	-	-	208,451
TOTAL REVENUE	-	-	208,451
TRANSFER TO SHERIFF	-	-	208,451
TOTAL EXPENDITURES	-	-	208,451

EMERGENCY SERVICES (814)

	FY 2003 Actual	FY 2004 Adopted Budget	FY 2005 Adopted Budget
<u>INTGOV RADIO COMMUNC PROG</u>			
FINES & FORFEITURES	553,501	469,680	500,000
MISCELLANEOUS REVENUE	73,218	20,000	6,000
OPERATING TRANSFERS IN	-	962,381	380,000
TOTAL REVENUE	626,719	1,452,061	886,000
OPERATING EXPENDITURES	545,666	560,000	588,000
OTHER TRANSFERS OUT	560,355	452,000	298,000
RESERVE FOR CONTINGENCIES	-	440,061	-
TOTAL EXPENDITURES	1,106,021	1,452,061	886,000
<u>DCA EMERG MGMT BASE FY 2004</u>			
INTERGOVERNMENTAL REVENUE	-	129,076	-
OPERATING TRANSFERS IN	-	26,070	-
TOTAL REVENUE	-	155,146	-
PERSONAL SERVICES	-	83,706	-
OPERATING EXPENDITURES	-	65,440	-
CAPITAL OUTLAY	-	6,000	-
TOTAL EXPENDITURES	-	155,146	-
<u>DCA EMERG MGMT BASE FY 2005</u>			
INTERGOVERNMENTAL REVENUE	-	-	131,796
OPERATING TRANSFERS IN	-	-	37,014
TOTAL REVENUE	-	-	168,810
PERSONAL SERVICES	-	-	95,446
OPERATING EXPENDITURES	-	-	69,364
CAPITAL OUTLAY	-	-	4,000
TOTAL EXPENDITURES	-	-	168,810
<u>JOINT INFO CTR/MEDIA ROOM</u>			
INTERGOVERNMENTAL REVENUE	41,638	-	-
TOTAL REVENUE	41,638	-	-
OPERATING EXPENDITURES	12,429	-	-
CAPITAL OUTLAY	29,209	-	-
TOTAL EXPENDITURES	41,638	-	-
<u>FIRE RESCUE SERVICES</u>			
INTERGOVERNMENTAL REVENUE	13,810	10,000	12,500
CHARGES FOR SERVICES	4,488,629	4,785,841	5,252,672
MISCELLANEOUS REVENUE	35,013	23,316	12,600
OPERATING TRANSFERS IN	10,641,389	11,055,640	12,923,058
USE OF FUND BALANCE	-	1,024,009	669,030
TOTAL REVENUE	15,178,841	16,898,806	18,869,860
PERSONAL SERVICES	11,107,613	12,197,542	13,525,292
OPERATING EXPENDITURES	3,587,590	4,383,499	5,017,550
CAPITAL OUTLAY	9,566	69,150	89,150
DEBT SERVICE	66,960	66,960	66,690
OTHER TRANSFERS OUT	645,976	181,655	170,908
TOTAL EXPENDITURES	15,417,705	16,898,806	18,869,590

EMERGENCY SERVICES (814)

	FY 2003 Actual	FY 2004 Adopted Budget	FY 2005 Adopted Budget
<u>EMS TRUST FY 2004</u>			
INTERGOVERNMENTAL REVENUE	-	120,313	-
MISCELLANEOUS REVENUE	-	5,000	-
TOTAL REVENUE	-	125,313	-
OPERATING EXPENDITURES	-	84,123	-
CAPITAL OUTLAY	-	41,190	-
TOTAL EXPENDITURES	-	125,313	-
<u>FEMA PRE-DISASTER MITIGATION</u>			
INTERGOVERNMENTAL REVENUE	2,737	-	-
TOTAL REVENUE	2,737	-	-
PERSONAL SERVICES	2,737	-	-
TOTAL EXPENDITURES	2,737	-	-
<u>EMS TRUST FY 2005</u>			
INTERGOVERNMENTAL REVENUE	-	-	157,302
MISCELLANEOUS REVENUE	-	-	1,002
TOTAL REVENUE	-	-	158,304
OPERATING EXPENDITURES	-	-	75,034
CAPITAL OUTLAY	-	-	3,270
OTHER TRANSFERS OUT	-	-	80,000
TOTAL EXPENDITURES	-	-	158,304
<u>FIRE ACT GRANT</u>			
INTERGOVERNMENTAL REVENUE	45,356	-	-
OPERATING TRANSFERS IN	35,763	-	-
USE OF FUND BALANCE	-	-	-
TOTAL REVENUE	81,119	-	-
PERSONAL SERVICES	3,421	-	-
OPERATING EXPENDITURES	24,908	-	-
CAPITAL OUTLAY	36,465	-	-
TOTAL EXPENDITURES	64,794	-	-
<u>COOP EMERGENCY MANAGEMENT</u>			
INTERGOVERNMENTAL REVENUE	215	-	-
TOTAL REVENUE	215	-	-
OPERATING EXPENDITURES	215	-	-
TOTAL EXPENDITURES	215	-	-

EMERGENCY SERVICES (814)

	FY 2003 Actual	FY 2004 Adopted Budget	FY 2005 Adopted Budget
<u>FEMA PUBLIC EDUCATION GRANT</u>			
INTERGOVERNMENTAL REVENUE	8,310	-	-
OPERATING TRANSFERS IN USE OF FUND BALANCE	2,066 -	- -	- -
TOTAL REVENUE	10,376	-	-
CAPITAL OUTLAY	9,132	-	-
TOTAL EXPENDITURES	9,132	-	-
<u>E-911 WIRELESS FUND</u>			
CHARGES FOR SERVICES	251,733	285,000	275,000
MISCELLANEOUS REVENUE	16,324	5,000	5,000
USE OF FUND BALANCE	-	372,005	335,000
TOTAL REVENUE	268,057	662,005	615,000
PERSONAL SERVICES	74,208	80,874	82,202
OPERATING EXPENDITURES	100,507	148,075	148,075
CAPITAL OUTLAY	2,359	20,000	20,000
RESERVE FOR CONTINGENCIES	-	413,056	364,723
TOTAL EXPENDITURES	177,074	662,005	615,000
<u>COMBINED COMMUNICATION CT</u>			
INTERGOVERNMENTAL REVENUE	2,571,200	2,959,275	3,056,647
MISCELLANEOUS REVENUE	20,252	-	-
OPERATING TRANSFERS IN	2,630,239	2,786,891	2,996,119
TRANSFER FROM CONST OFFICERS	209,114	-	-
USE OF FUND BALANCE	-	-	-
TOTAL REVENUE	5,430,805	5,746,166	6,052,766
TRANSFR TO SHERIFF	5,410,553	5,746,166	6,052,766
TOTAL EXPENDITURES	5,410,553	5,746,166	6,052,766
<u>FEMA DISASTER RELIEF</u>			
USE OF FUND BALANCE	-	189,543	189,543
TOTAL REVENUE	-	189,543	189,543
OPERATING EXPENDITURES	-	189,543	91,062
OTHER TRANSFERS OUT	-	-	98,481
TOTAL EXPENDITURES	-	189,543	189,543
<u>E-911 RECURR & NONRECURR</u>			
CHARGES FOR SERVICES	758,721	768,231	791,143
MISCELLANEOUS REVENUE	18,807	10,000	13,000
USE OF FUND BALANCE	-	437,688	447,102
TOTAL REVENUE	777,528	1,215,919	1,251,245
PERSONAL SERVICES	185,278	179,034	201,707
OPERATING EXPENDITURES	264,068	516,409	556,409
CAPITAL OUTLAY	11,104	20,000	20,000
TRANSFR TO SHERIFF	100,000	-	-
OTHER TRANSFERS OUT	106,000	99,999	100,000
RESERVE FOR CONTINGENCIES	-	400,477	373,129
TOTAL EXPENDITURES	666,450	1,215,919	1,251,245

EMERGENCY SERVICES (814)

	FY 2003 Actual	FY 2004 Adopted Budget	FY 2005 Adopted Budget
<u>HAZARDOUS MATERIALS FY 2003</u>			
INTERGOVERNMENTAL REVENUE	6,638	6,638	6,638
USE OF FUND BALANCE	-	325	8,000
TOTAL REVENUE	6,638	6,963	14,638
OPERATING EXPENDITURES	785	6,963	14,638
CAPITAL OUTLAY	-	-	-
TOTAL EXPENDITURES	785	6,963	14,638
<u>EMS TRUST FY 2003</u>			
INTERGOVERNMENTAL REVENUE	129,733	-	-
TOTAL REVENUE	129,733	-	-
OPERATING EXPENDITURES	114,181	-	-
CAPITAL OUTLAY	15,552	-	-
TOTAL EXPENDITURES	129,733	-	-
<u>DCA EMERG MGMT BASE FY 2003</u>			
INTERGOVERNMENTAL REVENUE	132,018	-	-
OPERATING TRANSFERS IN	28,822	-	-
TOTAL REVENUE	160,840	-	-
PERSONAL SERVICES	64,595	-	-
OPERATING EXPENDITURES	90,015	-	-
CAPITAL OUTLAY	6,230	-	-
TOTAL EXPENDITURES	160,840	-	-

HOUSING/LAND DEVELOPMENT (815)

