

MINUTES
2011 ALACHUA COUNTY VALUE ADJUSTMENT BOARD

County Administration Building
Grace Knight Conference Room
12 Southeast First Street
Gainesville, Florida
June 16, 2011 – 1:00 p.m.

PRESENT: Paula M. DeLaney, Chair, Susan Baird, Vice Chair, Barbara Sharpe, School Board member, Kirk Smith, Citizen member appointed by School Board, and Ruben Ramos, Citizen member appointed by County Commission

ALSO PRESENT: Ed Crapo, Property Appraiser, Wendy Sapp, Property Appraiser, J.K. Irby, Clerk of the Court, Jean Sperbeck, VAB Attorney, Linda Schoellhorn, Deputy Clerk and Deanne Williams, Deputy Clerk.

1. Call to Order

Linda Schoellhorn, Deputy Clerk called the meeting to order at 1:10 p.m.

2. Approval of the Agenda

Citizen member Smith moved to approve the agenda. The motion carried 5-0.

3. Introduction of new members and staff

Deputy Clerk Linda Schoellhorn introduced our new citizen member Ruben Ramos and everyone that was present introduced themselves.

4. Election of Chair and Vice Chair

Deputy Clerk Schoellhorn asked for nominations for Chair. School Board member Sharpe moved to nominate Paula DeLaney. The motion carried 5-0.

Chair DeLaney asked if there were any nominations for Vice Chair. Citizen member Kirk Smith nominated Susan Baird. The motion carried 5-0.

5. Appointment of VAB Attorney Update

Deputy Clerk Schoellhorn advised the Board that we are going to re-advertise the position.

6. Sunshine Rules Overview

Attorney Sperbeck presented the above item.

7. DOR Uniform Policies & Procedures Manual for VAB's

Deputy Clerk Schoellhorn presented the above item.

8. Selection of 2011 Special Magistrates

Deputy Clerk Schoellhorn presented the above item.

School Board member Sharpe moved to authorize the Clerk to negotiate contracts with Jonathan Wershow, Reggie Carter and Oswald Carrerou and others as needed. The motion carried 5-0.

9. Selection of designee to make good cause decisions for late filed petitions and rescheduling of hearings

VAB Attorney Sperbeck presented the above item.

School Board member Sharpe moved to designate the VAB Attorney to make good cause decisions for late filed petitions and the Clerk of Court to make good cause decisions for requests to reschedule hearings. The motion carried 5-0.

10. Resolution ratifying the Clerk to charge \$15 filing fee

County Commissioner Baird moved to authorize the Chair to sign Resolution 11-1 ratifying the Clerk to charge a fee

of not more than \$15 for each parcel and \$5 per contiguous parcel after, as allowed by FAC Rule 12D-9.015(7). The motion carried 5-0.

11. Local Rules

Deputy Clerk Schoellhorn presented the above item.

County Commissioner Baird moved to approve the local rules as presented, authorize them to be posted on the Alachua County web site and updated as needed. The motion carried 5-0.

12. 2011 Calendar (Informational Only)

13. Discuss general information on Florida's property tax system, respective roles within this system, taxpayer opportunities to participate in the system and property tax payer rights.

Deputy Clerk Schoellhorn presented the above item.

14. Public Comment – there was no one present who requested to speak.

The meeting was adjourned at 1:53 p.m.