

MINUTES OF THE ORGANIZATIONAL MEETING
ALACHUA COUNTY VALUE ADJUSTMENT BOARD
County Administration Building
Grace Knight
12 Southeast First Street
Gainesville, Florida
Monday, April 26, 2010 – 2:00 p.m.

PRESENT: Paula M. DeLaney, Chair/County Commissioner
Cynthia Moore Chestnut, Vice Chair/County Commissioner,
Wes Eubank, School Board Member
Cynthia Robinson, Citizen appointed by County Commission
Kirk Smith, Citizen appointed by the School Board

ALSO PRESENT: Ed Crapo, Property Appraiser, Pam Oliver, Property
Appraiser's Director of Administration, Wendy Corbin, VAB
Attorney Jean Sperbeck, Clerk to the VAB J.K. Irby, Deputy
Clerk Linda Schoellhorn, and Deputy Clerk Deanne Williams

Clerk Irby called the meeting to order at 2:00 p.m.

Approval of Agenda

The agenda was approved as circulated.

Introduction of members and staff

Clerk Irby introduced members of his staff and others attending and welcomed the new citizen member Kirk Smith, Owner of Crystal Air & Water, Inc.

Election of Chair and Vice Chair of the Value Adjustment Board

Clerk Irby asked for nominations for Chair.

Commissioner Chestnut moved to re-elect County Commissioner Paula DeLaney for Chair. The motion carried 5-0.

School Board member Wes Eubank moved to nominate Cynthia Chestnut as Vice Chair to the Value Adjustment Board. The motion carried 5-0.

Appointment of Value Adjustment Board Attorney

School Board member Wes Eubank moved to re-appoint Jean Sperbeck as the Value Adjustment Board's attorney. The motion carried 5-0.

Approval of the Minutes of the November 30, 2009 VAB Meeting

School Board Member Eubank moved to approve the minutes as circulated. The motion carried 3-0.

Sunshine Rules Overview – VAB Attorney

Attorney Jean Sperbeck presented the above item.

DOR Uniform Policies & Procedures Manual

Deputy Clerk Linda Schoellhorn presented the above item

Selection of 2010 Special Magistrates

VAB Attorney Jean Sperbeck presented the Magistrate summary sheet.

School Board member Wes Eubank moved to hire Oswald Carrerou for Commercial and Residential, Reginald Carter as first alternate for Commercial and Residential and for Tangible, Kathryn Edmundson as second alternate for Commercial and Residential, Stephen Tatro as alternate for Tangible, Attorney Jonathon Wershow for exemptions and classifications and Attorney Peter Enwall as alternate for exemptions and classifications allow the Clerk's office to schedule to best utilize the magistrates time. The motion carried 5-0.

School Board member Wes Eubank moved to authorize the Clerk to negotiate contracts with the Special Magistrates and alternates, and direct the Chair to execute the agreement subject to approval by the VAB Attorney. The motion carried 5-0.

Designee to Make Good Cause Decisions and for Rescheduling of Petitions

School Board member Wes Eubank moved to designate the VAB Attorney for good cause decisions on late filed petitions and the Clerk be the designee for the rescheduling of petitions. The motion carried 5-0.

Resolution Ratifying the Clerk to Charge Filing Fee

Vice Chair Cynthia Chestnut moved to authorize the Chair to sign Resolution 10-01 ratifying the Clerk charge an amount not to exceed \$15 for each parcel covered by the petition as allowed by FAC Rule 12D-9.015(7). The motion carried 5-0.

Local VAB Rules

County Commissioner Chestnut moved to approve the local rules to be posted on the County's web site with the amendment of citizens not being allowed to address the VAB. The motion carried 5-0.

2010 VAB Calendar

Vice Chair Cynthia Chestnut moved to approve the VAB 2010 calendar for information only. The motion carried 5-0.

General Discussion of Florida's Property Tax System, respective roles within this system, taxpayer opportunities to participate in the system and property taxpayer rights.

Deputy Clerk Linda Schoellhorn presented a DOR document describing this information. It was recommended that this document be added to the County VAB website information for inclusion in the local rules.

ADJOURNMENT: **2:50 p.m.**