	FY 2003 Actual	FY 2004 Adopted Budget	FY 2005 Adopted Budget
<u>IMPACT FEE DISTRICT NW</u>			
MISCELLANEOUS REVENUE	4	-	-
TOTAL REVENUE	4	-	-
CAPITAL OUTLAY	627	-	-
TOTAL EXPENDITURES	627	-	-
<u>IMPACT FEE DISTRICT SW</u>			
MISCELLANEOUS REVENUE	4	-	-
TOTAL REVENUE	4	-	-
CAPITAL OUTLAY	936	-	-
TOTAL EXPENDITURES	936	-	-
<u>COMM DEVELOP BLOCK GRANT</u>			
INTERGOVERNMENTAL REVENUE	360,726	-	-
USE OF FUND BALANCE	-	358,000	-
TOTAL REVENUE	360,726	358,000	-
OPERATING EXPENDITURES	360,726	358,000	-
TOTAL EXPENDITURES	360,726	358,000	-
<u>HIST STRCTRE INFO SYSTEM</u>			
INTERGOVERNMENTAL REVENUE	12,433	16,249	-
OPERATING TRANSFERS IN	12,433	-	-
TOTAL REVENUE	24,866	16,249	-
PERSONAL SERVICES	22,500	16,249	-
OPERATING EXPENDITURES	2,367	-	-
TOTAL EXPENDITURES	24,867	16,249	-
<u>LOCAL HOUSNG ASST FY 2000-2001</u>			
TOTAL REVENUE	-	-	-
OPERATING EXPENDITURES	533,641	-	-
TOTAL EXPENDITURES	533,641	-	-
<u>LOCAL HOUSNG ASST FY 2001-2002</u>			
MISCELLANEOUS REVENUE	3,500	-	-
USE OF FUND BALANCE	-	400,000	-
TOTAL REVENUE	3,500	400,000	-
PERSONAL SERVICES	475,716	400,000	-
TOTAL EXPENDITURES	475,716	400,000	-

HOUSING/LAND DEVELOPMENT (815)

	FY 2003 Actual	FY 2004 Adopted Budget	FY 2005 Adopted Budget
<u>LOCAL HOUSNG ASST FY 2002-2003</u>			
INTERGOVERNMENTAL REVENUE	699,363	1,269,121	52,593
MISCELLANEOUS REVENUE	48,829	45,978	-
USE OF FUND BALANCE		-	250,000
TOTAL REVENUE	748,192	1,315,099	302,593
PERSONAL SERVICES	67,047	115,529	-
OPERATING EXPENDITURES	176,606	1,199,570	302,593
TOTAL EXPENDITURES	243,653	1,315,099	302,593
<u>LOCAL HOUSNG ASST FY 2003-2004</u>			
INTERGOVERNMENTAL REVENUE	411,557	1,040,151	-
MISCELLANEOUS REVENUE	24,864	22,000	-
USE OF FUND BALANCE		-	830,000
TOTAL REVENUE	436,421	1,062,151	830,000
PERSONAL SERVICES	-	72,931	-
OPERATING EXPENDITURES	(295)	989,220	830,000
TOTAL EXPENDITURES	(295)	1,062,151	830,000
<u>LOCAL HOUSNG ASST FY 2004-2005</u>			
INTERGOVERNMENTAL REVENUE	-	-	997,634
MISCELLANEOUS REVENUE	-	-	22,000
TOTAL REVENUE	-	-	1,019,634
PERSONAL SERVICES	-	-	75,555
OPERATING EXPENDITURES	-	-	944,079
TOTAL EXPENDITURES	-	-	1,019,634

COMMUNITY SERVICES (816)

	FY 2003 Actual	FY 2004 Adopted Budget	FY 2005 Adopted Budget
<u>SUGARFOOT PRESERVATION SPECIAL ASSESSMENT</u>			
CHARGES FOR SERVICES	-	46,170	-
MISCELLANEOUS REVENUE	-	972	47,142
USE OF FUND BALANCE	-	-	(1,940)
OTHER NON-REVENUES	-	(1,940)	-
TOTAL REVENUE	-	45,202	45,202
OPERATING EXPENDITURES	-	42,800	42,800
RESERVE FOR CONTINGENCIES	-	2,402	2,402
TOTAL EXPENDITURES	-	45,202	45,202
<u>WEED AND SEED GRANT FY 2001</u>			
INTERGOVERNMENTAL REVENUE	134,350	175,000	175,000
TOTAL REVENUE	134,350	175,000	175,000
PERSONAL SERVICES	33,394	35,062	36,874
OPERATING EXPENDITURES	100,956	136,740	136,955
CAPITAL OUTLAY	-	3,198	1,171
TOTAL EXPENDITURES	134,350	175,000	175,000
<u>FDLE VOCA FY 2005</u>			
INTERGOVERNMENTAL REVENUE	-	-	149,559
OPERATING TRANSFERS IN	-	-	27,671
TOTAL REVENUE	-	-	177,230
PERSONAL SERVICES	-	-	175,230
OPERATING EXPENDITURES	-	-	2,000
TOTAL EXPENDITURES	-	-	177,230
<u>FDLE VOCA FY 2003</u>			
INTERGOVERNMENTAL REVENUE	136,672	-	-
OPERATING TRANSFERS IN	312	-	-
TOTAL REVENUE	136,984	-	-
PERSONAL SERVICES	136,284	-	-
OPERATING EXPENDITURES	700	-	-
TOTAL EXPENDITURES	136,984	-	-
<u>FDLE VOCA FY 2004</u>			
INTERGOVERNMENTAL REVENUE	-	149,559	-
OPERATING TRANSFERS IN	-	14,410	-
TOTAL REVENUE	-	163,969	-
PERSONAL SERVICES	-	161,969	-
OPERATING EXPENDITURES	-	2,000	-
TOTAL EXPENDITURES	-	163,969	-

COMMUNITY SERVICES (816)

	FY 2003 Actual	FY 2004 Adopted Budget	FY 2005 Adopted Budget
<u>RSVP FY 2003</u>			
INTERGOVERNMENTAL REVENUE	58,764	-	-
OPERATING TRANSFERS IN	59,672	-	-
TOTAL REVENUE	118,436	-	-
PERSONAL SERVICES	79,254	-	-
OPERATING EXPENDITURES	39,182	-	-
TOTAL EXPENDITURES	118,436	-	-
<u>FOSTER GRANDPARENTS FY 2003</u>			
INTERGOVERNMENTAL REVENUE	376,174	-	-
OPERATING TRANSFERS IN	74,826	-	-
TOTAL REVENUE	451,000	-	-
PERSONAL SERVICES	345,692	-	-
OPERATING EXPENDITURES	105,309	-	-
TOTAL EXPENDITURES	451,001	-	-
<u>FOSTER GRANDPARENTS FY 2005</u>			
INTERGOVERNMENTAL REVENUE	-	-	380,768
OPERATING TRANSFERS IN	-	-	96,884
TOTAL REVENUE	-	-	477,652
PERSONAL SERVICES	-	-	359,391
OPERATING EXPENDITURES	-	-	118,261
TOTAL EXPENDITURES	-	-	477,652
<u>FOSTER GRANDPARENTS FY 2004</u>			
INTERGOVERNMENTAL REVENUE	-	380,768	-
OPERATING TRANSFERS IN	-	88,985	-
TOTAL REVENUE	-	469,753	-
PERSONAL SERVICES	-	351,492	-
OPERATING EXPENDITURES	-	118,261	-
TOTAL EXPENDITURES	-	469,753	-
<u>RSVP FY 2004</u>			
INTERGOVERNMENTAL REVENUE	-	56,504	-
OPERATING TRANSFERS IN	-	72,010	-
TOTAL REVENUE	-	128,514	-
PERSONAL SERVICES	-	83,038	-
OPERATING EXPENDITURES	-	45,476	-
TOTAL EXPENDITURES	-	128,514	-
<u>RSVP FY 2005</u>			
INTERGOVERNMENTAL REVENUE	-	-	58,764
OPERATING TRANSFERS IN	-	-	76,293
TOTAL REVENUE	-	-	135,057
PERSONAL SERVICES	-	-	87,321
OPERATING EXPENDITURES	-	-	47,736
TOTAL EXPENDITURES	-	-	135,057

COMMUNITY SERVICES (816)

	FY 2003 Actual	FY 2004 Adopted Budget	FY 2005 Adopted Budget
<u>CHOOSE LIFE LICENSE PLATE</u>			
INTERGOVERNMENTAL REVENUE	10,921	11,000	11,000
USE OF FUND BALANCE	(10,921)	11,000	11,000
TOTAL REVENUE	-	22,000	22,000
OPERATING EXPENDITURES	-	22,000	22,000
TOTAL EXPENDITURES	-	22,000	22,000
<u>GDP VICTIMS VIOLENT CRIME</u>			
INTERGOVERNMENTAL REVENUE	-	-	41,733
TOTAL REVENUE	-	-	41,733
PERSONAL SERVICES	-	-	41,733
TOTAL EXPENDITURES	-	-	41,733

TOURISM (817)			
	FY 2003 Actual	FY 2004 Adopted Budget	FY 2005 Adopted Budget
<u>TD-VCB</u>			
OTHER TAXES	988,109	906,954	908,790
MISCELLANEOUS REVENUE	9,538	5,912	7,204
USE OF FUND BALANCE	-	57,105	142,296
TOTAL REVENUE	997,647	969,971	1,058,290
PERSONAL SERVICES	233,678	247,686	296,688
OPERATING EXPENDITURES	663,483	720,285	759,602
CAPITAL OUTLAY	1,644	2,000	2,000
TOTAL EXPENDITURES	898,805	969,971	1,058,290
<u>TD-GRANTS</u>			
OTHER TAXES	49,855	45,630	45,917
MISCELLANEOUS REVENUE	3,766	3,200	-
OPERATING TRANSFERS IN	10,000	208,034	-
TOTAL REVENUE	63,621	256,864	45,917
OPERATING EXPENDITURES	55,360	256,864	45,917
TOTAL EXPENDITURES	55,360	256,864	45,917
<u>DESTINATION ENHANCEMENT</u>			
OTHER TAXES	449,140	412,366	413,250
TOTAL REVENUE	449,140	412,366	413,250
OPERATING EXPENDITURES	390,706	412,366	413,250
OTHER TRANSFERS OUT	35,021	-	-
TOTAL EXPENDITURES	425,727	412,366	413,250
<u>KANAPAHA SMRHSE/HAILE PRK</u>			
USE OF FUND BALANCE	-	77,749	77,749
TOTAL REVENUE	-	77,749	77,749
GRANTS & AIDS	-	77,749	77,749
TOTAL EXPENDITURES	-	77,749	77,749
<u>TOURIST DEVELOP TAX FUND</u>			
TAXES	10,031	9,015	9,183
MISCELLANEOUS REVENUE	54,496	4,000	-
OPERATING TRANSFERS IN	25,021	283,508	-
TOTAL REVENUE	89,548	296,523	9,183
OPERATING EXPENDITURES	76,028	296,523	9,183
TOTAL EXPENDITURES	76,028	296,523	9,183
<u>ECONOMIC DEVELOPMENT</u>			
MISCELLANEOUS REVENUE	3,575	-	-
OPERATING TRANSFERS IN	327,788	-	-
TOTAL REVENUE	331,363	-	-
PERSONAL SERVICES	107,822	-	-
OPERATING EXPENDITURES	54,261	-	-
GRANTS & AIDS	84,325	-	-
TOTAL EXPENDITURES	246,408	-	-

