

BYLAWS

OF THE ALACHUA COUNTY

WILD SPACES AND PUBLIC PLACES CITIZEN OVERSIGHT COMMITTEE

ARTICLE I.

Name

The name of this board shall be the Alachua County Wild Spaces and Public Places Citizen Oversight Committee.

ARTICLE II.

Authority

Resolution 09-021 of the Alachua County Board of County Commissioners authorized the creation of a Wild Spaces and Public Places Citizen Oversight Committee.

ARTICLE III.

Purpose

The Wild Spaces and Public Places Citizen Oversight Committee (WSC) shall carry out the duties and responsibilities set forth in resolution 09-021; to ensure that Wild Spaces and Public Places infrastructure surtax revenues are expended consistent with the ballot language approved by the voters on November 4, 2008.

ARTICLE IV.

Membership

The WSC shall consist of the members appointed in the manner set forth in Resolution 09-021. The WSC shall consist of no more than five (5) voting members plus three (3) alternate members. All members must be residents of Alachua County. Two (2) of the members plus one (1) alternate will be appointed by the County, two (2) of the members plus one (1) alternate shall reside within the Gainesville city limits and will be appointed by the City of Gainesville, and one (1) of the members plus one (1) alternate will be appointed by the Alachua County League of Cities. Members may not be county or municipal elected officials or employees. The Terms of WSC members are set forth in Resolution 09-021. All members shall be appointed for terms that expire on the WSC's sunset date of December 31, 2012. Prior to the sunset date, if funds remain unexpended, the WSC will ask the County Commission to amend the Resolution to extend the sunset date of the WSC until such time as the funds have been substantially expended.

ARTICLE V.

Officers

- Section 1. The officers shall be a Chairperson, a Vice Chairperson, and a Secretary.
- Section 2. The Chair shall preside and conduct meetings of the Advisory Board. The Vice Chairperson shall preside and conduct meetings in the absence of the Chairperson. In case of the temporary absence of both the Chair and vice-Chair, at any meeting, the WSC shall elect a temporary Chair for such meeting.
- Section 3. The WSC shall elect one of its members as Chair and such other officers as the WSC deems necessary to meet its needs. Terms of the officers shall expire on the WSC's sunset date unless the office is vacated or the officer is removed by the WSC or the County Commission.
- Section 4. Vacancies in offices shall be filled by election at the next regular meeting following the date the vacancy occurred.

ARTICLE VI.

Meetings

- Section 1. At a minimum, the WSC shall meet once per quarter.
- Section 2. Meetings of the WSC, or any subcommittee thereof, shall be open to the public and the media and shall be conducted in compliance with the Sunshine Law, Section 286.011, Florida Statutes and Section 199.07, Florida Statutes.
- Section 3. Special meetings may be called by the Chair or by any three (3) members of the WSC upon forty-eight (48) hours written notice to all members and to the County Manager or his or her designee.
- Section 4. The attendance policy for the WSC shall be in accordance with the attendance policy for boards and committees set forth in the Alachua County Commission's Rules of Procedure. Any member whose attendance is less than 50% of the last 6 consecutive meetings will automatically be removed from the WSC.
- Section 5. The County Manager or his or her designee shall produce minutes of the meetings which shall be submitted to the WSC for approval. A draft will be posted to the Alachua County Advisory Board website within thirty (30) days of each meeting. Once approved by the WSC, a finalized copy of the minutes will be posted on the Alachua County Advisory Board website.
- Section 6. The Chair shall preside and conduct meetings of the WSC according to the most recent edition Standard Code of Parliamentary Procedure (Alice Sturgis) shall be the rules of the board and committees, so long as they do not conflict with ordinances, statutes, the Alachua County BOCC Rules of Procedure or the Alachua County Charter.

ARTICLE VII.

Voting

Section 1. Quorum - A majority of the WSC membership positions filled shall constitute a quorum. Recommendations and decisions of the WSC must be made by a majority vote of those present and voting.

Section 2. Proxy Voting - WSC members must be present to vote on issues. No member can authorize another individual to vote on any issue in his/her stead. However, a member can be present electronically during a scheduled meeting as approved by the Chair.

ARTICLE VIII.

Agenda

The Chair shall be responsible for the meeting agenda. The County Manager, or his or her designee, shall serve as staff liaison to the WSC and shall aid in preparing and distributing the agenda. The agenda will be posted on the Alachua County Advisory Board Website at least five (5) working days prior to the meeting. The County Manager, or his or her designee, or any member of the WSC may place an item on the agenda by notifying the Chair and the staff liaison prior to the preparation of the agenda.

ARTICLE IX.

Committees

Subcommittees composed of members of the WSC may be appointed by the Chair, as determined by the WSC or the Chair.

ARTICLE X.

Compensation

Members of the WSC shall receive no compensation for the performance of their duties and responsibilities.

ARTICLE XI.

Reports

The WSC shall submit all reports and communications directly to the County Commission Chair, in writing, with a copy to the staff liaison, the County Manager or designee. Any WSC reports required by the Alachua County Commission's Rules of Procedure shall be submitted in accordance with said Rules.

ARTICLE XII.

Amendment of Bylaws

Bylaws may be amended in two steps: 1) By written proposals given to the WSC at a preceding meeting. 2) By adopting the measures by an affirmative vote of four members.

Adopted by the Alachua County Board of County Commissioners
Wild Spaces and Public Places Citizen Oversight Committee
Date: September 9th, 2009