

ALACHUA COUNTY
VALUE ADJUSTMENT BOARD
ORGANIZATIONAL MEETING MINUTES
March 29, 2017 – 1:00 p.m.
County Administration Building
Grace Knight Conference Room - 2nd Floor
12 Southeast First Street
Gainesville, Florida

PRESENT: Commissioner Lee Pinkoson, Chair; Commissioner Mike Byerly, School Board member Robert Hyatt; Citizen member Kirk Smith and Citizen member Ruben Ramos.

ALSO PRESENT: Clerk of the Court, J.K. “Jess” Irby; VAB Deputy Clerk, Rosie Gilmore, VAB Deputy Clerk Deanne Williams, VAB Attorney Darden Yerkes.

ABSENT: School Board member Gunnar Paulson.

1. Call to Order – J.K. “Jess” Irby, Clerk

Clerk Irby called the meeting to order at 1:52 p.m.

2. Approval of Agenda

Citizen member Smith moved to approve the agenda as amended. The motion carried 5-0.

3. Introduction of members and staff – provide contact information – J. K. “Jess” Irby, Clerk

4. Election of chair and vice chair – J.K. “Jess” Irby, Clerk
(Chair must be a County Commissioner)

Citizen member Smith moved to nominate Commissioner Pinkoson as Chair and Citizen Ruben Ramos as Vice Chair. The motion carried 5-0.

5. VAB Attorney Contract

Citizen member Smith moved to approve the 2017 VAB Attorney contract. The motion carried 5-0.

6. Sunshine Rules Overview – VAB Attorney –
link: <http://www.myflsunshine.com/sun.nsf/sunmanual>

7. DOR Uniform Policies & Procedures Manual for VAB’S-VAB Attorney
State - <http://dor.myflorida.com/dor/property/vab/>

8. Selection of 2017 Special Magistrates – Summary sheet of applicants’ qualifications and requirements attached – Deputy Clerk

- a) Select one attorney magistrate and alternate for issues of exemptions and classifications
- b) Select one Real Estate Magistrate and alternate for issues regarding the valuation of real estate – residential and commercial and issues regarding the valuation of tangible personal property

Commissioner Pinkoson moved to select Reginald Carter as the Real Estate Magistrate, Scott Sehr as the alternate Real Estate Magistrate, Lee Carlin as the Attorney Magistrate and Elizabeth Young as the alternate Attorney Magistrate. The motion carried 5-0.

- c) Authorize the Clerk to negotiate contracts with the Special Magistrates and alternates, and direct the Chair to execute the agreement subject to approval by the VAB Attorney.

Citizen member Ramos moved to authorize the Clerk to negotiate contracts with the Special Magistrates and alternates, and direct the Chair to execute the agreement subject to approval by the VAB Attorney. The motion carried 5-0.

Commissioner Byerly moved to cultivate more applicants for the magistrates in 2018. The motion carried 5-0.

9. Selection of designee to make good cause decisions for late filed petitions (VAB Attorney) and for rescheduling of petitions (Deputy Clerk) – VAB Attorney

Citizen member Smith moved to select the VAB Attorney to make good cause decisions for late filed petitions and the VAB Deputy Clerk for rescheduling of petitions. The motion carried 5-0.

10. Authorize Chair to sign Resolution ratifying the Clerk to charge fee of not more than \$15 for each parcel covered by the petition as allowed by FAC Rule 12D-9.015(7).

Citizen member Smith moved to authorize the Chair to sign Resolution 17-01. The motion carried 5-0.

11. 2017 Calendar (Information only)

12. Training Video for new VAB members-VAB Attorney

Link: <http://dor.myflorida.com/dor/property/vab/training.html>

2016 VAB Business

13. Approve Minutes of VAB Meeting on December 5, 2016
Citizen member Smith moved to approve the minutes. The motion carried 5-0.

14. Consideration of Findings of Facts

Exemptions

Petition #

Magistrate Recommends to Deny

2016-039-HD

Curtis E. Foster

Citizen member Smith moved to approve the magistrate's recommendation to deny Petition 2016-039-HD. The motion carried 5-0.

Tangible Property

Petition#

Magistrate Recommends to Deny

2016-356-T

Sysco Merchandising and Supply

Citizen member Smith moved to approve the magistrate's decision to deny Petition 2016-356-T. The motion carried 5-0.

Real Property

Petition #

Magistrate Recommends to Deny

2016-119-V

Nordstrom, Inc.

2016-383-V

Newview Ira Inc.

Citizen member Smith moved to approve the magistrate's decision to deny Petitions 2016-119-V and 2016-383-V. The motion carried 5-0.

15. Authorize the Chair to sign the Decision of the VAB (Form DR-485-V) and the Certification of the VAB forms (Form DR-488).

Citizen member Smith moved to authorize the Chair to sign the DR-485-V and the DR-488 forms. The motion carried 5-0.

The meeting was adjourned at 2:15 p.m.