OTHER SPECIAL REVENUES (818)

	FY 2003 Actual	FY 2004 Adopted Budget	FY 2005 Adopted Budget
<u>DONATION FUND</u>			
FINES & FORFEITURES	3,950	3,200	3,200
MISCELLANEOUS REVENUE	14,937	8,275	21,375
USE OF FUND BALANCE	-	63,402	33,475
TOTAL REVENUE	18,887	74,877	58,050
OPERATING EXPENDITURES	11,301	67,609	58,050
CAPITAL OUTLAY	-	7,268	-
TRANSFR TO SHERIFF	270	-	-
TOTAL EXPENDITURES	11,571	74,877	58,050
<u>CITY-WIDE VISIONING PLAN</u>			
INTERGOVERNMENTAL REVENUE	89,487	-	-
TOTAL REVENUE	89,487	-	-
TOTAL EXPENDITURES	-	-	-

DEBT SERVICE FUND (819)

	FY 2003 Actual	FY 2004 Adopted Budget	FY 2005 Adopted Budget
<u>6.77M ROAD REFUNDING BOND</u>			
INTERGOVERNMENTAL REVENUE	-	-	-
MISCELLANEOUS REVENUE	9,223	-	-
TOTAL REVENUE	9,223	-	-
DEBT SERVICE	795,044	-	-
TOTAL EXPENDITURES	795,044	-	-
<u>1995 PUB IMPR REFUND BOND</u>			
INTERGOVERNMENTAL REVENUE	10,543,038	9,573,629	9,441,470
MISCELLANEOUS REVENUE	15,426	16,150	16,150
USE OF FUND BALANCE	-	608,326	866,926
TOTAL REVENUE	10,558,464	10,198,105	10,324,546
DEBT SERVICE	2,801,585	2,801,579	2,797,099
OTHER TRANSFERS OUT	7,617,794	7,396,526	7,527,447
TOTAL EXPENDITURES	10,419,379	10,198,105	10,324,546
<u>POOLED COMM PAPER PROGRAM</u>			
MISCELLANEOUS REVENUE	2,328	-	-
OPERATING TRANSFERS IN	558,000	452,000	298,000
DEBT PROCEEDS	112,000	-	-
USE OF FUND BALANCE	-	-	150,000
TOTAL REVENUE	672,328	452,000	448,000
DEBT SERVICE	612,038	452,000	448,000
TOTAL EXPENDITURES	612,038	452,000	448,000
<u>1999 PUBLIC IMPVT REV BND</u>			
MISCELLANEOUS REVENUE	4,202	7,600	2,850
OPERATING TRANSFERS IN	1,083,439	1,086,396	1,084,712
USE OF FUND BALANCE	-	(3,276)	196
TOTAL REVENUE	1,087,641	1,090,720	1,087,758
DEBT SERVICE	1,087,433	1,090,720	1,087,758
TOTAL EXPENDITURES	1,087,433	1,090,720	1,087,758
<u>2003 ACFOREVER G.O. BOND</u>			
AD VALOREM TAXES	-	1,649,272	2,017,061
MISCELLANEOUS REVENUE	650	5,700	5,700
DEBT PROCEEDS	3,207,265	-	-
USE OF FUND BALANCE	-	2,750	152,182
TOTAL REVENUE	3,207,915	1,657,722	2,174,943
DEBT SERVICE	3,186,010	1,657,722	2,174,943
TOTAL EXPENDITURES	3,186,010	1,657,722	2,174,943

OTHER CAPITAL PROJECTS (820)

	FY 2003 Actual	FY 2004 Adopted Budget	FY 2005 Adopted Budget
<u>CAPITAL PROJECTS-GENERAL</u>			
MISCELLANEOUS REVENUE	56,979	-	-
OPERATING TRANSFERS IN	988,155	1,508,942	2,411,850
DEBT PROCEEDS	-	685,250	-
TOTAL REVENUE	1,045,134	2,194,192	2,411,850
OPERATING EXPENDITURES	211,025	-	-
CAPITAL OUTLAY	24,812	2,194,192	2,411,850
OTHER TRANSFERS OUT	760,000	-	-
TOTAL EXPENDITURES	995,837	2,194,192	2,411,850
<u>CAPITAL PROJECTS-PUB WKS</u>			
TOTAL REVENUE	-	-	-
OPERATING EXPENDITURES	62,273	-	-
TOTAL EXPENDITURES	62,273	-	-
<u>SE 35TH STREET PARK</u>			
USE OF FUND BALANCE	-	250,000	-
TOTAL REVENUE	-	250,000	-
OPERATING EXPENDITURES	-	250,000	-
TOTAL EXPENDITURES	-	250,000	-
<u>CAMPUS DEVELOPMENT AGRMNT</u>			
MISCELLANEOUS REVENUE	47,746	-	-
USE OF FUND BALANCE	-	-	-
TOTAL REVENUE	47,746	-	-
OTHER TRANSFERS OUT	45,923	-	-
TOTAL EXPENDITURES	45,923	-	-
<u>CT SPACE NEED-CRM CRT HSE</u>			
TAXES	9,212,409	-	-
MISCELLANEOUS REVENUE	52,184	-	-
OPERATING TRANSFERS IN	1,187,143	1,363,280	-
USE OF FUND BALANCE	-	-	-
TOTAL REVENUE	10,451,736	1,363,280	-
PERSONAL SERVICES	11,943	-	-
OPERATING EXPENDITURES	2,830,826	-	-
CAPITAL OUTLAY	11,040,930	1,363,280	-
OTHER TRANSFERS OUT	-	-	-
TOTAL EXPENDITURES	13,883,699	1,363,280	-
<u>ART IN PUBLIC PLACES</u>			
USE OF FUND BALANCE	-	-	-
TOTAL REVENUE	-	-	-
OPERATING EXPENDITURES	46,085	-	-
TOTAL EXPENDITURES	46,085	-	-

OTHER CAPITAL PROJECTS (820)

	FY 2003 Actual	FY 2004 Adopted Budget	FY 2005 Adopted Budget
<u>FRDAP FY 2002 FOREST PARK</u>			
INTERGOVERNMENTAL REVENUE	15,513	-	-
TOTAL REVENUE	15,513	-	-
OPERATING EXPENDITURES	30,348	-	-
CAPITAL OUTLAY	678	-	-
TOTAL EXPENDITURES	31,026	-	-
<u>FRDAP FY 2002 JONESVILLE PRK</u>			
INTERGOVERNMENTAL REVENUE	24,000	-	-
TOTAL REVENUE	24,000	-	-
CAPITAL OUTLAY	48,000	-	-
TOTAL EXPENDITURES	48,000	-	-
<u>TECHNOLOGY PLAN</u>			
OPERATING TRANSFERS IN	760,000	150,000	1,000,000
TOTAL REVENUE	760,000	150,000	1,000,000
OPERATING EXPENDITURES	298,822	-	13,613
CAPITAL OUTLAY	183,721	150,000	986,387
TOTAL EXPENDITURES	482,543	150,000	1,000,000
<u>WEST END SPECIAL ASSESMNT</u>			
MISCELLANEOUS REVENUE	4,391	-	-
OPERATING TRANSFERS IN	-	-	-
TRANSFER FROM CONST OFFICER	69	-	-
TOTAL REVENUE	4,460	-	-
OPERATING EXPENDITURES	302	-	-
TOTAL EXPENDITURES	302	-	-
<u>FDOT COUNTY INCENTIVE GRT</u>			
INTERGOVERNMENTAL REVENUE	80,603	-	-
OPERATING TRANSFERS IN	45,923	-	-
TOTAL REVENUE	126,526	-	-
CAPITAL OUTLAY	230,295	-	-
TOTAL EXPENDITURES	230,295	-	-
<u>SPC ASSESSMENT NE 132 AVE</u>			
MISCELLANEOUS REVENUE	240,728	-	-
OPERATING TRANSFERS IN	230,805	-	-
TRANSFER FROM CONST OFFICER	106	-	-
TOTAL REVENUE	471,639	-	-
OPERATING EXPENDITURES	646	-	-
CAPITAL OUTLAY	230,805	-	-
TOTAL EXPENDITURES	231,451	-	-

OTHER CAPITAL PROJECTS (820)			
	FY 2003 Actual	FY 2004 Adopted Budget	FY 2005 Adopted Budget
<u>COM COMMUNICATION CNT CAP</u>			
TRANSFER FROM CONST OFFICER	348,540	-	-
TOTAL REVENUE	348,540	-	-
TOTAL EXPENDITURES	-	-	-
<u>COURT FACILITIES STATUTE 318.18</u>			
CHARGES FOR SERVICES	-	-	729,752
TOTAL REVENUE	-	-	729,752
CAPITAL OUTLAY	-	-	729,752
TOTAL EXPENDITURES	-	-	729,752

SOLID WASTE (821)			
	FY 2003 Actual	FY 2004 Adopted Budget	FY 2005 Adopted Budget
<u>SOLID WASTE SYSTEM</u>			
CHARGES FOR SERVICES	7,245,074	7,434,150	7,601,350
MISCELLANEOUS REVENUE	120,256	125,000	125,000
OPERATING TRANSFERS IN	31,527	-	250,000
USE OF FUND BALANCE	-	964,846	1,122,933
TOTAL REVENUE	7,396,857	8,523,996	9,099,283
PERSONAL SERVICES	1,023,797	1,109,762	1,107,509
OPERATING EXPENDITURES	6,747,047	7,009,773	7,391,455
CAPITAL OUTLAY	384,227	670,600	358,400
OTHER TRANSFERS OUT	33,200	4,461	5,208
RESERVE FOR CONTINGENCIES	-	400,000	595,111
OTHER NON-OPERATING	(582,086)	(670,600)	(358,400)
TOTAL EXPENDITURES	7,606,185	8,523,996	9,099,283
<u>COLLECTION CENTERS</u>			
CHARGES FOR SERVICES	10,940	9,600	9,600
MISCELLANEOUS REVENUE	886,107	901,654	935,268
OPERATING TRANSFERS IN	371,397	369,706	375,262
TRANSFER FR CONST OFFICER	3,129	2,800	2,800
USE OF FUND BALANCE	-	447,032	438,660
TOTAL REVENUE	1,271,573	1,730,792	1,761,590
PERSONAL SERVICES	401,581	513,246	555,614
OPERATING EXPENDITURES	918,314	1,068,901	1,164,553
CAPITAL OUTLAY	147,952	323,340	-
OTHER TRANSFERS OUT	37,185	48,645	41,423
RESERVE FOR CONTINGENCIES	-	100,000	-
OTHER NON-OPERATING	(147,952)	(323,340)	-
TOTAL EXPENDITURES	1,357,080	1,730,792	1,761,590
<u>WASTE MGMT ASSESSMENT</u>			
CHARGES FOR SERVICES	3,893	900	22,900
MISCELLANEOUS REVENUE	1,579,476	1,862,997	1,842,997
OPERATING TRANSFERS IN	70,385	53,106	46,631
TRANSFER FR CONST OFFICER	5,706	-	-
USE OF FUND BALANCE	-	201,090	281,293
TOTAL REVENUE	1,659,460	2,118,093	2,193,821
PERSONAL SERVICES	602,188	772,532	804,267
OPERATING EXPENDITURES	793,766	945,855	902,572
CAPITAL OUTLAY	28,492	2,700	4,500
OTHER TRANSFERS OUT	402,924	369,706	375,262
RESERVE FOR CONTINGENCIES	-	30,000	30,000
OTHER NON-OPERATING	(28,492)	(2,700)	77,220
TOTAL EXPENDITURES	1,798,878	2,118,093	2,193,821
<u>CLOSURE/POSTCLOSURE</u>			
CHARGES FOR SERVICES	-	57,750	57,750
MISCELLANEOUS REVENUE	79,517	80,000	80,000
USE OF FUND BALANCE	-	(137,750)	(137,750)
TOTAL REVENUE	79,517	-	-
PERSONAL SERVICES	91,120	108,043	111,684
OPERATING EXPENDITURES	223,039	270,850	262,611
CAPITAL OUTLAY	188,275	-	-
RESERVE FOR CONTINGENCIES	-	500,000	100,000
OTHER NON-OPERATING	(502,434)	(878,893)	(474,295)
TOTAL EXPENDITURES	-	-	-

ALACHUA COUNTY FOREVER (822)

	FY 2003 Actual	FY 2004 Adopted Budget	FY 2005 Adopted Budget
<u>LEGACY LANDS PROGRAM</u>			
INTERGOVERNMENTAL REVENUE	1,442,404	-	-
OPERATING TRANSFERS IN	-	-	-
DEBT PROCEEDS	3,088,000	-	-
TOTAL REVENUE	4,530,404	-	-
OPERATING EXPENDITURES	4,108	-	-
CAPITAL OUTLAY	2,878,384	-	-
DEBT SERVICE	205,508	-	-
TOTAL EXPENDITURES	3,088,000	-	-
<u>ACFOREVER GO BOND CAPITAL</u>			
MISCELLANEOUS REVENUE	68,999	-	-
DEBT PROCEEDS	10,792,735	-	-
TOTAL REVENUE	10,861,734	-	-
OPERATING EXPENDITURES	2,800	-	-
CAPITAL OUTLAY	1,487,471	-	-
TOTAL EXPENDITURES	1,490,271	-	-

HOUSING FINANCE AUTHORITY FY 1999 (850)

	FY 2003 Actual	FY 2004 Adopted Budget	FY 2005 Adopted Budget
<u>ALACTY HSG FIN ATH GENFUD</u>			
MISCELLANEOUS REVENUE	42,042	71,145	71,307
USE OF FUND BALANCE	-	99,723	161,435
TOTAL REVENUE	42,042	170,868	232,742
OPERATING EXPENDITURES	4,226	170,868	232,742
TOTAL EXPENDITURES	4,226	170,868	232,742

LAW LIBRARY (855)			
	FY 2003 Actual	FY 2004 Adopted Budget	FY 2005 Adopted Budget
<u>LAW LIBRARY, MURPHREE MEM</u>			
CHARGES FOR SERVICES	66,815	-	-
MISCELLANEOUS REVENUE	21,243	-	-
USE OF FUND BALANCE	-	-	-
TOTAL REVENUE	88,058	-	-
PERSONAL SERVICES	31,861	-	-
OPERATING EXPENDITURES	75,179	-	-
TOTAL EXPENDITURES	107,040	-	-
<u>LAW LIBRARY</u>			
CHARGES FOR SERVICES	-	67,300	131,021
MISCELLANEOUS REVENUE	-	21,000	11,000
USE OF FUND BALANCE	-	23,791	(14,257)
TOTAL REVENUE	-	112,091	127,764
PERSONAL SERVICES	-	33,433	41,301
OPERATING EXPENDITURES	-	78,658	86,463
TOTAL EXPENDITURES	-	112,091	127,764

Capital Improvements Program



CAPITAL IMPROVEMENTS PROGRAM

Alachua County
 FY 2003/04
 FY 2004/05

Description and Information

The Adopted Capital Improvement Program (CIP) provides for the acquisition, construction, reconstruction, initial fixtures and equipment for facilities, including related cost for land acquisition, land improvements, design and engineering. Examples of capital projects included in the CIP are: construction of new facilities, expansion of existing facilities, rehabilitation of roads, implementation of technology and beautification of parks. The detail shows those projects which were completed in the past fiscal year or are still under construction, as well as those projects approved and those requested but that remain unfunded. Funding sources are indicated and where applicable, estimates of additional operating cost are included.

Summary Budget	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Adopted Budget	Percent Change in FY 2004 Adopted Budget over	FY 2005 Adopted Budget	Change in FY 2005 Adopted Budget over
				FY 2003 Actual		FY 2004 Adopted Budget
EXPENDITURES	-	-	-	-	-	-
PERSONAL SERVICES	37,515	11,940	-	-100%	-	0%
OPERATING EXPENDITURES	3,162,451	3,614,863	250,000	-93%	-	-100%
CAPITAL OUTLAY	10,311,960	16,181,632	3,707,472	-77%	4,141,602	12%
NON OPERATING	7,961,775	1,011,431	-	-100%	1,000,000	0%
TOTAL EXPENDITURES	21,473,701	20,819,866	3,957,472	-81%	5,141,602	30%
FUNDING SOURCE(S)						
CAPITAL PROJECT FUNDS	21,473,701	20,819,866	3,957,472	-81%	4,141,602	5%
TRANSPORTATION TRUST FUND	-	-	-	0%	1,000,000	0%
TOTAL FUNDING SOURCES	21,473,701	20,819,866	3,957,472	-81%	5,141,602	30%

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**FY 2005 - 2009 CAPITAL IMPROVEMENTS PROGRAM
PRIOR YEAR PROJECTS IN PROGRESS**

**Alachua County
FY 2003/04
FY 2004/05**

General Capital Projects Fund (Fund 300)

Project Name/Description	Original Budget	Estimated FY05 Carryforward
Asbestos Survey	171,200	10,354
Disability Access	75,200	10,807
Fairgrounds Study	65,000	42,300
Animal Services HVAC	27,100	4,554
Courthouse Security	100,000	3,786
Courthouse Second and Fourth Floor Renovation	200,000	15,392
Courtroom Seating	19,817	3,700
Courthouse Replacement of Network Wiring	104,434	3,375
Courthouse Elevator Replacement	60,000	30,879
Fire Station #15 Expansion	52,000	23,769
Annex Building Repairs	60,900	19,000
Civil Courthouse Asbestos Removal	204,130	170,000
Civil Courthouse Elevator Modernization	257,985	243,000
Civil Courthouse Door & Hardware Replacement	94,500	94,500
Animal Services Roof Replacement	126,000	126,000
ACSO Jail HVAC Renovation & Replacement	84,000	75,000
Administration Bldg. HVAC Upgrades - 1st & 2nd Floors	66,150	66,150
Animal Services Door Replacement	57,750	57,200
Carpet Replacement - Civil Courthouse & Public Defender	39,600	39,600
Civil Courthouse Voice Amplification System	28,350	28,350
Property Appraiser - Remodel Official Records Area	75,000	40,500
Administration Bldg. Carpet Replacement - 1st Floor	44,177	44,177
Wilson Building HVAC (Group B) 3 Large Condensers	48,300	48,300
Fire Services Master Plan	100,000	27,000
Court Support Services Building	685,250	685,250
Civil Courthouse Remodel	250,000	233,000
ACFR Stations 16 & 19 - Painting & Floor Replacement	33,000	16,000
SUBTOTAL	3,129,843	2,161,943

Capital Projects Public Works (Fund 301)

Project Name/Description	Original Budget	Estimated FY05 Carryforward
Parks Master Plan	93,000	4,200
Recreation Master Plan	64,920	40,000
SUBTOTAL	157,920	44,200

Court Space Needs - New Criminal Justice Center (Fund 321)

Project Name/Description	Original Budget	Estimated FY05 Carryforward
New Criminal Justice Center	27,901,886	500,000
SUBTOTAL	27,901,886	500,000

**FY 2005 - 2009 CAPITAL IMPROVEMENTS PROGRAM
PRIOR YEAR PROJECTS IN PROGRESS**

**Alachua County
FY 2003/04
FY 2004/05**

Art in Public Places (Fund 323)

		Estimated FY05
Project Name/Description	Original Budget	Carryforward
New Criminal Justice Center	100,000	8,500
SUBTOTAL	100,000	8,500

FY02 FRDAP Grant - Jonesville Park (Fund 325)

		Estimated FY05
Project Name/Description	Original Budget	Carryforward
FY02 FRDAP Grant - Jonesville Park	303,894	255,894
SUBTOTAL	303,894	255,894

Alachua County Forever (Funds 326)

		Estimated FY05
Project Name/Description	Original Budget	Carryforward
Mill Creek	1,442,403	1,442,403
SUBTOTAL	1,442,403	1,442,403

Technology Plan (327)

		Estimated FY05
Project Name/Description	Original Budget	Carryforward
Various Equipment	954,900	200,000
SUBTOTAL	954,900	200,000

West End Special Assessment (Fund 328)

		Estimated FY05
Project Name/Description	Original Budget	Carryforward
West End Special Assessment	104,702	4,000
SUBTOTAL	104,702	4,000

FDOT County Incentive Grant (Fund 329)

		Estimated FY05
Project Name/Description	Original Budget	Carryforward
Road Construction	3,273,989	2,435,000
24th Road Construction	7,249,310	7,170,000
SUBTOTAL	10,523,299	9,605,000

**FY 2005 - 2009 CAPITAL IMPROVEMENTS PROGRAM
PRIOR YEAR PROJECTS IN PROGRESS**

**Alachua County
FY 2003/04
FY 2004/05**

NE 132 Avenue Special Assessment (Fund 330)

Project Name/Description	Original Budget	Estimated FY05 Carryforward
Road Construction	239,805	240,000
SUBTOTAL	239,805	240,000

Alachua County Forever (Funds 331)

Project Name/Description	Original Budget	Estimated FY05 Carryforward
Mill Creek	2,851,292	33,500
Lochloosa Connector	2,770,464	1,256,300
Watermelon Pond	255,375	248,600
Barr Hammock	2,811,513	2,792,000
Buck Bay	854,872	50,000
Burnette Lake	323,709	323,600
Millhopper	31,281	31,280
Austin Cary	2,738,551	2,000
Kanapaha Prairie	1,015,000	1,014,000
Santa Fe River	3,067,779	3,065,000
S.E. Bat Cave	60,000	60,000
Lake Santa Fe	3,000	3,000
SUBTOTAL	16,782,836	8,879,280

Note: These projects are rebudgeted during carry forward process.

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FY 2005 - 2009 CAPITAL IMPROVEMENTS PROGRAM

Alachua County
 FY 2003/04
 FY 2004/05

LINE	Project Name/Description - General Fund	Funding Source	Funding						TOTAL	Average
			04/05	05/06	06/07	07/08 (1)	08/09 (1)	Oper. Cost		
1	ACSO Jail HVAC Renovation & Replacement (2)	General Fund	131,250	131,250	299,263	913,100	2,924,137	4,399,000	(200,000)	
2	Agriculture Center Shingle Roof Replacement	General Fund	31,500					31,500	-	
3	Administration Bldg. North Basement Boiler Replacement	General Fund	78,750					78,750	-	
4	Wilson Building Court Services Carpet Replacement & Paint	General Fund	50,400					50,400	-	
5	Agriculture Center Painting & Parking Lot Improvements	General Fund	26,250					26,250	-	
6	Administration Annex Carpet Replacement - 1st Floor	General Fund	26,250					26,250	-	
7	Wilson Building ITS Carpet Replacement & Paint	General Fund	52,500					52,500	-	
8	Criminal Courthouse Stormwater System	General Fund	49,995					49,995	-	
9	Animal Services Kennel Painting	General Fund	33,371					33,371	-	
10	Criminal Courthouse Bus Stop	General Fund	39,996					39,996	-	
11	ACSO Jail Dayroom Modifications *	General Fund	104,151					104,151	289,198	
12	ACSO Jail Sleeping Room & Dayroom *	General Fund	245,037					245,037	289,198	
13	Court Support Services Building *	General Fund	500,000					500,000	340,321	
14	Energy Conservation Upgrades	General Fund	119,000					119,000	-	
15	Economic Development	General Fund	350,000	100,000	100,000	100,000	100,000	750,000	-	
16	ACFR Headquarters Potable Water System Replacement	General Fund	44,100					44,100	-	
17	Administration Annex Elevator Modernization	General Fund	63,000					63,000	-	
18	Administration Bldg. Fire Alarm System Upgrade	General Fund	78,750					78,750	-	
19	Animal Services Painting & Carpet Replacement	General Fund	35,700					35,700	-	
20	State Attorney's Building Elevator Modernization	General Fund	63,000					63,000	-	
21	Wilson Building Elevator Modernization	General Fund	42,000					42,000	-	
22	Wilson Building HVAC (Group A) Split System & 3 Condensers	General Fund	46,200					46,200	-	
23	Wilson Building HVAC (Group C) Computer & UPS Rooms	General Fund	51,125					51,125	-	
24	Wilson Bldg - ITS 2nd Floor Remodel	General Fund	76,125					76,125	-	
25	Technology Plan - Enterprise	General Fund	750,000	250,000	250,000	250,000	250,000	1,750,000	-	
26	Technology Enhancement Needs - Vocational	General Fund	250,000					250,000	-	
27	Transportation Trust Fund (Fund 149) (3)	General Fund	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000	-	
28	ACFR Rescue 1 Downtown Central Station *	General Fund	532,569					532,569	394,944	
29	ACFR SE FR Station Property at SR20 & CR325	General Fund	39,183					39,183	-	
30	ACSO Jail Automated Irrigation System Installation	General Fund	27,300					27,300	-	
31	ACSO Jail Parking Lot Resurfacing	General Fund	57,750					57,750	-	
32	Administration Bldg. Carpet Replacement - 2nd & 3rd Floors	General Fund	25,011					25,011	-	
33	Animal Services Parking & Incinerator Improvements	General Fund	33,956					33,956	-	
34	Animal Services Study	General Fund	40,000					40,000	-	
35	Parks & Recreation - Recreation Master Plan	General Fund	63,000					63,000	-	
36	Public Defender's Exterior & HVAC Upgrades	General Fund	27,300					27,300	-	
37	State Attorney's Building Repaint Interior	General Fund	25,200					25,200	-	
38	Parks & Recreation - Jonesville Park Construction *	General Fund	469,650		156,550	156,550		782,750	93,903	
39	Debt Service Payments for Bond Projects	General Fund			850,000	850,000	850,000	2,550,000	-	
40	ACSO Animal Pens at the Animal Services Complex	General Fund			40,400			40,400	-	
41	ACSO Jail UPS Battery Replacement	General Fund			27,300			27,300	-	
42	Animal Services Perimeter Fencing	General Fund			62,312			62,312	-	
43	Facilities Mgmt. - Automated. Bldg Controls Upgrades	General Fund			150,000	150,000		300,000	-	
44	Wilson Building Generator Room Improvements	General Fund			30,450			30,450	-	
45	Administration Annex Carpet Replacement - 2nd & 3rd Floors	General Fund				31,500		31,500	-	
46	Administration Bldg. Repaint Interior Walls	General Fund				31,500		31,500	-	
47	Agriculture Center Carpet Replacement	General Fund				28,350		28,350	-	
48	ACSO Jail Security Doors Replacment	General Fund				142,000		142,000	-	

FY 2005 - 2009 CAPITAL IMPROVEMENTS PROGRAM

Alachua County
 FY 2003/04
 FY 2004/05

LINE	Project Name/Description - General Fund (Cont'd)	Funding Source	Funding					TOTAL	Average
			04/05	05/06	06/07	07/08 (1)	08/09 (1)		Oper. Cost
49	Lighting Upgrade - Group Relamping Project	General Fund				47,000	180,000	227,000	-
50	Generation Upgrade Fire Rescue Services Headquarters	General Fund					60,000	60,000	-
51	Re-seal & Paint Exterior Wilson Building	General Fund					28,000	28,000	-
52	Re-seal & Paint Exterior Sheriff's Headquarters	General Fund					100,000	100,000	-
53	Re-seal & Paint Exterior Combined Communication Center	General Fund					85,000	85,000	-
54	Replace Roof Elections Warehouse	General Fund					126,000	126,000	-
55	Re-surface Parking Areas - CCC & Sheriff HQ	General Fund					29,500	29,500	-
56	Facilities Maintenance Shop Renovation	General Fund					90,000	90,000	-
57	Community Services/Health Department Paint	General Fund					215,000	215,000	-
58	Sheriff Headquarter's HVAC	General Fund					160,000	160,000	-
59	Admin Building Cooling Tower	General Fund					90,000	90,000	-
60	Annex Building HVAC	General Fund					85,000	85,000	-
61	Fire Rescue Services Headquarters HVAC	General Fund					165,000	165,000	-
62	Fire Station #16 Concrete Driveway	General Fund					60,000	60,000	-
SUBTOTAL			4,338,450	2,822,169	2,966,275	3,700,000	6,597,637	20,424,531	

LINE	Project Name/Description - MSTU Unincorporated	Funding Source	Funding					TOTAL	Average
			04/05	05/06	06/07	07/08	08/09		Op. Exp.
63	ACFR Jonesville FR Station Relocation (4)	MSTU	73,400	487,127				560,527	-
64	ACFR NE Station @ L. Brown Env Park (4) *	MSTU			22,395	796,509		818,904	680,712
65	ACFR Spring Hill FRS Station (4) *	MSTU		812,568				812,568	657,884
66	ACFR Station #12 (SE 43rd Street) Equip Bay (4) *	MSTU		51,409				51,409	3,029
67	ACFR Station #15 (SW Archer Road) Equip Bay (4) *	MSTU		51,409				51,409	3,029
68	ACFR Station at SW 24th Ave & Parker Rd (4) *	MSTU		73,757	747,805			821,562	670,754
MSTU UNINCORPORATED SUBTOTAL			73,400	1,476,270	770,200	796,509	-	3,116,379	

LINE	Project Name/Description - Rural Collection Ctrs Fund	Funding Source	Funding					TOTAL	Average
			04/05	05/06	06/07	07/08	08/09		Op. Exp.
69	Waste Mgmt - RCC Archer Scalehouse Replacement	Solid Waste Fund			21,475			21,475	-
RURAL COLLECTION CENTERS SUBTOTAL			-	-	21,475	-	-	21,475	

LINE	Project Name/Description - Court Facilities Needs	Funding Source	Funding					TOTAL	Average
			04/05	05/06	06/07	07/08	08/09		Op. Exp.
70	Court Related Facilites Needs	Capital Projects Fund	729,752	519,752	361,027	540,752	604,752	2,756,035	-
71	Civil Courthouse HVAC System Renovation	Capital Projects Fund		210,000				210,000	-
72	Civil Courthouse Roof Replacement	Capital Projects Fund			368,725			368,725	-
73	Civil Courthouse Generator Replacement	Capital Projects Fund				189,000		189,000	-
74	Civil Courthouse Re-seal Building Envelop	Capital Projects Fund					125,000	125,000	-
COURT CAPITAL NEEDS SUBTOTAL			729,752	729,752	729,752	729,752	729,752	3,648,760	

FY 2005 - 2009 CAPITAL IMPROVEMENTS PROGRAM

**Alachua County
FY 2003/04
FY 2004/05**

LINE	Project Name/Description	Funding Source						TOTAL	Average
			04/05	05/06	06/07	07/08	08/09		Op. Exp.
75	Administration Bldg. Expansion & Remodel *	Bond Issue		152,762	2,189,175			2,341,937	40,322
76	Alachua County Multipurpose/Training Room *	Bond Issue		26,757	432,180			458,937	11,745
77	Animal Services Expansion	Bond Issue			325,000			325,000	-
78	State Attorney's Major Remodel	Bond Issue		228,600	3,480,120			3,708,720	-
79	ACSO Jail Expansion *	Bond Issue			10,466,153			10,466,153	1,643,835
SUBTOTAL			-	408,119	16,892,628	-	-	17,300,747	

Funding Source						TOTAL
	04/05	05/06	06/07	07/08	08/09	
General Fund	4,338,450	2,822,169	2,966,275	3,700,000	6,597,637	20,424,531
MSTU	73,400	1,476,270	770,200	796,509	-	3,116,379
Solid Waste Fund	-	-	21,475	-	-	21,475
Capital Projects Fund	729,752	729,752	729,752	729,752	729,752	3,648,760
Bond Issue	-	408,119	16,892,628	-	-	17,300,747
	5,141,602	5,436,310	21,380,330	5,226,261	7,327,389	44,511,892

- Notes: Asterisk (*) indicates that average operating costs will impact Operating Budgets in future years.
- (1) Total funding for recommended projects exceed average annual funding.
 - (2) Savings potential due to Performance Management Contract
 - (3) Project list will be prioritized by Public Works and Community Planning Group (CPG); CPG will bring project list to Board for approval
 - (4) Projects and scope subject to change based on Fire Services Master Plan

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FY 2005 - 2009 CAPITAL IMPROVEMENTS PROGRAM
FACILITIES IMPROVEMENTS - REQUESTED/NOT FUNDED

Alachua County
FY 2003/04
FY 2004/05

LINE	PROJECT	Funding Source						TOTAL	Average
			04/05	05/06	06/07	07/08	08/09		Oper. Cost
80	ACFR Rescue 3 NE Waldo Road *	Unfunded		690,339				690,339	20,856
81	ACFR Rescue 9 @ NW 34th St & US441	Unfunded		741,643				741,643	-
82	Parks & Recreation - San Felasco Park	Unfunded		115,267				115,267	-
SUBTOTAL			-	1,547,249	-	-	-	1,547,249	

Notes: Asterisk (*) indicates that average operating costs will impact Operating Budgets in future years.

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**FY 2005 - 2009 CAPITAL IMPROVEMENTS PROGRAM
TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

**Alachua County
FY 2003/04
FY 2004/05**

Project Name/Description	Requesting Agency	Estimated Cost					TOTAL
North 53rd Avenue Bikeway	Public Works	300,000					300,000
SW 43rd Street/42nd Street Sidewalk	Public Works	125,000					125,000
SW 40th Blvd (SR24 to SW 43rd Street) Sidewalk	Public Works	57,160					57,160
SW 40th Blvd (SR24 to South Terminus) Sidewalk	Public Works	50,000					50,000
SW 33rd Place Sidewalk	Public Works	40,535					40,535
West University Avenue Sidewalk	Public Works	60,000					60,000
SW 8th Avenue (SW 83rd Street) Sidewalk	Public Works	96,000					96,000
SW 8th Avenue (SW 75th Street) Sidewalk	Public Works	100,000					100,000
SW 24th Avenue Sidewalk	Public Works	220,000					220,000
SW 20th Avenue Sidewalk	Public Works	91,000					91,000
SW 38th Terrance Sidewalk	Public Works	100,000					100,000
SW 41st Place Sidewalk	Public Works	66,000					66,000
NW 98th Street (NW23rd Avenue to NW 39th Avenue) Sidewalk	Public Works	160,000					160,000
NW 98th Street (NW23rd Avenue to SR 26) Sidewalk	Public Works	100,000					100,000
Fort Clark Boulevard Sidewalk	Public Works	10,095					10,095
North Main Street Sidewalk	Public Works	30,000					30,000
NW 140th Street Sidewalk	Public Works	150,000					150,000
NW CR 235A Sidewalk	Public Works	88,000					88,000
High Springs: NW 182nd Avenue Sidewalk	Public Works	60,000					60,000
Archer: NW 170th Street Sidewalk	Public Works	15,500					15,500
Various Subdivision Sidewalk Needs	Public Works	500,000					500,000
SW 20th/24th Avenue Bus Turnout - Transit	Public Works	200,000					200,000
SW 8th Avenue Pavement Management	Public Works	1,500,000					1,500,000
SW 91st Street Pavement Management	Public Works	350,000					350,000
North 53rd Avenue Pavement Management	Public Works	1,500,000					1,500,000
SW 20th/24th Avenue Pavement Management	Public Works	2,100,000					2,100,000
CR 236 Pavement Management	Public Works	1,300,000					1,300,000
Other Pavement Management Projects	Public Works	1,000,000					1,000,000
SE 21st Avenue Widening Project	Public Works	320,000					320,000
CR 329B Widening Project	Public Works	1,520,000					1,520,000
CR 337 Widening Project	Public Works	4,000,000					4,000,000
NE 54th Street Bridge #264258	Public Works	25,000					25,000
121A LaCrosse Bridge #264126	Public Works	200,000					200,000
North Main Street Capacity Modification	Public Works	500,000					500,000
SW 62nd Boulevard Extension New Road	Public Works	11,500,000					11,500,000
SUBTOTAL		28,434,290	-	-	-	-	28,434,290

List of Transportation Improvement Projects has been amended and approved by Public Works.
Project narratives are included in Transportation Needs Plan presented to the Board in May 2003.

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DEBT SERVICE

The Debt Service funds are used to record budget, liabilities, and payment of principal and interest related to the long term debt of Alachua County. The County has refunded certain obligations by placing amounts into escrow accounts. These escrow accounts have been invested so that the accumulated investment and interest earnings will be sufficient to pay the remaining principal and interest on the refunded obligations as they become due. The total interest incurred by the Board for the years ending September 30, 2003 and 2004 were \$2,538,552 and \$2,885,897, respectively. The total interest to be incurred for the year ending September 30, 2005 is projected at \$2,798,032.

Fund Number	Long Term Debt Account Group	Outstanding Principal as of 10/1/02	Outstanding Principal as of 10/1/03	Outstanding Principal as of 10/1/04
◆ 290	Public Improvement Revenue Refunding Bonds, Series 1995 Pledge-Local Government 1/2 Cent Sales Tax	\$ 33,605,000	\$ 32,520,000	\$ 31,385,000
◆ 292	Pooled Commercial Paper * Program Pledge-Non-Advalorem Revenues	1,300,000	385,000	430,000
◆ 294	Public Improvement Revenue Bonds, Series 1999 Pledge-Local Government 1/2 Cent Sales Tax	15,615,000	15,325,000	15,020,000
◆ 295	General Obligation Bonds Series 2003 Pledge-Debt Service Ad Valorem	0	14,000,000	12,785,000
		<u>\$ 50,520,000</u>	<u>\$ 62,230,000</u>	<u>\$ 59,620,000</u>

* During FY 2003, \$3,200,000 has been issued and retired from the Pooled Commercial Paper Program to fund land acquisition associated with the Alachua County Forever Program.

DEBT SERVICE BUDGET SUMMARY

Debt Requirements for Alachua County

	FY 2001/02 Actual *	FY 2002/03 Actual	FY 2003/04 Adopted	FY 2004/05 Adopted
Debt Service Budget				
Principal Payments	5,920,000	1,860,000	3,040,000	3,175,000
Interest and Fiscal Charges	2,678,457	2,538,552	2,940,849	2,798,032
Total County Debt Service	8,598,457	4,398,552	5,980,849	5,973,032
Operating Transfers Out	9,137,021	7,617,794	7,396,526	7,527,447
Other	31,595	16,107	10,500	6,500
Total Debt Service Funds	17,767,073	12,032,453	13,387,875	13,506,979
Total County Debt Issued **	0	17,200,000	0	0
Total County Debt Outstanding	50,120,000	62,330,000	59,575,000	56,875,000
County Debt Outstanding By Type:				
Public Improvements	49,220,000	47,845,000	46,405,000	44,905,000
General Obligation	0	14,000,000	12,785,000	11,540,000
Road Improvements	0	0	0	0
Commercial Paper	900,000	485,000	385,000	430,000

* The FY 2001/02 Principal and Interest amounts include debt service payments made for the Series 1992 State of Florida Road Refunding Bonds. These bonds are administered by the State and are paid from fuel taxes that would otherwise be available to the County. Fiscal year 2001/02 was the final year of payment for this bond issue.

** During FY 2002/03, Alachua County borrowed funds from the Pooled Commercial Paper Program to fund the acquisition and improvement of environmentally sensitive lands until the issuance of the voter approved 2003 Alachua County Forever General Obligation Bonds. In FY 2002/03, \$3,200,000 were issued and retired from the Pooled Commercial Paper Program, as well as \$14,000,000 in bonds issued to fund the Alachua County Forever Program and to pay off the Pooled Commercial Paper Issue relating to those projects. The Pooled Commercial Paper Program continues to be utilized for short term borrowing needs.

DEBT SERVICE
Pooled Commercial Paper Program Revenue Note Draws

On September 10, 1997, Alachua County began participating in the Florida Government Finance Commission Pooled Commercial Paper Loan Program by issuing a Revenue Note the proceeds of which were primarily used for the acquisition and renovation of the Eastgate Shopping Center.

The Commercial Paper Program is utilized for short term borrowing situations where large bond issues are not practical and cost prohibitive. Small capital projects, large equipment purchases and interim financing before issuing a bond series are appropriate uses. Commercial Paper is issued in denominations of \$100,000 and interest on the notes is variable and is payable on the first business day of each month.

	<u>Principal Outstanding</u>	<u>Project</u>	<u>Final Maturity</u>
FY 2005	\$ 430,000	800 MHz Radio System	December 2004

Public Improvement Revenue Refunding Bonds, Series 1995

In 1995, Alachua County issued a \$39,740,000 refunding revenue bond issue to: (1) advance refund the \$36,950,000 Public Improvement Revenue Bonds, Series 1992A, (2) pay the costs of issuance for the Series 1995 Bonds, and (3) purchase a Bond Insurance Policy and a Reserve Account Policy. Net proceeds of \$39,352,000 were deposited in an irrevocable trust with an escrow agent to provide all future debt service payments on the Series 1992A Bonds.

The bonds are dated December 15, 1995 and were delivered January 4, 1996. The bonds are in denominations of \$5,000 and bear interest from 3.600% to 5.375% per annum. The interest on the bonds is payable on February 1 and August 1 of each year, beginning August 1, 1996. The bond principal matures serially on August 1 of each year, beginning August 1, 1996.

	Principal	Interest	Total
2003-2004	\$ 1,135,000	\$ 1,665,329	\$ 2,800,329
2004-2005	1,185,000	1,610,849	2,795,849
2005-2006	1,250,000	1,552,784	2,802,784
2006-2007	1,315,000	1,490,284	2,805,284
2007-2008	1,380,000	1,423,218	2,803,218
Thereafter *	26,255,000	10,473,513	36,728,513
Total	<u>\$ 32,520,000</u>	<u>\$ 18,215,977</u>	<u>\$ 50,735,977</u>

* The final maturity of the bonds is August 1, 2021.

Public Improvement Revenue Refunding Bonds, Series 1999

In 1999, Alachua County issued a \$16,295,000 revenue bond for the purpose of: (1) construction and renovation associated with space needs of the County Sheriff's Office, records retention center, Community Services building, consolidated communications center and other projects, (2) paying certain costs of issuance and (3) creating a reserve account.

The bonds are dated June 1, 1999 and were delivered July 8, 1999. The bonds are in denominations of \$5,000 and bear interest from 3.500% to 5.430% per annum. The interest on the bonds is payable on February 1 and August 1 of each year, beginning February 1, 2000. The bond principal matures serially on August 1 of each year, beginning August 1, 2000.

	Principal		Interest		Total
2003-2004	\$ 305,000	\$	784,470	\$	1,089,470
2004-2005	315,000		771,508		1,086,508
2005-2006	330,000		757,726		1,087,726
2006-2007	345,000		743,206		1,088,206
2007-2008	360,000		727,680		1,087,680
Thereafter *	14,030,000		10,632,409		24,662,409
Total	<u>\$ 15,685,000</u>	\$	<u>14,416,999</u>	\$	<u>30,101,999</u>

* The final maturity of the bonds is August 1, 2029.

General Obligation Bonds, Series 2003

In 2003, Alachua County issued the \$14,000,000 General Obligation Bonds to finance the costs of acquisition and improvement of environmentally sensitive lands to protect water resources, wildlife habitats and natural areas suitable for resource-based recreation.

The bonds were dated and delivered April 9, 2003. The bonds are in denominations of \$5,000 and bear interest from 2.50% to 3.80% per annum. The interest on the bonds is payable on February 1 and August 1 of each year, beginning August 1, 2003.

	Principal		Interest		Total
2002-2003	\$ -	\$	134,104	\$	134,104
2003-2004	1,215,000		431,050		1,646,050
2004-2005	1,245,000		400,674		1,645,674
2005-2006	1,275,000		372,663		1,647,663
2006-2007	1,315,000		340,788		1,655,788
Thereafter *	8,950,000		1,147,530		10,097,530
Total	<u>\$ 14,000,000</u>	\$	<u>2,826,808</u>	\$	<u>16,826,808</u>

* The final maturity of the bonds is August 1, 2013.

GLOSSARY

AD VALOREM TAX	"Property taxes" levied on the assessed value of real property. A primary source of revenue for the County.
ASSESSED VALUE	Valuation set on real estate or personal property by the Property Appraiser as a basis for levying taxes.
BALANCED BUDGET	A budget in which revenues and expenditures are equal.
BASE BUDGET	Ongoing expenditures for personnel, operating expenses, and replacement of supplies and equipment required to maintain service levels previously authorized by the Board of County Commissioners.
BOND	Written promise to pay a specified sum of money, called principal or face value at a specified future date, called the maturity date, along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt to pay for specific capital expenditures.
BUDGET	<p>Comprehensive financial operating plan that allocates limited revenues among competing expenditure requirements for a given time period. The budget, once adopted, is the legal authorization to expend County funds during the fiscal year. It may be amended during the fiscal year by the governing body and/or management in accordance with procedures, rules and regulations. Alachua County uses the following terms:</p> <p>Proposed Budget: County Manager's recommendation to the Board of County Commissioners.</p> <p>Approved Tentative Budget: Board's modification to the Manager's recommendation (basis for the first public hearing).</p> <p>Final Budget: Board's modification at the first public hearing (basis for the second public hearing).</p> <p>Adopted Budget: Board-approved budget adopted by resolution at the second, and final, public hearing.</p>
BUDGET DOCUMENT	Official written statement prepared by the budget office and supporting staff, which presents the budget to the Board of County Commissioners and to the citizens.
BUDGET MESSAGE	General discussion of the budget presented by the County Manager in writing as part of or a supplement to the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the County Manager.
CAPITAL EXPENDITURES	Equipment with a value in excess of \$750 and an expected life of more than one year such as automobiles, computers, and furniture.

GLOSSARY

CAPITAL IMPROVEMENTS

Physical assets, constructed or purchased, that have a minimum useful life of ten years and a minimum cost of twenty-five thousand dollars (\$25,000). These may include buildings, recreational facilities, road and drainage structures, water and wastewater structures, and equipment.

CAPITAL IMPROVEMENTS BUDGET

Includes funding for physical improvements programmed for the first year of the Capital Improvement Program. The capital improvement budget is adopted within the framework of the entire budget adoption process.

CAPITAL IMPROVEMENTS PROGRAMS (CIP)

Multi-year program for planning and financing public facilities improvements. The program is developed from departmental requests and is based on studies of financial resources available and consistency of proposed improvements with adopted Comprehensive Plan policies. The first year of the CIP will be adopted as an integral part of the annual budget. It includes land acquisitions, building improvements, transportation improvements, improvements to other public facilities, and equipment over \$25,000.

CAPITAL OUTLAY (EQUIPMENT)

Equipment with a value in excess of \$750 and an expected life of more than one year such as automobiles, computers, and furniture.

CAPITAL PROJECT FUNDS

Used to account for financial resources to be used for acquisition or construction of major capital facilities (other than those financed by proprietary or trust funds).

CONTINGENCY

Appropriation of funds set aside to cover unforeseen events that occur during the fiscal year, such as new federal mandates, shortfalls in revenue and unanticipated expenditures.

CONTRACTED SERVICES

Services rendered to the County by private firms, individuals or other County departments on a contract basis. Examples include consulting services and legal services.

DEBT SERVICE

Payment of principal and interest obligations resulting from issuance of bonds.

DEBT SERVICE FUNDS

Used to account for accumulation of resources for, and payment of, general long-term debt principal and interest. Specific revenue sources are pledged to provide repayment of various bond issues.

DEPARTMENT

An organizational unit responsible for carrying out a major governmental function, such as Public Safety or Public Works.

DEPRECIATION

Process of estimating and recording lost usefulness, expired life or decrease of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

GLOSSARY

ENCUMBRANCE	An obligation in the form of a purchase order, contract, or formal agreement that is chargeable to an appropriation and for which a part of the appropriation is reserved.
ENTERPRISE FUND	A fund established to account for operations that are financed and operated in a manner similar to private business. The intent is that the full cost of providing the goods or services be financed through charges and fees, thus removing the expense from the tax rate (for example, Water and Sewer).
EXPENDITURES	Amount of money actually paid or obligated for payment from County funds.
FISCAL YEAR	The twelve-month financial period used by the County, which begins October 1 and ends September 30 of the following year. A fiscal year is identified by the in which it ends. For example, October 1, 2003 to September 30, 2004, is identified as fiscal year 2004.
FIXED ASSETS	Assets of a long-term character that are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.
FUND	An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.
FUND BALANCE	Represents the excess of fund current assets over its current liabilities. For accounting purposes fund balance is calculated as of year-end and is based on the difference between actual revenues and expenditures for the fiscal year. If revenues exceed expenditures, fund balance is positive and carries forward as revenue to the following year. If expenditures exceed revenues, any existing fund balance from a prior year is reduced. A study of changes in fund balances can indicate financial trends and fiscal health. Extreme quantities of fund balances or large fluctuations may indicate possible policy adjustments by the governing body or changes in budget procedures.
GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)	Uniform minimum standard of and guidelines for financial accounting and reporting. They govern the form and content of an entity's basic financial statements. GAAP encompasses the convention, rules and procedures necessary to define accepted accounting practices at a particular time.
GENERAL FUND	A fund containing revenues, such as property taxes, designated by law for a special purpose and providing general benefit to taxpayers. Some functions that are part of the General Fund include Constitutional Officers, Courts, Library and Leisure Services.

GLOSSARY

GRANT	Contribution of assets (usually cash) by one government unit or organization to another. Typically, these contributions are made to local governments from state and federal governments for specified purposes.
HOMESTEAD EXEMPTION	Deduction from the total taxable assessed value of owner-occupied property. The current maximum exemption is \$25,000. Exemptions must be requested by taxpayers.
INTERFUND TRANSFER	Movement of funds from one accounting entity to another within a single government.
INTERGOVERNMENTAL REVENUES	Revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.
INTERNAL SERVICE FUND	A fund established from the financing of goods or services provided by one department or agency to other departments or agencies on a cost reimbursement basis.
LEVY	To impose taxes, special assessments, or service charges for the support of County activities.
LIABILITY	Debt or other obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date. The term does not include encumbrances.
LOCAL OPTION SALES TAX	An infrastructure surtax to be levied by local governments as approved by referendum at a rate of 1/2 cent or 1 cent. Tax may be effective for up to fifteen years from the date of levy. Proceeds must be expended on fixed capital expenditures or fixed capital costs for construction, reconstruction, or improvement of public facilities that have a life expectancy of five or more years and land acquisition, land improvement, and related design and engineering costs.
MANDATE	Any responsibility, action or procedure that is imposed by one government or another through constitutional, legislative, administrative, executive, or judicial action as a direct order, or that is required as a condition of aid.
MILLAGE RATE	Rate on real property based on \$1 per \$1,000 of assessed property value.
MUNICIPAL SERVICES BENEFITS UNIT - MSBU	A special assessment district authorized by Florida Statutes 125.01 to provide for improvements and/or services to a specifically defined area of the county and financed by a special assessment on only those properties receiving benefits of those improvements or services.
MUNICIPAL SERVICES TAXING UNIT - MSTU	A taxing district authorized by State Constitution Article VII and Florida Statute 125.01 The MSTU is a legal and financial mechanism for providing specific services and/or improvements to a defined geographical area. An MSTU may levy ad valorem taxes to provide funds for the improvements.

GLOSSARY

NON-OPERATING EXPENDITURES	Costs of government services that are not directly attributable to a specific County program or operation. Examples include debt service obligations and contributions to community service organizations.
NON-OPERATING REVENUES	Income received by a government not directly attributable to providing a service. An example would be interest on investments.
OPERATING BUDGET	Financial plan that presents proposed expenditures for the fiscal year and estimates of revenue to finance them.
OPERATING EXPENSES	Expenses directly related to a fund's primary service activities on an on-going or regular basis.
OPERATING REVENUES	Revenues directly related to a fund's primary service activities. They consist primarily of user charges for services.
OPERATING TRANSFERS	Legally authorized transfers of money from one fund to another fund from which the resources are to be expended.
PERSONAL SERVICES	Items of expenditures in the operating budget for salaries and wages paid for services by County employees, including fringe benefit costs associated with County employment.
PROPERTY TAX	Taxes derived from all non-exempt real and personal property located within the county. Property taxes are computed on the basis of multiplying the millage rate by the value of real or personal property divided by one thousand.
PROPRIETARY FUND	Fund category which often emulates the private sector and focuses on the measurement of net income. Expenditures are funded by user charges and fees.
REBUDGETS	Funds budgeted for specific items or projects that were not completed during the prior budget year and budgeted again in the new fiscal year.
RESERVE	A specified amount of funds set aside to meet future or unanticipated expenses. Expenditure of reserve funds requires approval of the Board of County Commissioners.
REVENUE	Funds that government receives as income, including such items as tax payments, fees for specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.
REVENUE BONDS	Bonds usually sold for constructing or purchasing capital projects. Reliable revenue other than ad valorem taxes is pledged as the source for funding to pay bond principal and interest.

GLOSSARY

ROLLED-BACK AD VALOREM TAX RATE	Millage rate needed to be levied in the new fiscal year to generate the same amount of tax dollars as adopted in the previous fiscal year. Voter approved debt levies are excluded from the calculation. Value of new construction is excluded from the current year total. Rolled-back rate adjusts prior year for reappraisals based on market value of property and represents "no tax increase". The only source of additional tax revenue, if the rolled-back rate is levied, is the tax on new construction.
SPECIAL REVENUE FUNDS	Funds used to account for proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.
STATUTE	A written law enacted by a duly organized and constituted legislative body.
TAX RATE	Amount of tax stated in terms of a unit of the tax base. For example, 5.000 mills yield \$5 per \$1,000 of taxable value.
TAXABLE VALUATION	Value used for computing ad valorem taxes levied against property. Taxable value is the assessed value less any exemptions allowed by law. The most common exemption is the \$25,000 homestead exemption allowed when the owner uses the property as a principal residence. Exemptions are also granted for disability, government owned and non-profit owned property.
TRUTH IN MILLAGE LAW (TRIM)	A 1980 Florida Law which changed the budget process for local taxing governments. It was designed to keep the public informed about the taxing intentions of various taxing authorities.
TRUST AND AGENCY FUNDS	Funds used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds.
USER (FEES) CHARGES	Payment of a fee for receipt of a public service by those individuals benefiting from the service.
UNINCORPORATED AREA	Portion of the County not within the boundaries of any municipality.
UTILITY TAX	A tax levied by the County on consumption of various utilities such as electricity, telephone, gas and water. The basic tax rate may be levied up to 10% of gross receipts of most utility services or commodities.

Fund Structure and Government Accounting

Alachua County develops its budget in accordance with requirements of Florida Statutes and generally accepted accounting principles (GAAP). A modified accrual basis of accounting is used for governmental funds (general, special revenue, debt service and capital projects). Revenues are recognized in the accounting period in which services or goods are received and liabilities are incurred. Revenue is considered available if it is collected during the current period, or after the end of the period but in time to pay current year-end liabilities. Revenue is generally considered to be measurable if cash flow can be reasonably estimated. Expenditures, for the most part, are recorded on an accrual basis because they are measurable when they are incurred. In Proprietary Funds (Enterprise and Internal Service), the accrual basis of accounting/budgeting is used. Revenues are recognized in the accounting period in which they are earned and become measurable. Expenditures are recognized in the accounting period in which they are incurred.

Essential elements of the accrual accounting method include:

- 1) Deferral of expenditures and subsequent amortization of deferred costs (pre-paid expenses, supplies, etc.),
- 2) Deferral of revenues until they are earned,
- 3) Capitalization of certain expenditures and subsequent depreciation of capitalized assets (depreciation of vehicle costs), and
- 4) Accrual of revenues that have been earned and expenses that have been incurred.

Fund Accounting

In governmental accounting revenue received by the County is put into a variety of "funds" depending on the source of that revenue. Funds are separate entities to account for various types of revenue and the expenses associated with each type of revenue. The County uses three major categories of funds: Governmental Funds, Proprietary Funds and Fiduciary Funds.

Governmental Funds

General Fund

This fund is for the general operations of the Board of County Commissioners. The "County" portion of the ad-valorem taxes and numerous miscellaneous types of revenues (fines, fees, licenses, etc.) are accounted for in this fund. A majority of the County's administrative costs are paid from this account.

Special Revenue Funds

These funds are used to account for specific types of revenue that are legally restricted to specific expenditures. County gas taxes and grants are in this category and are examples of special revenues that have legally restricted expenditures.

Debt Service Funds

These funds are used to account for accumulation of financial resources with which to pay principal, interest and other costs related to the County's long-term debt. Long-term debt is in the form of voter approved general obligation bonds and revenue bond issues.

Capital Project Funds

These funds are used to account for financial resources to be used for acquisition or construction of major capital projects. Projects may include roads, drainage, parks, buildings or major equipment.

Proprietary Funds

Enterprise Funds

These funds account for operations financed and operated in the manner of a private business. The intent is that the costs of providing goods or services to the general public should be recovered or financed through user charges. Alachua County has three such funds: Solid Waste, Codes Enforcement and Non-Emergency Transport.

Internal Service Funds

These funds account for the Financing of goods or services provided by one governmental department to other departments or agencies on a cost reimbursement basis. The County uses internal service funds to account for Computer Replacement, Vehicle Replacement and Self Insurance.

Fiduciary Funds

Trust and Agency Funds

These funds are used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units or other funds. One such fund is the Work Release Trust.